

**STAFF SENATE**  
**STAFF DEPENDENT SCHOLARSHIP GUIDELINES**  
(Revised 4-4-2012)

I. PURPOSE

The Staff Senate Scholarship for dependents of UCA staff was established by the Staff Senate of the University of Central Arkansas to assist the dependent of a full-time UCA staff employee, who meets the eligibility criteria for the staff fee waiver as outlined in the staff handbook, in pursuing a degree at the University of Central Arkansas. The value of the scholarship depends on available funds and the number of applicants. The value may range from \$50.00 to \$250.00 per semester. Applicants must meet the requirements each semester to continue the award. The scholarship is need based.

II. VALUE OF THE SCHOLARSHIP

Depending on the scholarship funds available, the value will range from \$50.00 to \$250.00 per semester.

III. ELIGIBILITY

Any applicant for this scholarship must be:

- A. The dependent, as defined by the Staff Handbook, fee remission policy, and other appropriate university policies, of a full-time UCA staff employee who meets the eligibility criteria for the staff fee waiver as outlined in the Staff Handbook.
- B. A full-time student currently enrolled in at least 12 hours of UCA course work and in good standing at UCA as prescribed in the Undergraduate Bulletin with a minimum cumulative grade point average of 2.5.
- C. A student who has completed at least 30 hours of college credits from UCA or from any other two- or four-year college or university by the end of the spring semester of the current application year.

IV. ADDITIONAL REQUIREMENTS

- A. Applications must be submitted online.
- B. All recipients of the Staff Senate Staff Dependent Scholarship will be required to volunteer to work at least one home football AND two home basketball games as a ticket taker/usher during the year in which the scholarship is awarded. Failure to meet these requirements can result in forfeiture of scholarship for the upcoming semester and can be considered in future awards by the Staff Senate Scholarship Committee.

V. ADMINISTRATION

- A. The fund will be administered by the Staff Senate with the aid of a scholarship committee appointed by the Staff Senate.

- B. Scholarships may be awarded from the principal and/or interest income. The amount and number of scholarships will be recommended by the Staff Senate Scholarship Committee based on available funds.
- C. The scholarship fund will be deposited in the University of Central Arkansas Foundation, Inc. and the Staff Senate will be the director of the fund.
- D. Guidelines for the scholarship fund may be changed with a two-thirds (2/3) vote of the members of the Staff Senate.
- E. The scholarship selection committee must have at least three members present to vote on recipients, none of whom are applying for the scholarship and/or related to a scholarship committee member.
- F. The scholarship will be awarded on a yearly basis and dispersed per semester based on eligibility.
- G. For the recipient to maintain eligibility, the dependent must have a 2.5 cumulative grade point average and have worked one home football game at the end of the fall semester.
- H. The scholarship committee will verify that each scholarship recipient volunteered at UCA ball games as required under item IV B.

VI. AWARD CRITERIA

- A. The applicant should include a brief statement of his/her educational goals and plans.
- B. The applicant should include a statement detailing his/her efforts in financing his/her education.
- C. The applicant should state his/her need for the scholarship. Need will be determined by the household size, salary range, and other financial aid received.
- D. Tie Breakers:
  - 1. Grade point average
  - 2. Number of credit hours attempting per semester
  - 3. Number of credit hours completed