

Strategic Planning and Resource Council Executive Committee

Meeting - August 31, 2016

Order of Business

Members present: Tammy Rogers, Kaye McKinzie, Kelsey Broaddrick, Kevin Carter

Dr. Rogers called the meeting to order at 12:10 pm

Minutes from the May 31, 2016 meeting were approved. Minutes will be posted to the SPARC website.

Members re-established the standing SPARC meeting time as the last Wednesday of each month at noon in COB 207. Lunch will be included. Future dates include: September 28 and October 26 (November and December TBD)

Members discussed tentative agendas for upcoming SPC and SBAC meetings.

- Reveal proposed funding initiatives of the Strategic Plan
- Educate SBAC on ROI
- Create new charge for SBAC & SPC

SBAC – continue with mission of monitoring the financial health of UCA (including financial inquiries & audits), determine how to prioritize initiatives within the SP budget, create timeline for implementation of initiatives

- Align SBAC with standard business model for allocating money
- Develop communication strategy
- Approve area specific sections of the SPARC Annual Report
- Budget 101 for SBAC
- Review Financial Reports
- Suspend SBAC process for new money requests

Members agreed to form a subcommittee of volunteers from SBAC & SPC that would develop the charges and communication strategies for each group.

The meeting adjourned at 12:50 pm.

Respectfully submitted,

Suzanne Massey