



Wednesday, October 29, 2014 Meeting Minutes

Call to Order

The UCA Staff Senate was called to order at 10:02 a.m. on Wednesday, October 29, 2014 in Wingo Hall 315 by President Hearne.

Roll Call

Senators Present: Chad Hearne, Tracy Spence, Heather Romine, Sandra Hooper, Diana Burroughs, Kristin Heffington, Anaiaya Henderson, Lori Hudspeth, Scott Isenga, Mary Jackson, Arch Jones, Denicha Kemp, Aaron Knight, Joslyn Kuykendall, Linda Lentz, Susan Peterson, Tyra Phillips, Reggie Prevoe, Erica Ruble, Gary Sieg, Elizabeth Skinner, Marcia Smith, Cheryl Theall, Lula Tyus, and Theresa White.

Senators Absent: Kimberly Ashley-Pauley, Kevin Carter, Tiffany Johnson, Lindsey Osborne, Therese Pollard, and Colin Stanton.

Guests

SPARC Chair, Dr. Nancy Reese

- SPARC Annual Report – This is a routine report of the progress for the strategic plan. Included in the report are the accomplishments of the Strategic Planning Committee and Strategic Budget Advisory Committee. There is a chart that shows what the committees did for the year and an overview of key accomplishments on the strategic plan for the year. Also, there is a goal by goal table with actions of each goal and what was accomplished on those actions over the past year. All of this information and actions for the coming year are on the SPARC website.

Minutes

The October 8, 2014 meeting minutes were approved electronically on October 15, 2014.

Officer's Reports

President, Chad Hearne

- Board Meeting – Ashley Ross, SGA President, gave a presentation on their SGA retreat and their goals for the year. Graham gave a health insurance and dental plan update. The University will be absorbing the increase in cost. The President Residence Advisory Committee approved the bear cub carving. Erica Ruble is waiting on the artist's approval of the tree located the President's back yard. There were a couple of property acquisitions on Baridon and South. The Distinguished Dean Emeritus was Dr. Neil Hattlestad.
- President's Meeting – Met on October 23rd. A question came up about merit raises for classified employees, especially for those taking on additional duties. The President is aware of the issue. We have 400 concurrent students versus Tech's 2,400 concurrent students. Discussed political issue with President Clinton and Senator Rapert coming on campus and the negative response from some student groups on campus.
- Campus Talk – President Hearne gave an important dates update and a hydration station update.
- Facebook – Our weekly total reach went up 7,000%. People engaged went from 6 to 190. We reached 16 people last week and almost 1,200 this week, because of the pictures posted.
- Winter Feast Trophy – Winter Feast trophy has been found and given to last year's winner, Office of Diversity and Community.

- President's Letter – President Courtway sent Staff Senate a letter thanking us for the Bear Essentials Food Pantry donation.
- Donaghey District Meeting – Met on October 24th. TJ Johnson called a meeting with executive committees from Staff Senate, Faculty Senate, and SGA to give feedback on the retail space. Pictures passed around. The bottom floor is retail space and top three floors are residential halls.

Vice President, Chad Hearne for Colin Stanton

- Committee list update was sent with agenda.

Secretary, Heather Romine

- No Report

Treasurer, Tracy Spence

- Budget Update
 - Regular account had a deposit from extra polos that senators want ordered. If you want to order an extra polo, see Senator Spence.
 - Paid out three professional developments.
 - Transferred money to Physical Plant from continuing fund for hydration stations. The stations have been ordered.
 - Transferred Veteran's Day donation of \$500 to Foundation account.
 - Paid, Wilma Sanders, EOQI winner's \$150 BearBucks.

Parliamentarian/Historian, Sandra Hooper

- Attended the Faculty Senate meeting. HPER's soft opening is November 10. Discussed getting name cards for Senators. Ben Rowley offered a side note about the majority of faculty being opposed to concurrent education.

Staff Senate Committee Reports

Courtesy, Mary Jackson

- Congratulations
 - Bridget Linker (birth)
 - Roy Whitehead (retirement)
 - O'Neal Payne (birth of daughter)
- Get Well
 - Lisa Barker
 - Pattie Hornor (eye surgery)
- Thinking of you
 - Carla Barber (mother in car accident)
 - Russell Barber (mother in car accident)
 - Susan Lilly (sister broke her leg, mother is not well)
- Sympathy
 - Kevin Carter (loss of grandfather)
 - Rick McCollum (loss of father-in-law)
 - Vickie Parish (loss of grandmother)
 - Lynette Martin (loss of mother)
 - Lula Tyus (loss of cousin)
 - Raymond Frontain (loss of father)

Basketball, Tyra Phillips

- The first two games are almost full. We are responsible for fewer games than usual in December. Sending sign-up sheet out next week.

Football, Denicha Kemp

- November 8th is full and has a waiting list of volunteers.

Winter Feast, Cheryl Theall

- Met on October 8th. Winter Feast will be on Thursday, December 4th in Student Center ballroom. Senator Jackson and Senator Tyus are chairing decoration committee. Will be deciding on other responsibilities at today's meeting. The committee wants to encourage each Staff Senator (possibly Faculty Senators too) to donate one door prize prior to the event. Will send out donation list soon. Sonic cards have been ordered. Sent survey on UCAnet about contest preference and ideas. Received responses from 90 people. Send entertainment ideas to the committee.

Spring Picnic, Tyra Phillips

- The committee is considering having a dunking booth at Spring Picnic. Please send dunking booth rental ideas to Senator Phillips.

University Committee Reports

Strategic Planning And Resource Council, Chad Hearne

- SPARC– Met on October 24th. Dr. Reese and the incoming chair met with President Courtway about revising the strategic plan. President Courtway wants to bring a consultant on campus to help.

Strategic Budget Advisory Committee, Chad Hearne

- SBAC – Met on October 9th. Crystal Hill from the Disability Resource Center presented. She discussed what is federally mandated versus above and beyond and the changes that might be coming depending on the students. The task force for the Disability Resource Center recommended new funding for software and new positions and that SBAC hear from the DRC every Fall. Diane Newton's department gave a financial report. Discussed possible preliminary vote before December.

University Safety, Arch Jones

- Safe walk is the evening of November 13th. Several individuals walk through campus looking for lights that have burned out, dark spaces, bushes to be removed, new types of hazards, etc. Administration then takes action on the findings.

Old Business

None

New Business

Committee Budget

- Executive committee looked at the budget requests received and came up with the committee budget. Senator Isenga motioned to approve the committee budget, Senator White second. Motion passed.

Good and Welfare

Next Staff Senate meeting is November 12, 2014 at 10:00 a.m. in Wingo 315.

Veteran's Day Ceremony (opening ceremony for the "Wall That Heals") is October 30, 2014 at 10 a.m. on Old Main Lawn. The "Wall That Heals" will be at UCA from October 29 to November 2, 2014.

Diane Newton, VP of Finance, is a finalist for CFO of the Year.

Open Enrollment ends November 7th. Every year you have to reapply for the Flexible spending account and the Cafeteria Plan.

Share Bear Drive ends October 31st. This is in aware of domestic violence awareness month. When there is a domestic dispute and children are involved, the teddy bears will be distributed to the children. Left over teddy bears will be donated to community groups. The collection spots are UCA PD, Student Center Information Desk, and Sociology Department room 306.

October 31st is the last day to drop a class. There will be all walk-ins in the Academic Advising Center on October 31st. November 7th and 14th are transfer days.

Thank you to the senators that volunteered at the Benefits Fair.

Adjournment

The meeting adjourned at 11:07 a.m. by President Hearne.

2014-2015 Staff Senate Committee Budget

	Reg Acct - 125500	Agency - 810013
Annual Budget Amount	6664.00	
Football Game Volunteer Revenue		5220.00
Basketball Game Volunteer Revenue		4230.00
Winterfeast Ticket Sales		1750.00
Total Revenue	6664.00	11200.00
Courtesy Committee		
Postage	70.00	
Cards		100.00
Elections Committee		
Supplies/Binders/Etc	1000.00	
Yr End/Orientation Luncheon	900.00	
Yr End Awards/Plaques		750.00
Printing	200.00	
Staff Senate Operations		
PO Box	20.00	
Staff Senate Polos	600.00	
Promotional Items	1000.00	
Veteran's Day		500.00
Food Pantry Donation		2000.00
Communications Committee		
Printing/Supplies		
Employee Recognition Committee		
Copies/Supplies	100.00	
EOQ Winner Awards		600.00
EOY Winner Awards		2000.00
Inscribed Plaques		300.00
Night of Distinction Tickets		600.00
EOY/EOQ Luncheon	500.00	
Professional Development		
Charlotte's Staff Development	500.00	
Supplies/Copies	250.00	
Scholarship Committee		
Fall and Spring Scholarships		2750.00
Printing/Supplies	50.00	
Football Committee		
Supplies/Water	24.00	
Basketball Committee		
Supplies	100.00	
Winterfeast Committee		
Meal (\$3500 - \$2500 from President's Office)	1000.00	
Decorations/Supplies/Printing	150.00	150.00
Angel Bear Committee		
Supplies/Food Box Suppliments		300.00
Gifts for Unadopted Angels		1050.00
Spring Picnic Committee		
Meal (\$3000 - \$3000 from President 's Office)	100.00	
Decorations/Supplies/Printing	100.00	100.00
Total Expenses	6664.00	11200.00
Net Gain/(Loss)	0.00	0.00