University of Central Arkansas
Student Application for Approval to Solicit

This form must be returned to the Student Center Director for consideration of approval to solicit in accordance with University regulations. A copy of any and all advertising must be attached to this form. Signs, posters, flyers, etc., are NOT to be taped to walls or glass or placed on automobiles.

Sponsoring Organization___________________________________________ Current Date___________

Advisor's Signature___________________________________________ Campus Phone #___________________

Student Contact___________________________________________ Local Phone #___________________

Date(s) solicitation Requested__________________________________________________________________________

(must be at least 7 days after current date)

Commercial Sales ( ) Yes   ( ) No    cost of Item $____________________________________________

Description of Item:____________________________________________________________________

If there is a contract that must be signed, please attach a copy.

The Solicitation Permit should be issued to__________________________________________________

If you are requesting permission to solicit in the residence halls, you must obtain/provide the following:

Residence Hall Name(s)___________________________________________

Signature of Hall Director(s)___________________________________________

Signature of Assistant Director of Housing___________________________________________

I understand that approval, if given, places the responsibility upon me and my associates to:

(1) solicit only in the specified area on the dates listed;
(2) contact the Hall Director and Assistant Director of Housing for residence hall solicitation;
(3) arrange a time convenient with location manager, within indicated dates. I clearly understand that completion of this form does not mean that permission will be granted. I also understand and promise to abide by the UCA Solicitation Policy and Arkansas law governing campus solicitation.

It is unlawful on the campus of an institution of higher education to offer gifts or any other promotional incentives to any person under twenty-one (21) years of age through direct face-to-face contact, in order to entice the person to apply for a credit card. Prior to any personal solicitation of credit card applications in or on facilities of an institution of higher education in which gifts or any other promotional incentives are being offered, the credit card issuer shall verify the identity and age of the person to be solicited by the review of a valid driver’s license or other credible means of identification bearing a photograph of the person. This subsection shall not apply to the solicitation of a credit card application by a bank or credit union located on the campus, if the solicitation is made within its office.

“Credit card” means any card, plate or other single credit device that may be used from time to time to obtain credit. Checks and similar instruments that can be used only once to obtain a single credit extension are not credit cards.

Any credit card issuer violating this act shall be deemed guilty of a misdemeanor and fined not less than five hundred dollars ($500) nor more than one thousand dollars ($1000) for each violation. (Act 1328 of 1999)

Signature of Applicant___________________________________________ Date____________________

Asst. Director of Student Center________________________________ Date__________________

(APPROVED SOLICITATION MUST ALSO BE SCHEDULED IN THE UCA CALENDAR OFFICE. THIS IS THE APPLICANT’S RESPONSIBILITY. THE CALENDAR OFFICE PHONE NUMBER IS 450-5270.)