



Wednesday, July 30, 2014 Meeting Minutes

Call to Order

The UCA Staff Senate was called to order at 10:02 a.m. on Wednesday, July 30, 2014 in Wingo Hall 315 by President Hearne.

Roll Call

Senators Present: Chad Hearne, Colin Stanton, Tracy Spence, Heather Romine, Sandra Hooper, Lindsey Osborne, Kimberly Ashley-Pauley, Diana Burroughs, Aniaya Henderson, Lori Hudspeth, Scott Isenga, Mary Jackson, Tiffany Johnson, Denicha Kemp, Linda Lentz, Tyra Phillips, Reginald Prevoe, Gary Sieg, Elizabeth Skinner, and Lula Tyus.

Senators Absent: Kevin Carter, Diane Farr, Kristin Heffington, Arch Jones, Aaron Knight, Joslyn Kuykendall, Tonya McKinney, Jodi Oeth, Erica Ruble, Cheryl Theall, and Theresa White.

Minutes

The July 9, 2014 meeting minutes were approved electronically on July 16, 2014.

Officer's Reports

President, Chad Hearne

- Board Meeting - Purchasing moving off campus was approved by the board. There was a question about if they had looked at any of the houses that campus already owned. They believed there would be parking issues with any of the houses. This is a common practice for other campuses because of external vendors. It will cost \$3,100.00 per month to lease. All the property acquisitions did pass. Staff Senate was given \$15,000.00 from plan transfers and we will plan on how to spend this later. UCA purchased the Baptist Campus Ministry house. They started proceeding on eminent domain on the Wesley house. They were both given another leased property. Sexual harassment was on the agenda but was not discussed at the meeting. There is a group meeting tomorrow to discuss Title IX changes. Discussion followed.
- Goal Note Cards - Passed note cards around to write goals that Staff Senate should have for this year to represent, serve, and recognize.

Vice President, Colin Stanton

- Appointments Committee - Announced the positions that need to be filled on staff senate committees, university committees, and chair positions. He announced that Jennifer Boudreaux has resigned her position on Staff Senate, so we have to fill her positions on committees. We should know this Friday if we have a replacement senator. Appointments Committee met to sort out the sign-up sheets for committees. Colin passed around a sheet with all the committees for senators to check for corrections and sign up for open positions. Some senators volunteered during meeting.

Secretary, Heather Romine

- No Report

Treasurer, Tracy Spence

- 13-14 Accounts Ending Balance as of June 30, 2014

- Regular Account (not roll over, was transferred) - \$714.93
- Professional Development (not roll over) - \$9.79
- Continuing Fund (roll over, includes Coca-Cola money) - \$35,701.48
- Agency Account (roll over, funds still need to come out) - \$11,904.39
- Foundation Accounts – will have final numbers in August

Parliamentarian/Historian, Sandra Hooper

- No Report

Staff Senate Committee Reports

Courtesy, Mary Jackson

- Get Well – Ronda Young (surgery on her back)
- Congratulations - Jenny Ruud (birth of twin boys) and Debby Leppin (retirement)
- Sympathy – Vicki Parish (loss of father), Colin Stanton (loss of uncle), Vanessa Fisk (loss of father), Jerry Manion (card to his family for his loss)

University Committee Reports

Employee Benefits Advisory, Tyra Phillips

- Meet with a couple of vendors about purchasing software for benefits eligible new hires to be able to go online to do their benefit orientation. Not sure of the start time, because it a database system that has to be built.

Strategic Budget Advisory Committee, Chad Hearne

- At the July 10 meeting, President Courtway and Provost Runge explained the discrepancies and difference between the prioritized list that SBAC put forth and what was approved for the operating budget for the year. There is a subcommittee being formed to look at some potential revisions to the shared governance and communication survey that is sent out in the spring.

Student Success and Retention Committee, Chad Hearne

- At July 17 meeting, a resolution was approved to endorsed the three guiding principal statements. The statements go along with our AVID statement. The guiding principal statements are:
 - Providing every student with the information, access, and opportunity vital to successful engagement in the UCA community. Mission core value of diversity and community.
 - Providing guidance and support for students to develop the knowledge and skills necessary to achieve academic and personal success. Mission core value of academic excellence and vitality.
 - Accepting responsibility and accountability for consistent and measurable evidence of student success. Mission core value of integrity.

Old Business

\$25,000 Proposals Update, Lindsey Osborne

- Chad and Lindsey met with Physical Plant and identified a good hydration station that will be a good cost. With the cost, we should be able to purchase 25-30 hydration stations. By the next Staff Senate meeting we should have a proposal of all possible locations for hydration stations. We should be able to finish the project by the end of Fall 2014 semester. Lindsey is looking into plaques for the hydrations stations.
- Lindsey met with Dr. Gayle Seymour, chair of Public Art Committee, where she became aware that the project will probably not be supported by the entire campus or the Public Art Committee. Erica Ruble is getting a quote from the chainsaw artist who did Valor Bear. They are looking for possible places for the bear carving. This information will be taken to the Public Art Committee for their feedback and recommendation.
- Once we find out where we are financially with both of these projects, we will know what amount will go toward the pavilion.

New Business

None

Good and Welfare

Next business meeting is August 13, 2014.

Chad Hearne is working on ordering grey polo's with purple logo.

August commencement is August 8th. If you are able to volunteer, please email Debbie Melendez.

Mary Jackson announced that IT's remodeling is finished and they are back in room 101.

Chad Hearne informed Staff Senate that UCA may be moving away from GroupWise.

Colin Stanton announced that Welcome Week and Move In Day is coming up and they need volunteers. Volunteers please wear UCA shirt and name tag. Volunteers can work in any hall and any shift. Half of the campus will move in from 8:00 a.m. to noon, break from noon to 1:00 p.m., and the other half will move in from 1:00 p.m. to 5:00 p.m. There are normally fewer volunteers in the afternoon.

Adjournment

The meeting adjourned at 10:46 a.m. by President Hearne.