

STAFF

SEN



*Represent, Serve & Recognize*

## **Wednesday, March 9, 2016 Meeting Minutes**

### **Call to Order**

The UCA Staff Senate was called to order at 10:04 a.m. on Wednesday, March 9, 2016 in the College of Business 307 by President Stanton.

### **Roll Call**

**Senators Present:** Kimberly Ashley-Pauley, Jennifer Boudreaux, Kevin Carter, Shelby Fiegel, John Fincher, Lesley Graybeal, Chad Hearne, Kristin Heffington, Aniaya Henderson, Lori Hudspeth, Apryl Jackson, Mary Jackson, Kandace Keeney, Aaron Knight, Leslie Knox, Alyson Lentz, Susan Peterson, Tyra Phillips, Erica Ruble, Jennifer Ruud, Gary Sieg, Marie Smallwood, Tracy Spence, Colin Stanton.

**Senators Absent:** Diana Burroughs, Carmesha Jemerson, Joslyn Kuykendall, Brandon Price, Marcia Smith, Lula Tyus

### **Minutes**

The February 24, 2016 meeting minutes were approved electronically March 1, 2016.

### **Officer's Reports**

#### **President, Colin Stanton**

- At President's Meeting, the main topic of discussion concerning staff was vendor issues with Goddess. Please compile a list of specific concerns or complaints from your department and email them to President Stanton. These concerns can be brought to Purchasing's attention by filling out the Vendor Performance Report, as well.
- Budget workshop retreat for the Board will be March 31<sup>st</sup>.
- We are going into the fiscal session of the State Legislative, which will start next month. The Governor has put forth his budget proposal. As of right now, there is no COLA included for state employees. This does not mean employees will not receive a raise. It has to go before the Legislature.
- Professional Development Funds will possibly have \$50,000 built into the base budget of \$250,000 every year. Has to be approved by the Board but looks like they will receive this allocation of money yearly.
- Staff Senate will host a reception Wednesday, April 6<sup>th</sup> from 11a-1pm for people interested in serving on Senate. It will include meeting some Senators, receiving information about Staff Senate and enjoying free food. Location of reception will be announced soon.

### **Vice President, Kevin Carter**

- Appointments Committee update. Vice President Carter is still waiting to have a confirmed number of Senators needed to represent the IST Division. Will wait until elections to determine the correct number of representatives needed.
- Academic Affairs has had a vacancy for over 30 days and position is now at-large. If anyone has anyone in mind to represent this division, please let Vice President Carter know.

### **Secretary, Jennifer Boudreaux**

- Attended a Faculty Senate meeting on February 25, 2016.

### **Treasurer, Erica Ruble**

- No report

### **Parliamentarian/Historian, Tyra Phillips**

- No report.

### **Guest**

- Haley Fowler informed Senate about “UCA Day of Giving” to be held March 17, 2016. This event is a 24 hour online giving campaign to raise funds for emergency student scholarships awarded by the UCA Foundation. They are challenging all alumni, parents, faculty, staff and students to raise \$11,754 to honor each of the 11,754 students enrolled at UCA. Your gift of any amount can be made by visiting [uca.edu/go/DayofGiving](http://uca.edu/go/DayofGiving) or by calling 501-852-2743. Celebration of this event will be located at the UCA Amphitheater from 1:30-3pm. Free food! Live music!

### **Courtesy, Mary Jackson**

- Two individuals received congratulatory cards.

### **Staff Senate Committee Reports**

- Spring Picnic Committee met February 29<sup>th</sup>. The Spring Picnic will be April 22<sup>nd</sup> from 11a.m. – 1p.m. on McAlister lawn with rain location at HPER Center. The committee plans to incorporate Earth Day into the festivities. Plans will be similar to last year’s festivities with a few changes to make the event flow smoother.
- Professional Development Committee met March 8<sup>th</sup> and awarded funding for the 4<sup>th</sup> quarter. There are 20 applicants that will receive funding ranging from \$250-\$1250 which is 40-100% of the requested amount.

### **University Committee Reports**

- Information Services Advisory Committee met March 8<sup>th</sup>. Jason Cole provided demonstration of the new myUCA portal which is currently in development.
- A student survey was conducted about willingness to pay “Wifi Fee” that would pay for improvements to wifi on campus. Results were mostly positive from the roughly 126 students that responded. Students seemed willing to pay between \$13 and \$20 per semester fee, in addition to the \$7.50 fee already established.
- Chris Davis announced new email encryption service with ZixCorp that will analyze every email sent. If the email contains HIPAA or FERPA data and the employee is not in a select group (employees who have access to HIPAA information), email will be rejected until sensitive data is removed.

### **Old Business**

- None

### **New Business**

- Senator Knight motioned to award up to \$1000 at President Stanton’s discretion to sponsor speaker Jeff Bucholtz “We End Violence” from the Foundation Staff Enhancement fund with the stipulation that the training serve as one of the mandated sexual harassment trainings for staff. Senator Phillips second the motion and the motion passes unanimously.
- A constituent wanted to know how often water filters are changed across campus. Vice President Carter stated they are checked, cleaned and replaced if needed annually.
- Concern over state vehicles parked in Faculty/Staff spots instead of motor pool lot was discussed. President Stanton’s understanding is that recruiters are constantly using the cars coming and going, therefore they are using the Faculty/Staff lots. Also, there is no room in motor pool area for them to park the cars.

### **Good and Welfare**

- Next meeting is March 30, 2016 10am, Wingo 315.
- Senators need to start drumming up excitement for Staff Senate and elections as well as the April 6<sup>th</sup> reception.
- March 9<sup>th</sup> at 3pm in Board Room candidate for Vice President of Advancement will be visiting campus.
- UCA Wellness Fair will be held in the HPER Center, April 12<sup>th</sup> from 10am – 2pm with 65 or more vendors present. Free blood pressure, cholesterol checks and free smoothies!
- Rumors about campus wide issues with HP Computers being defected are not true. It’s an individual problem.
- Students have until March 14<sup>th</sup> to make payments. Students will be dropped and meal plans shut off if payment is not received by deadline.
- Staff Senate Scholarship application ends Friday, March 11<sup>th</sup>.

### **Adjournment**

The meeting adjourned at 11:07a.m. by President Stanton.