

Student Success and Retention Council  
Meeting Minutes  
September 3, 2015

Members present: Jonathan Glenn (Chair), Jacob Held, Ben Rowley, Kaye McKinzie, Nancy Gallavan, Julia Winden Fey, Colin Stanton, Steve Runge, Cheryl Lyons, Amber Hall

Emma Baird from SGA attended in the absence of Zach Carter

Members absent: Angela Jackson, Stephanie McBrayer, Leigh Ann Denhartog, Susan Sobel

Guest: John Fincher

Glenn called the meeting to order at 3:00 pm.

Rowley moved to approve the minutes from the SSRC meeting on July 2, 2015. Held seconded the motion. Motion passed. Minutes will be posted to the SSRC website.

Runge shared preliminary data for fall enrollment (up overall at 11,754) and fall to fall retention (up 2.5% at 72.4%)

Proposed SSRC membership changes

- After much discussion, Gallavan made the motion to accept the following eight recommendations to the SSRC membership. Rowley seconded the motion. Motion passed, 7 in favor and 1 abstention:
  1. Remove the Provost from the membership
  2. Add to the SGA President's position "or other member of the SGA Executive Board"
  3. Substitute the Associate Vice President for Institutional Diversity in place of the Director for the Office of Diversity and Community
  4. Add the Director of New Student Programs
  5. Substitute the Assistant Director of Housing for Retention Initiatives in place of the Director of Housing and Residence Life
  6. Add the Director of Admissions and Enrollment Services
  7. Add the Director of University College
  8. Add one more At-Large Faculty Representative

The changes will be recommended to the Provost who will then present the proposal to the Faculty Handbook Committee. All changes, with any amendments that the approval process introduces, will be effective upon approval. The changes as recommended by the Council are attached to these minutes.

Review cycle/timelines for the EM Plan components

- Rowley made a motion to establish each fall semester as the beginning a new cycle for the EMP. Stanton seconded the motion. Motion passed, all in favor.

### Meeting Schedule for 2015-16

- Members agreed that the first and third Thursday of each month at 3:00pm was still a convenient meeting time. Glenn will survey the absent members to ensure their agreement as well.

### Other Business

- Glenn will research proxy votes in Robert's Order of Rules. [Result of research, as shared in Glenn's email of 9/4: "Ordinarily it [proxy voting] should neither be allowed nor required, because proxy voting is incompatible with the essential characteristics of a deliberative assembly in which membership is individual, personal, and nontransferable" (RONR [10th ed.], p. 414, ll. 21–25). ¶ My own druthers would be to hew to the spirit of this advice. That is, the "occasional" substitute attendee would not be able to cast a vote. Let's decide on the Council's preference at our next meeting (on the 17th).]

The meeting adjourned at 4:05 pm.

Respectfully submitted,

Suzanne Massey