



Wednesday, February 12, 2014

Call to Order

The UCA Staff Senate was called to order at 10:00 a.m. on Wednesday, February 12, 2014 in Wingo Hall 315 by President Osborne.

Roll Call

Senators Present: Lindsey Osborne, Chad Hearne, Lori Hudspeth, Tracy Spence, Meghan Thompson, Stephanie McBrayer, Jane Andis, Jennifer Boudreaux, Sandra Hooper, Mary Jackson, Tiffany Johnson, Arch Jones, Denicha Kemp, Aaron Knight, Linda Lentz, Vicki Parish, Susan Peterson, Tyra Phillips, Erica Ruble, Colin Stanton, and Cheryl Theall.

Senators Absent: Kimberly Ashley-Pauley, Diane Farr, Mark Heffington, Joslyn Kuykendall, Josh Markham, Kim McKee, Jack Phillips, Heather Romine, Elizabeth Skinner, Lula Tyus, and Theresa White.

Acknowledgement of electronic approval of January 29, 2014 minutes.

Officers Reports

President, Lindsey Osborne shared a recap from the meeting with President Courtway including: (1) the proposal regarding representation on the University Committee on Committees to include representatives of Faculty Senate, Student Government Association and Staff Senate; (2) discussion regarding the Employee Service Awards (April 10, 2014 at x-period in the Student Center Ballroom) and the Spring Picnic ; (3) discussed the Nondiscrimination Statement; and (4) Board of Trustees will meet on Friday, February 21, 2014. The Board of Trustees agenda notice will be emailed soon. Discussion followed.

The Staff Senate Executive Committee met and discussed the ideas for use of the continuing funds. Review of feasibility and costs are being taken under consideration. The issue will be brought to senate for further discussion.

Vice President, Chad Hearne is working on the timeline for elections. Earlier dates are necessary due to committee appointments. Updated rosters are available on the website.

Secretary, Lori Hudspeth – No report

Treasurer, Tracy Spence distributed an updated fund report.

Parliamentarian/Historian, Meghan Thompson attended the Faculty Senate meeting on behalf of Staff Senate. President Courtway shared that a cost of living adjustment is recognized as important to faculty and staff. President Courtway announced that the applicant tracking system will be implemented soon. The chair of Committee on Committees announced that some inactive committees will be dissolved if they remain inactive. The use of the Coca Cola funds was discussed.

The issue of inactive committees was further discussed.

Staff Senate Committee Reports

Courtesy Committee, Mary Jackson
Cards were sent to Dot Carden and Patsy Brannan.

Professional Development Committee, Erica Ruble announced that there is an upcoming session on Microsoft Excel on Wednesday, February 26, 2014 at 12:30 p.m. in COB. An email will be sent out with registration information. Erica distributed a Professional Development Evaluation form.

Front and Center Recognition Committee, Meghan Thompson announced that there will be a meeting on February 13, 2014.

Bylaws Review Taskforce, Meghan Thompson announced that there will be a meeting on February 28, 2014.

Employee Recognition Committee, Stephanie McBrayer announced that they will meet following the Staff Senate meeting.

Spring Picnic Committee, Tyra Phillips announced that they will meet following the Staff Senate meeting.

University Committee Reports

Public Art Committee, Sandra Hooper gave an update on Patrick Dougherty's art exhibit that will be installed in September 2014. Storage for art has been designated in Main Hall. There have been some pieces donated that are being evaluated for authenticity. There has been a discussion about commissioning pieces that recognize specific diseases. There has been discussion regarding the faculty art collection.

Diversity Advisory Committee, Aaron Knight announced that the committee met and discussed member terms. There has been request for a gender neutral restroom. The nondiscrimination diversity statement will be further discussed at the next meeting.

Calendar Committee, Jane Andis announced that the recommended 2015-2016 academic year calendar will remain the same with a Thursday first day of class.

New Business

Following a discussion, the Professional Development Evaluation form was approved.

Good and Welfare

Osborne: There has been a request regarding parking in the Schichtl parking lot and there are several university vehicles parking there. The concern has been forwarded to the Parking and Traffic Committee.

Spence: The Intensive English Program is seeking conversation partners to meet with international students. A handout was distributed.

Osborne: The next campus talk will be at x-period on February 13, 2014. Campus talks are scheduled for March 12 and April 9. The Board of Trustees will meet at 10:00 a.m., February 21, 2014. The Strategic Planning Committee forums are scheduled in February and a schedule was emailed along with the agenda. The next Staff Senate meeting will be February 26, 2014.

Stanton: The Summer Orientation and Academic Registration (SOAR) program applications are being accepted.

The meeting adjourned at 10:45 a.m.