TO DO LIST BEFORE SOAR

☐ **Submit Academic Records** – Copies of IB, AP, CLEP, concurrent transfer credit, and any college transcript(s) should be submitted to the Office of the Registrar *at least 10 days prior* to your SOAR session.
  
  ➢ The Office of the Registrar contact information is below:
    ▪ Location: Harrin Hall - 2nd Floor
    ▪ Website: www.uca.edu/registrar
    ▪ Phone: 501-450-5200
  
  ➢ Bring hard copies to of these documents to your SOAR for advising purposes!

☐ **Turn In Immunization Records** – Student Health requires a current immunization record.
  
  ➢ The Student Health Clinic contact information is below:
    ▪ Location: Student Health Building – 1st Floor
    ▪ Website: www.uca.edu/studenthealth
    ▪ Phone: 501-450-3136

☐ **Complete Financial Aid Requirements** – Financial Aid will not be disbursed until all requirements are met.
  
  ➢ Check what requirements you have left by contacting Financial Aid:
    ▪ Location: Harrin Hall – 2nd Floor
    ▪ Website: www.uca.edu/financialaid
    ▪ Phone: 501-450-3140

☐ **Complete the FAFSA** – The Free Application for Federal Student Aid (FAFSA) determines eligibility for funding.
  
  ➢ Visit www.fafsa.ed.gov to complete this very important form!

☐ **Take Accuplacer (If Applicable)** – All Accuplacer scores must be received *at least 2 business days* before your scheduled SOAR or Advance Registration appointment.
  
  ➢ Who should take Accuplacer tests?
    ▪ Non-traditional students (first-time freshmen age 21 and older) must take the Accuplacer.
    ▪ Students who have not scored a 19+ on the ACT in English, Reading, or Math can take the Accuplacer in order to attempt testing out of transitional courses.
  
  ➢ To schedule testing, contact the UCA Testing Office:
    ▪ Location: Torreyson West 315
    ▪ Website: www.uca.edu/testing
    ▪ Phone: 501-450-3209