

STAFF

SEN



Represent, Serve & Recognize

Wednesday, September 30, 2015 Meeting Minutes

Call to Order

The UCA Staff Senate was called to order at 10:02 a.m. on Wednesday, September 30, 2015 in Wingo Hall 315 by President Stanton.

Roll Call

Senators Present: Kimberly Ashley-Pauley, Jennifer Boudreaux, Kevin Carter, Chris Davis, Shelby Fiegel, Gina Haddick, Chad Hearne, Kristin Heffington, Apryl Jackson, Mary Jackson, Carmesha Jemerson, Kandace Keeney, Aaron Knight, Leslie Knox, Alyson Lentz, Susan Peterson, Tyra Phillips, Brandon Price, Erica Ruble, Jennifer Ruud, Gary Sieg, Marcia Smith, Tracy Spence, Colin Stanton, Lula Tyus.

Senators Absent: John Fincher, Lesley Graybeal, Aniaya Henderson, Lori Hudspeth, Joslyn Kuykendall, Marie Smallwood

Minutes

The September 9, 2015 meeting minutes were approved electronically September 15, 2015.

Special Guest

Dr. Tammy Rogers, SPARC Chair, shared the annual report that went out last week. Updates on goals were made and the committee continued with the Shared Governance Communication Survey. Results will hopefully be posted by the end of October.

Proposals for new money in 2016-17 budget will be due near the end of October. The hearings that anyone on campus can attend will happen in November and SBAC will vote to give rank ordering at December meeting.

SBAC accepted a proposal that has been approved by the Board of Trustees to have two more student representation on SBAC.

SPARC is revising the Strategic Plan of the University. UCA has been operating under the Current Strategic Plan since 2010 and updating is necessary. SBT consultants spent a week on campus and a preliminary SWOT analysis (Strengths, Weaknesses, Opportunity, Threats) is posted under MyUca Resources tab. Out of the SPTF retreat that took place with the consultants last month, 3 subcommittees were formed: UCA's Obligation to Students: Retention, Graduation and Common Experience; Alumni Success & Continued Involvement and Smart Growth and External Impact. The first subcommittee will recommend strategies for ensuring each student admitted to UCA has full opportunity for success, including personal development, engagement with the UCA community and earning a UCA degree. The second subcommittee will focus enhancing the value of the UCA degree and how to keep Alumni involved with UCA and the community. The third subcommittee will set guidelines for evaluating the desirability of strategic growth of existing programs, adding new programs and fostering strategic research and outreach to the community.

Dr. Rogers encouraged everyone to fill out the staff survey and provide feedback.

Officer's Reports

President, Colin Stanton

- President Stanton attended two President's Meetings on Sept. 10th & 24th. A few things mentioned at the meeting were a crosswalk has been painted in front of the HPER Center extending over to Mashburn and curbs will be cut later to make them accessible.
- Students are asking for more late night food options.
- There is concern from some offices about the P-Card logs central drop-off location coming to an end at Student Accounts. As for now, there will continue to be two drop-off locations; Student Accounts and Purchasing. When Student Accounts moves to its new location, the central P-Card drop off location will move to Accounts Payable in basement of McCastlain.
- Everyone is encouraged to watch the video on Campus Talks. UCA is second largest university in the state, based on full time equivalency.
- There was discussion on concurrent enrollment. More information to come.
- President Courtway confirmed they will be flying to Chicago to meet with representatives from Apple to look at the potential of having an Apple store in Donaghey Hall.
- Ex-Officio Chad Hearne attended a Faculty Senate meeting on September 24th. One issue that concerned staff members was regarding campus parking. Also, the Faculty handbook is being reviewed for updates and restructuring.

Vice President, Kevin Carter

- Brandon Price is Chair of Basketball Committee.

Secretary, Jennifer Boudreaux

- No Report

Treasurer, Erica Ruble

- The Executive Committee plans to review all the committee's budget requests and bring it to the full Senate for approval at the October 14th meeting.

Parliamentarian/Historian, Tyra Phillips

- No report.

Staff Senate Committee Reports

- Professional Development will revise the guidelines and how much money they award the applicants due to a budget increase.
- Winter Feast is December 3rd from 11:30am – 1pm in Student Center Ballroom. Theme for this year is "Traveling UCA's Winter Wonderland". Tickets will be sold starting November 2nd and are \$5 each. There will be door prizes.
- Football committee met September 29th to discuss upcoming games. First home game is October 3rd. Volunteers are still needed to fill vacant spots.
- The Angel Bear Committee met September 30th. Launch of the Angel Bear applications will be October 7th. The Committee is looking at the possibility of having applications online, along with the traditional paper application. They are also considering two new locations for Angel Bear trees. Angel Bear Tree locations are currently at the Student Center, Library and Wingo Lobby Hall. New locations may include the HPER Center and The Foundation Office.

Courtesy, Mary Jackson

- Sympathy
Barrie Rhoades - loss of grandmother
Alyson Lentz - loss of family member
- Thinking of you
Theresa White - son in car accident
- Get Well
Kenneth Hoyt – car wreck
Candace Fisher - Sick

University Committee Reports

- Full Parking Committee will meet on October 14th @ 2pm in Wingo 315.
- Full Advisory Committee is in assessment process right now. Plans for a lunch and learn is underway to see where we are in the planning process.

Old Business

- None

New Business

- The Staff Senate is going to vote on the allocation of \$500 from agency account to help fund Veterans Day Celebration in November. Tyra made a motion to allocate \$500 from agency account to Veteran's Day Committee for scholarships and Mary Jackson second. Floor was open to discussion and the motion passed unanimously.

Good and Welfare

- Next meeting is October 14, 2015 10am, Wingo 315.
- A Recycling program for printer cartridges is underway.
- The Benefits Fair is October 20th from 10-2:30pm in Student Center Ballroom.
- Pick up your Polo after the meeting.
- Family Day is October 17th.
- Student Graduation is December 12th. October 9th is deadline to apply for graduation.
- October 2nd student can pick up free "Beat ACU" shirt for game. Must bring ID to Buffalo Hall.
- October 3rd Alumni tailgate is sponsored by Eat my Catfish Food is free.
- Student Accounts will be moving to west wing of Bernard around Thanksgiving.
- October 7th is launch of Angel Bear Application
- Trick or Trot is October 16th. Last day to sign up and guarantee a specific shirt size is October 9th.

Adjournment

The meeting adjourned at 11:03a.m. by President Stanton.