

**Strategic Planning and Resource Council
Meeting Minutes
September 6, 2013**

Dr. Reese opened the meeting at 8:05 a.m. in Wingo Hall 211

Attendees: Dr. Nancy Reese, Chair

Dr. Charles Watson, President of the Faculty Senate

Lindsey Osborne, President, Staff Senate

Adam Price, President, Student Government Association

- A) Minutes August 2, 2013 Meeting
 - 1. Motion made to approve minutes – passed unanimously.
- B) Update on Replacements to SPC and SBAC
 - 1. The following replacement positions have been elected / appointed for SBAC:
 - a. College of Health and Behavioral Sciences replacement for Linda Musselman (1 year)
 - b. College of Business rep
 - c. Director of Academic Unit –Dr. Diana Pounder will replace Dr. Elaine McNiece
 - d. Staff Senate reps - Arch Jones, Vicki Parrish and Tracey Spence are continuing
 - 2. The following Colleges still need to elect replacement representatives to SBAC:
 - a. College of Natural Sciences and Mathematics
 - b. College of Liberal Arts
 - 3. For Strategic Planning, the following positions have been appointed:
 - a. Staff Senate appointments:
 - i. Megan Thompson will replace Patricia Smith
 - ii. Kim McKee will replace Aaron Knight
 - 4. The following positions still need to be named for SPC:
 - a. Department Chair (replacement for Jay Ruud)
- C) Status of Strategic Plan Changes
 - 1. The Faculty Senate will review proposed changes to the Strategic Plan on September 10. Any changes have to go to the President's office by September 11 to get on the agenda for the October BOT meeting.
 - 2. If the Faculty Senate makes any changes, it will have to go back to the SPC. If the Faculty Senate approves it, Dr. Reese will e-mail the SPC and let them know that it's been approved and there is no need to vote on it again.
- D) SBAC New Funding Proposal Documents
 - 1. Dr. Reese sent out these documents and Dr. Diana Pounder, Dean of the College of Education, has collaborated on this with Dr. Reese. SPARC reviewed suggested changes to the documents. Considerable discussion ensued regarding a proposal to change the number of presentations per division from four to three. General consensus was to keep the number of proposals per division at four.
 - 2. The committee reviewed suggested changes to the Requests for New Funding form. The "Number of Years Funding Needed" column was added so that people would know that if an expense was continuing. A letter "C" will indicate a continuing expense.
 - 3. Since the BOT will vote regarding the revised Strategic Plan on Oct. 11, instructions for new funding proposals will direct division heads to use the most current version of the Strategic Plan when submitting proposals.

4. Proposals for new funding will be due Oct. 25. The presentations will be Nov. 14.
 5. Requests for new funding will be posted to myUCA for review by the campus community, as was done in 2012.
 6. Discussion ensued regarding the method of ranking the proposals by SBAC. Dr. Reese will consult with Dr. Jacquie Rainey to determine the most statistically appropriate ranking method. Dr. Watson will talk to Amber Wilson to see if she could facilitate the use of a computer lab so the committee could rank proposals electronically at the meeting and results could be viewed immediately. The deadline for completion of the ranking process is Thursday, Dec. 12.
- E) Strategic Plan Actions 2014-2017
1. Discussed in Strategic Planning Committee yesterday. There is one objective pertaining to Recruitment and Retention of Faculty and Staff that has no actions assigned to it. This situation may remedy itself as actions are re-assigned based on changes to the objectives in the strategic plan. We will revisit this topic once the BOT has voted on the revisions to the strategic plan and actions have been reassigned as needed.
- F) Schedule of presentations to Faculty Senate, Staff Senate, and SGA
1. Dates for presentations of the SPARC Annual Report need to be scheduled with all three of these groups by Oct. 1. Following discussion, the following dates were scheduled for presentation:
 - Sept. 26th Faculty Senate meeting (12:45 p.m.) Wingo 208.
 - Staff Senate meeting Sept. 25th at 10:00 a.m. Wingo 315
 - Student Government Assoc. meeting Oct. 7 Student Center at 5:00 p.m.
 2. SPC and SBAC will continue to meet on the first and second Thursdays, respectively, at 1:40 p.m. Dot Carden will send out an email from the President's office to the entire university announcing the dates and times of the SPC and SBAC meetings for the rest of the year.
- G) Dr. Watson requested that Dr. Reese attend the Faculty Senate meeting on Sept. 10 to address any possible questions regarding changes to the strategic plan.
- H) Preparation for Sept. 19 SPARC Meeting
1. Dr. Reese met with President Courtway two days ago about the goals he articulated for university the at the General Faculty meeting. He talked about three goals.
 - a. Being one of the top universities in the South
 - b. Strengthening relationships with external partners and
 - c. Recruiting and retaining outstanding faculty and staff.
 2. Mr. Courtway has requested a meeting with SPARC to discuss how these goals tie into the strategic plan. He will come to the SPARC meeting on Sept. 19th.

Meeting adjourned 9:15 a.m.

Next meeting: Thursday, September 19 at 1:40 p.m., Wingo 211.