



Wednesday, April 11, 2018
Meeting Minutes

Senators Present: Beth Adair, Sharla Ashcraft, Kim Ashley-Pauley, Diana Burroughs, Jason Cole, Brandon Combs, Jenna Davidson, Jason Davis, Austin Dodson, Julia Dossett Morgan, Nadia Eslinger, Gina Haddick, Kristin Heffington, Carmesha Jemerson, Kristin Jetts, Kimberly Klotz, Leslie Knox, Leanna McClendon, Thomas McDaniel, Alyson McEntire, Tyra Phillips, Karen Pruneda, Erica Ruble, Craig Segar, Steven Shook, Jaleesa Thomas, Deloise Mowdy

Senators Absent: Tachia Awbrey, Kevin Carter, Shelby Fiegel, Lesley Graybeal, Lori Hudspeth, Susan Peterson, Tracy Spence

I. Call to Order

- A. President Ruble called Staff Senate to order on April 11 at 10:01 am in Wingo Hall 315.

II. Guest: Adam Hensley | Recycling at UCA

- A. UCA follows City of Conway Sanitation guidelines
- B. No styrofoam food containers. Heavy duty packaging Styrofoam can be recycled.
- C. No recyclable products with food waste; ex. Leftover pizza boxes
- D. Recycling should not have an odor so it is not emptied daily by custodians
- E. City Sanitation can only accept plastics #1 and #2

III. Acknowledgement of March 28, 2018 Meeting Minutes.

- A. President Ruble acknowledged the electronic approval of last meeting's minutes.

III. Officer Reports

- A. President, Erica Ruble
 - 1. Bylaws & Constitution should be reviewed for updates/changes soon
 - 2. Nominations are still ongoing until April 20.
 - 3. Voting will be April 23-27
 - 4. Exec voting process will take place in May.

- B. Vice President, Lesley Graybeal
 - 1. No report
- V. Secretary, Diana
 - 1. No report
 - B. Treasurer, Beth Adair
 - 1. EOQ III award was paid
 - 2. Will provide update on balances after Spring Picnic
 - C. Parliamentarian/Historian, Jenna Davidson
 - 1. No report

VI. Senate Committee Reports

- A. Courtesy Committee
 - 1. The committee sent sympathy, thinking of you, get well, and congratulations cards to several individuals on campus.
- B. Basketball Committee
 - 1. Top volunteers: Jennifer Allen, Tiffany Rana, Lauren Zylks, and Samuel Davis
 - 2. All had 15+ hours accrued since January
 - 3. 60+ volunteers from across campus. 15 were senators
- C. Reynolds Committee
 - 1. Next show is April 18, still need a few more volunteers for April 29th.
- D. Spring Picnic Committee
 - 1. Please consider signing up for shifts
 - 2. Will be sending out an email on cake donations
 - 3. Charging for cakewalk & ring toss
 - 4. All money raised will be go to the Bear Essentials Food Pantry.

VII. University Committee Reports

- A. Parking and Traffic

1. Concern about parking on Torreyson, people are parking near stop sign.
2. The parking lot near the communication sciences building is used as a cut through & people are traveling too fast. Request to turn the parking lot into a one way lot. Speed bumps around lot should be repaired.
3. Every summer, physical plant works on repairing potholes in parking lots.
4. Students requested a texting and driving campaign similar to Brake for Bears
5. Request to review parking fines & fees.

B. Staff Handbook

1. The handbook was updated and is in review by the general counsel and HR.

VIII. Old Business

A. Shared Governance Support

1. Concern previously brought forward regarding supervisors not allowing their employees to run for Staff Senate.
 - a. President Davis mentioned this in Campus Talk on 4/3
2. Senator Klotz had an idea to create a survey to assess how employees feel about their supervisors allowing them to run for Staff Senate.

IX. New Business

A. Starbucks Expansion

1. Concern over different noises, smells etc. in that area of the library.

B. Registrar's Office

1. Holiday comp. time for commencement volunteers

C. Miscellaneous Email

1. Asked about a systematic review for staff raises and feasibility.

D. Student Concern over vacant staff position

1. Women's & LGBTQ Outreach Coordinator position in the Office of Diversity & Community

- E. Senator Adair motioned to cancel senate meeting on April 25th. Motion passed.**

X. Good and Welfare

- A. Every third Thursday for URCS training is coming up.
- B. Congratulations to the staff recognized during x-period
- C. Reynolds is hiring a house manager (student)
- D. Wednesday the 18th - there is a Student Undergrad Research Training 1-2pm in the President's Dining Hall.
- E. Torreyson Library is going through exciting renovations on the second floor.
- F. Bear Necessities Day is March 10, and there are 160 students registered.
- G. Fees associated with employee use of Student Health Center are likely to increase in coming year.
- H. The forum for our first Dean of Students candidate is x-period of Thursday.
- I. The Black Alumni Association is hosting many events this weekend.

XI. Adjournment

- A. The meeting was adjourned at 10:30 am by President Ruble.