

Strategic Planning Committee  
June 5, 2014  
Meeting Minutes

**Members present:** Nancy Reese, Tammy Rogers, Ben Rowley, Chad Hearne, Colin Stanton, Michael Rubach, Patricia Kohler-Evans, John Toth, Kristin Heffington, Aaron Knight, Corey Parks, Steve Runge, Kurt Boniecki

**Members absent:** Don Bradley, Ashley Ross, Zach Carter, Colby Qualls, Jonathan Glenn, Brad Teague, Victor Green

**Guest:** Steven Shook (for Ashley Ross)

The meeting was called to order at 1:40 pm by Nancy Reese, Chair.

**Handouts:** (1) meeting agenda (2) membership list 2014-15 (3) Strategic Plan (4) SPARC organization (5) sample of updated SP Goals & Actions

### **Welcome to New Members**

Introductions were made by all members.

### **Role and Scope of SPARC**

Reese read the charge for SPARC. SPARC is the link between SPC and SBAC. Discussion followed.

### **Role and Scope of SPC**

Reese said SPC monitors and reports on the Strategic Plan (SP). SPC gathers information from the campus each spring to determine changes and additions to the SP. SPC then submits an annual report to SPARC so budget considerations and recommendations can be made to the President.

Toth had questions concerning processes for new funding requests. Discussion followed.

### **Orientation to UCA Strategic Plan**

Reese provided an overview of the SP. She encouraged new members to read over the archives.

### **Upcoming Key Tasks**

Reese will be contacting individuals identified as the 'responsible person' for each SP Action. They will be asked to provide updates on actions from the past year and to provide any revisions for the upcoming year.

Reese is finalizing changes to the SP Goals and Actions based on feedback from the spring forums. This information will be shared at the summer SPC meetings and will be used in preparing an annual report by September for SPARC.

Reese reported she is continuing her talks with President Courtway to update the SP for the next five year cycle. The SP is too operational in the current form and needs to be more vision directed/aspirational.

**Other Business**

Boniecki made a motion to adjourn the meeting at 2:30 pm

**NEXT MEETING: Thursday, July 3, 2014 at X period**