



October 31, 2018 Meeting Minutes

Senators Present: Alyson McEntire, Amanda Smallwood, Angela Jackson, Audreka Peten, Beth Adair, Carlos Herrera, Christopher Brown, Deloise Mowdy, Gina Haddick, Holly Gibbons, Jaime Ashmore, Jason Cole, Jason Davis, Jenna Davidson, Jennifer Day, Karen Pruneda, Kimberly Klotz, Kim Newman, Kristin Jetts, Lesley Graybeal, Michael Hopper, Nadia Eslinger, Natalie Shock, Paul Dielmann, Sharla Ashcraft, Shelby Fiegel, Susan Peterson, Steven Shook, Tachia Awbrey, Thomas McDaniel, Veneta Fricks, and William Baker.

Senators Absent: Erica Ruble, Jaleesa Thomas, and Kimberly Ashley-Pauley.

I. Call to Order

- A. President Graybeal called Staff Senate to order at 10:00 a.m. in Wingo Hall 315, but suspended the regular meeting for guest presentations.

II. UCA Police Department - Sarah Garrett

- A. Sergeant Sarah Garrett is in charge of community outreach. Sergeant Garrett shared that they are in the process of creating new programs and are in search of ideas or suggestions from campus.
- B. You can download the new app for the Police Department: Safe@UCA. This app is intended for everyone on and off campus to use; PD will encourage everyone that comes on campus to use the app.
- C. The Police Department offers an updated self-defense class, which has three parts called flight, fight, and survive. They also offer active shooter training that includes video presentations a simulation and also tips from the police department for your specific office. Contact Sergeant Garrett for more information.

III. Alumni Relations - Maria Kramer

- A. Novembership will begin November 1st and run through November 30th; it is the alumni relations annual drive for membership. If you join or renew membership during this time you'll receive a Christmas ornament. The cost for membership is \$35 for individuals and \$50 for a joint membership. In addition to the ornament,

you will receive other benefits such as discounts for certain businesses and you get into tailgates for free. A new graduate membership (for individuals that have graduated from the university within 4 years) is only \$15.

- B. The alumni relations office encourages everyone to participate in Homecoming events!

IV. Approval of October 10, 2018 Meeting Minutes

- A. The minutes from the September 12 meeting were approved via email. They can be found on the Staff Senate website.

V. Officer Reports

A. President, Lesley Graybeal

1. A constituent question was received by the executive staff. It asked if the new minimum wage law is passed, how that will affect department budgets for student workers on campus. There is no plan in place yet to address this issue, but it will be addressed if the law passes.
2. On November 27th during X-period there will be a campus talk focused on the budget. This campus talk will also focus on the Board of Trustees bond feasibility study approval.
3. The Compensation Committee salary survey will be out by the end of the week. The survey will be sent directly to staff members. Please fill out this survey! It has been five years since the last survey was completed.
4. Next Tuesday November 6th is election day and you can vote on campus in Donaghey Hall. That polling site will be open from 7:30 a.m. to 7:30 p.m. and can be used by anyone registered to vote in Faulkner County.
5. Staff Senate is in need of a representative for the banner competition on Saturday for Homecoming. Please speak with President Graybeal or Senator Jackson to volunteer.

B. Vice President, Kim Klotz

1. The Committee on Committees had a meeting and it involved approving SGA appointments to several committees. Also discussed was how to transition an ad hoc committee to a university committee.

C. Secretary, Shelby Fiegel

1. No report.

D. Treasurer, Beth Adair

1. Veterans Day funding has been approved and a check will be cut soon.

E. Parliamentarian/Historian, Jenna Davidson

1. John Fincher will attend the next Staff Senate meeting to consult the group on the process to revise the Staff Senate missions and goals.

VI. Senate Committee Reports

- A. Angel Bear Committee
 - 1. On October 22nd the Angel Bear Committee had a meeting to look over applications. They will put up the trees for Angel Bear before Thanksgiving.
- B. Winter Feast Committee
 - 1. Tickets will go on sale for Winter Feast next week. The committee will continue to work on decorations for winter feast and door prize coordination.
- C. Courtesy Committee
 - 1. Four cards were sent out and three cards will be sent.

VII. University Committee Reports

- A. Student Success and Retention Council
 - 1. At this meeting notes were reviewed from the Education Advisory Board campus visit. Provost Poulter wants to restructure the committee because it is too large. It will be restructured as a core team that will report to the new Assistant Vice President of Enrollment Services. The AVP of Enrollment interviews are underway.
- B. Housing Exemption Committee
 - 1. The committee met and made two decisions on housing exemption applications.

VIII. Old Business

- A. No report.

IX. New Business

- A. No report.

X. Good and Welfare

- A. Senator Gibbons shared that ComiConway is this weekend, and there are two open volunteer usher positions for the November performance of the 10 Tenors. Please contact Senator Gibbons or Senator Mowdy to volunteer for the open positions.
- B. Senator Jetts shared that the DAC committee will meet on Monday.
- C. Senator Fricks shared that the assistant director search in Housing continues and interviews will be held on campus next week.

- D. Senator Eslinger shared that November is No Straws November. During the month of November please do not use straws for your drinks because they are very harmful for the environment.
- E. Senator Jackson shared that there were 22 entries for the office decorating contest, and they announced winners at the pep rally on Tuesday night. The winners were first place the UCA Foundation, second place Outreach and Community Engagement, and third place Student Success. She also encourages everyone to participate in spirit week. Her office is also hosting an event on November 12th called Bridging the Gap in coordination with International Engagement. The event will begin at 6 p.m. in the Student Center Ballroom.
- F. Senator Ashmore shared that there will be faculty and staff recognition at the volleyball game and Senior Day for volleyball is this Saturday. Basketball starts next week.
- G. Senator Shock shared that the women's soccer team are the conference champions. The men's cross country team also won their conference championship. Reminder faculty and staff get free tickets (up to 6) to all athletic events.
- H. Senator Ashcraft shared that there are two open positions in Accounts Payable.
- I. Treasurer Adair shared that the two positions open in her department, one for development and one for annual giving, will be interviewing next week.
- J. Vice President Klotz shared that November 8th is Veterans Day and encourages everyone to attend the event on McAllister lawn at 1:00. There will be food and t-shirts.
- K. President Graybeal shared that on Election Day several departments and student organizations will host a party at the polls; there will be free food and lawn games.

XI. Adjournment

- A. The meeting was adjourned by President Graybeal at 10:37 a.m.