



Meeting Minutes October 12, 2011

Call to Order

The regular UCA Staff Senate meeting was called to order at 10:01 a.m. on October 12, 2011 in Wingo 315 by President Winters.

Roll Call

Senators Present: Dianna K. Winters, Stephanie Hailey McBrayer Kimberly Ashley-Pauley, Sylvia Childers, Vicki Parish, Patricia Smith, Tanya Buchanan, Veda Charlton, Sherry DeVault, Meagan Dyson, Charlotte Fant, Andrew Faulkner, Amber Hall, Chad Hearne, Mark Heffington, Faith Hopkins, Mary Jackson, Arch Jones, Amanda Legate, Catherine Marhenke, Kim McKee, Lindsey Osborne, Ray Owens, Jenny Ruud, Tracy Spence, Arian Story, Theresa White

Senators Absent: Ashley Lyon (AE), Josh Markham (AE), Kim Newman, Gail Ozanich (AE), Michelle Reinold (AE), Lula Tyus (AE)

Minutes

The minutes of the September 28, 2011 meetings were approved electronically on October 4, 2011.

Officers' Reports

President Winters

- *Resignation* – Kim Newman resigned due to time constraints.

Vice President McBrayer

- *No Report*

Secretary Parish

- *Contact Form Requests:* Reported on issues submitted via the anonymous contact form since the last meeting and what action has been taken on each.

Treasurer Ashley-Pauley

- *Regular Account:* No Change.
- *Agency Account:* \$150 debit for EOQ Bear Bucks bringing balance to \$5,221.02.

Parliamentarian Childers

- *No Report*

Committee Reports

Courtesy – Senator Jackson

- *No Report*

Professional Development Committee – Senator Legate

- Committee reviews have been put together. Meeting later today to make final decisions. There should be many professional development opportunities funded.

Staff Handbook Committee – Kim McKee

- Met with Graham Gillis and the HR office is reviewing the staff handbook.
- December 31 is the committee's goal for having staff handbook updated.

- Committee met last week to address the first issue of concern, which is the grievance policy. Decision was made to benchmark 5 comparable universities and compare possible solutions to present for potential change.
- The committee will meet again later this week to discuss the next matter of concern, which is the sexual harassment policy.

Employee of the Year/Quarter – Vice President McBrayer

- Quarter 1 applications reviewed and winner is Amy Whitehead.
- Quarter 2 nominations began October 1 and will continue through December 31.
- Online form has been updated to emphasize nominations should be for particularly good actions *during the quarter*.
- Committee will meet in November to review Employee of the Year guidelines and propose potential updates.

Football Volunteers – Senator Faulkner

- October 15 game met volunteer needs.
- Still accepting volunteers for upcoming football games (October 29, November 12).

Scholarship Committee – Senator Fant

- No report.

Cost Containment Committee – Senator Owens

- Meeting will be convened soon.

Special Events Committee – Senator Owens

- WinterFeast room has been reserved. Will be asking to use College Square decorations again this year.
- Closer to time volunteers from senate will be needed to prepare for and clean up after WinterFeast.
- Tickets will go on sale soon after Thanksgiving.

Angel Bear Committee – Senator Owens

- Application is ready.
- Kohl's will be volunteering to help wrap gifts (and donate \$500 for getting to help). With that, wrapping will not be required (although allowed) for adopted "angels."
- There will be a food drive in addition to angel adoption with this year's angel bear program. The goal is to send a food basket home with each family adopted that has the basic supplies for a typical holiday meal. Residential halls will be hosting a food drive as well as many academic buildings.

Door Prizes – Senator DeVault

- 45 Door Prizes Need Picked Up – Senators will be notified soon of specific needs.
- Received 200+ Coupons from Local Establishment

University Committee Reports

Fringe Benefits Advisory Committee – Parliamentarian Childers

- No Report.

Health & Wellness Promotion

- No Report.

Parking & Traffic Committee

- Appeals Committee met, which is a subcommittee of P&T. Dianne is going to get with PD to convene a meeting soon.

SPARC – President Winters

- At the last meeting they were tasked to prioritize goals for each major divisions. This will be discussed at the next meeting. Salary concerns are high on the list. This is a 3-5 year plan.
- Dianne Newton mentioned the need of an ad hoc staff committee to put together a “wishlist” to allow prioritization within the confines of the budget. President Winters agreed to get the data needed from HR and convene a meeting in the next few weeks.

Old Business

None.

New Business

Motion was made by President Winters to pass the resolution requesting the appointment of Thomas C. Courtway as president of the University of Central Arkansas. Motion was seconded and after debate and amendment was adopted as reads in Appendix I.

Good and Welfare

Next campus talk is to be the 1st Wednesday in November.

Graham Gillis will be addressing the Senate next week to assist senators to understand how to handle difficult situations that have potential to arise.

Academic Calendar Committee has calendars set to be proposed to the Board for academic years 2012-2013 and 2013-2014. Tony Sitz is chair of this committee.

Adjournment

Meeting adjourned at 11:13 a.m. by President Winters. The next meeting will be October 26, 2011.

Minutes submitted by: Vicki Parish, Secretary



STAFF SENATE RESOLUTION
REQUESTING THE APPOINTMENT OF THOMAS C. COURTWAY AS
PRESIDENT OF THE UNIVERSITY OF CENTRAL ARKANSAS

WHEREAS it has been recommended by the Staff Senate that the Board of Trustees take time to thoughtfully review the process of selection used for identifying the next President of the University of Central Arkansas (UCA), in so doing, create a process giving greater regard to the process of shared governance;

WHEREAS the university has experienced nearly a decade of instability;

WHEREAS the integrity of the University of Central Arkansas has been questioned and our reputation tarnished as a result of controversy surrounding two presidencies and subsequent resignations;

WHEREAS Thomas "Tom" Courtway is serving in his second role as interim president with a demonstrated record of re-introducing stability to the UCA community;

WHEREAS Tom Courtway has demonstrated a willingness to listen to staff concerns and has invited the Staff Senate into the process of shared governance at UCA;

WHEREAS Tom Courtway has proven to have UCA's best interest at heart and has taken considerable measures to increase staff morale;

WHEREAS Tom Courtway has the unanimous support of the Staff Senate;

BE IT RESOLVED that the Staff Senate urges the Board of Trustees to remove the "interim" designation and appoint Thomas C. Courtway as President of the University of Central Arkansas for a period not to exceed three years.

PASSED UNANIMOUSLY, 10-12-11

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