

## Strategic Planning and Resource Council Executive Committee

Meeting Notes – August 11, 2017

COB 207

### Order of Business:

Members present: Tammy Rogers (Chair), Taine Duncan, Erica Rubble, Hershila Lallu (joined meeting at 12:10 pm due to taking a final)

Recording secretary: Suzanne Massey

T. Rogers called the meeting to order at 11:30 am

1. Minutes from the June 19, 2017 meeting were approved.
2. Reviewed the approved SPC & SBAC meetings dates and agendas of scheduled speakers for AY 2017-18. All speakers have been confirmed.
3. Reviewed SPARC channel and website. The following changes will be made by S. Massey:
  - a. Move SPTF files to archives.
  - b. Move Annual Forums to archives.
  - c. List SBAC and SPC meetings dates under the minutes tab and activate links once the minutes from each meeting are posted.
4. Discussed notifications to campus. Will send meeting dates with a reminder that all meetings are open to the public.
5. T. Rogers will invite department chairs (via Academic Council) to the August 22<sup>nd</sup> meeting.
6. SPARC Annual Report
  - a. Discussed final corrections / changes to the SPARC Annual Report.
  - b. T. Rogers will send the SPARC Annual Report to SPC & SBAC requesting feedback before the August 22 meeting so that any changes (if needed) can be made ahead of time. A final vote by both groups can then be made on August 22.
  - c. T. Duncan and E. Ruble will make a motion to approve the SPARC Annual Report “in full” at the August 22 meeting instead of having SPC vote on one section and SBAC vote on another section.
7. T. Rogers asked for possible dates to attend up-coming senate meetings so she can talk about the SPARC Annual Report and SPC initiatives.
8. Discussed Fall SPARC meeting dates for the second Wednesday of each month at 2pm. S. Massey will send members a Google request with the following dates: September 13, October 11, November 8 and December 13.

The meeting adjourned at 12:43 pm.