

**Strategic Planning and Resource Council**  
**Executive Committee**  
**December 5, 2014**  
**MINUTES**

Dr. Reese opened the meeting at 8:00 am in Wingo Hall 211.

Members present:

Dr. Nancy Reese, Chair

Dr. Tammy Rogers, Chair-Elect

Dr. Don Bradley, President, Faculty Senate

Mr. Chad Hearne, President, Staff Senate

Members absent:

Ms. Ashley Ross, President, Student Government Association

Guest: President Tom Courtway

Business:

1.) RFP Process & SP Next Steps

- a. N. Reese invited President Courtway to discuss the proposed changes to the RFP and the next steps going forward. T. Courtway said the Board of Trustees would be supportive and engaged with the Strategic Plan revision process. Discussion followed. T. Rogers stated the Strategic Plan should be reviewed annually and revised every five years. Discussion followed.
- b. Next steps include: (1) check with General Counsel to determine if a formal resolution by the BOT is required to change the SP (2) inform the SPC of the proposed changes (3) send out RFP on December 15 (4) deadline for RFP submissions on January 15 (5) target start date for consultant on March 2.
- c. N. Reese asked if Spring Forums are necessary if we are going to revise the SP. Discussion followed. Members agreed to cancel the forums until they have met with the hired consultant.
- d. D. Bradley would like to have budget figures tied to the SP. Discussion followed.
- e. N. Reese added that any plan we put forward must be flexible enough to make changes and revisions as needed. D. Bradley agreed that we must be able to respond and adjust in a timely manner to changing technology.
- f. N. Reese suggested the creation of a core group to evaluate the consultant proposals. Discussion followed. Jonathan Glenn and Diane Newton were mentioned as possible members.

T. Courtway left the meeting at 8:30 am

- g. N. Reese announced the January SPC meeting will need to be rescheduled.

- h. T. Rogers wondered if the reallocation of funds should be included in SBAC budgeting. It seems that reporting after the fact versus asking permission doesn't support the SP. Discussion followed.
  - i. Members reviewed and revised wording in the RFP. T. Rogers agreed to finish reviewing the document and send it to the members for final approval.
- 2.) Approval of minutes from November 7, 2014
- a. D. Bradley moved to approve. C. Hearne seconded the motion. Motion passed, all in favor. Minutes will be posted on the website.

Meeting adjourned at 9:00 am

The next SPARC meeting is scheduled for December 19<sup>th</sup> at 8am in Wingo Hall 211.

/sm