

Strategic Planning and Resource Council
Executive Committee
July 7, 2014
MINUTES

Dr. Reese opened the meeting at 8:04 am in Wingo Hall 211.

Members present:

Dr. Nancy Reese, Chair
Dr. Tammy Rogers, Chair Elect
Mr. Chad Hearne, President, Staff Senate
Ms. Ashley Ross, President, Student Government Association

Members absent:

Dr. Don Bradley, President, Faculty Senate

Handout

Strategic Planning and Budgeting Key Tasks and Deadlines 2013-14

I. Approval of Previous Meeting Minutes

Ms. Ross made a motion to approve the minutes from the May 2 and June 6, 2014 SPARC meetings. Mr. Hearne seconded the motion. Motion passed, all in favor.

II. SBAC Meeting Agenda for July 10

Provost Runge and President Courtway will speak with SBAC on Thursday. They will discuss the process utilized to determine the list of prioritized budget requests presented to the Board of Trustees.

Dr. Rogers asked why the SBAC list presented to the BOT was different from the list proposed to the President.

Mr. Hearne asked if the social security money re-appropriated for part time employees would go through the SBAC process next year.

Dr. Reese stated members of SPARC should be prepared to ask questions at Thursday's SBAC meeting.

Ms. Ross mentioned she would miss the meeting Thursday, but would brief Zach Carter as her SPARC representative.

Dr. Reese will ask for SBAC volunteers to serve on an ad hoc committee with SPC volunteers Kurt Boniecki and Ben Rowley. The committee will be charged with reviewing and recommending possible changes to questions on the Shared Governance Survey.

Dr. Rogers discussed the issue concerning minutes from the most recent SBAC meeting. The problem was resolved and minutes were amended.

Diane Newton presented "Budget 101" at the June SBAC meeting. Ms. Ross will send the PPT to Dr. Reese for distribution.

Dr. Reese suggested Diane Newton give the "Budget 101" presentation at a future Campus Talk.

Dr. Reese will invite Bunny Adcock to the August or September SBAC meeting to present information from the Finance Audit.

III. Key Tasks for SPARC

Dr. Reese shared the list of key tasks completed by SPARC this past year and asked what needs to be the focus for this new academic year. Members agreed there needs to be a revision to the Strategic Plan and transition training for the new SPARC chair.

Dr. Rogers said we need to develop a strategy for revising the SP. This strategy should begin with educating the campus, the President and the BOT on the difference between an operational plan and a true strategic plan. We would start with the core values to establish what we have in common.

Dr. Reese added that SPARC/SPC/SBAC can only do so much, there needs to be a commitment from the BOT and President with input from the campus and external partners.

Mr. Hearne mentioned the Enrollment Management Plan must be a part of the revised Strategic Plan as well.

Ms. Ross said we need to ask the students, *what is it* that makes them want to come to UCA.

Dr. Rogers mentioned the value of an alumni survey. We need to know what graduates are doing 5, 10 and 20 years after leaving UCA. We need to graduate students that (1) employers want to hire and/or (2) that are prepared for the next step in their education.

Dr. Reese would like to present to President Courtway a rough plan and timeline for the SP revision process.

Members agreed to reschedule the July 17th SPARC meeting to July 29 at X period in Wingo Hall 211.

Meeting adjourned at 8:50.

NEXT MEETING: July 29, 2014, X period, Wingo Hall 211.