

UNIVERSITY OF CENTRAL ARKANSAS
Department of Nursing

**INSTRUCTIONS FOR APPLYING TO THE RN TO BSN/MSN NURSING PROGRAM
Spring 2014**

STEPS TO COMPLETE THE RN TO BSN APPLICATION PACKET

Step 1: Read this application packet in its entirety, including the criteria for admission to the program (located on the next page) to determine your eligibility to apply for this program.

Step 2: Read the following information. You are required to acknowledge on the application form that you have read and agree to these documents.

- a) Abilities and Skills for Admission to and Progression within the Undergraduate Nursing Major.
- b) Screenings for clinical placement.

Step 3: Complete the *Application for Admission to the RN to BSN/MSN Program* application packet and return by **August 1, 2013** or postmarked by **August 1, 2013**. The application packet is located at the end of this packet. Forms may be printed and then completed by hand or typed, or it can be completed online and then printed. Electronic submissions of the application is **not** accepted. Mail or hand-deliver the completed application to:

University of Central Arkansas
Department of Nursing – DHSC #111
Attn: Rose Schlosser, M.Ed.
201 Donaghey Avenue
Conway AR 72035

Step 4: Academic Transcripts from all colleges and/or universities. If any of your course work has been at the University of Central Arkansas (UCA), you do not have to submit your UCA transcript. You must submit and original transcript(s) from all other institution(s) attended, including your RN nursing program, **directly** to the Department of Nursing.

Note: If transcript(s) is/are not received in the Department of Nursing, your application will be considered incomplete. Transcripts submitted to the UCA Registrar's Office are **not** sent to the Department of Nursing.

Prerequisite courses (page 3) can be taken at UCA or transferred from another institution (see *Minimum Admission Criteria* on page 2). Students are encouraged to review the *Transfer Credit Guidelines* information located on the Registrar's website (www.uca.edu/registrar) and the Arkansas Department of Higher Education's *Course Transfer System (ACTS)* to check on what course credits will transfer.

Step 5: If you are a **transfer student**, you must have applied or be applying for admission to both UCA and the Department of Nursing. Contact the UCA Admissions Office for a UCA application (www.uca.edu/admission).

Step 6: Any previous UCA student who has not been enrolled for at least one semester must apply for readmission to UCA through the Registrar's website (www.uca.edu/registrar) by August 1, 2013.

Step 7: If you were not born in the United States, or in a country where English is the official language, you need to read and follow the "*Instructions for taking the TOEFL iBT*" located in this packet.

I. ADMISSION TO THE PROGRAM

Admission is selective and competitive. Requirements for the nursing major are:

1. Minimum GPA of 3.0
2. Completion of all specified required non-nursing courses with a GPA of 2.5 or above (52 hours) and completion of remaining general education courses (21 hours) with at least a 'D'.
3. Complete Nursing Application for Admission (attached).
4. Current unencumbered Arkansas RN license.
5. Graduate of an NLNAC accredited program leading to RN licensure. (Graduates of non-NLN accredited schools will be considered on an individual basis)
6. Work experience as specified by the articulation standards, see below.
7. Criminal Background check.
8. Admission to UCA. The university application form is available online at <http://www.uca.edu/admissions> or call 1-501-450-3128. Students are encouraged to be under the advisement of a UCA Nursing Advisor prior to that time.

II. POST-ADMISSION REQUIREMENTS

After admission the student will be sent information regarding the following:

1. History and physical examination (form to return)
2. Hepatitis B immunization or signed declination statement (form to return)
3. CPR certification valid through the academic year (photocopy to return)
4. TB skin test (or equivalent) valid through academic year (photocopy to return)
5. Copy of valid health insurance (photocopy to return)
6. Varicella vaccine documentation (photocopy to return)
7. Attend mandatory New Student Orientation

III. COMPUTER AND E-MAIL GUIDELINES

An e-mail account and access to a computer is required for participation in the RN program. For information about required hardware and software, go to the UCA Information Technology page (www.uca.edu/it) or through the UCA webpage (www.uca.edu). Under 'Students' you will find "Student Computer Hardware/Software Recommendation" which specifies what you need to access Blackboard. *UCA e-mail and Blackboard are the official communication tools for the university. Home e-mail accounts will not be used for program or course information after a student enrolls in courses.*

IV. ARTICULATION STANDARDS

Based on the Arkansas Nursing Articulation Model, RNs who meet the following criteria are eligible to receive credit for core nursing courses (41 hours) by validation (without testing). The credit is held in escrow until after the student has successfully completed all UCA BSN degree requirements.

- A) 0 to 12 months after Graduation
 1. Graduate of an NLNAC accredited program.
 2. No work experience required.
- B) 12 + months after Graduation
 1. Graduate of an NLNAC accredited program.
 2. At least 1000 hours of nursing employment during the past 12 months.

Graduates of non-NLNAC accredited programs are handled on an individual basis.

V. DEGREE REQUIREMENTS

RN students may meet UCA's MSN degree requirements through a combination of transferred credit from approved academic institutions, articulated nursing credit based on previous nursing education, and credit earned in residence. Select non-nursing courses must be earned prior to enrolling in required nursing courses (see section VI below). These courses may be transferred or completed at UCA.

After admission to the major, the RN students must complete at least 29 upper division hours of approved UCA courses. Non of these courses may be transferred (see section VII below).

VI. COURSES TO BE COMPLETED PRIOR TO ADMISSION TO THE BSN MAJOR

If you have previously attended UCA, please contact Ms. [Rose Schlosser](#) to discuss General Education/Core requirements.

Courses may be transferred or completed at UCA – 52 hours.

<p>Written and Oral Communication (9 hrs)</p> <ul style="list-style-type: none"> • WRTG 1310, Intro. to College Writing * • WRTG 1230, Academic Writing * • SPCH 1300, Basic Oral Communication * 	<p>Science (16 hrs)</p> <ul style="list-style-type: none"> • Anatomy & Physiology 8 hrs * • BIOL 2411, Microbiology * • CHEM 1402, General Chemistry for Health Sciences *²
<p>Fine Arts (3 hrs)</p> <ul style="list-style-type: none"> • ART 2300, Art Appreciation • FILM 2300, Film Appreciation • THEA 2300, Theater Appreciation • MUS 2300, Music Appreciation 	<p>Social Science (9 hrs)</p> <ul style="list-style-type: none"> • PSYC 1300, General Psychology * • PSYC 2370 or FACS 2341, Development * • Social Science elective (<i>choose one of the following</i>) <ul style="list-style-type: none"> ◦ ANTH 1302, Intro. to Anthropology ◦ ECON 1310, Modern Political Econ. ◦ FINA 2330, Personal Finance ◦ GEOG 1300, Geography of World Reg. ◦ HED 2320, Mental Health ◦ HIST 1310, World History I ◦ HIST 1320, World History II ◦ LING 1310, Language, Cult & Society ◦ PSCI 2315, Intro. to Political Theory ◦ SOC 1300, Principles of Sociology ◦ SOC 2325, Social Problems
<p>Humanities (3 hrs)</p> <ul style="list-style-type: none"> • AFAM 1330, African & African American Studies • ENGL 1350, Intro. to Literature • ENGL 1355, Film and Literature • ENGL 2305, World Literature I • ENGL 2306, World Literature II • ENGL 2370, Intro. to Fiction • ENG 2390, Intro. to Drama 	<p>Mathematics and Statics (6 hrs)</p> <ul style="list-style-type: none"> • MATH 1390, College Algebra * • MATH 2311, PSCI 2312, PSYC 2330 or SOC 2321, Statics *

<ul style="list-style-type: none"> • PHIL 1301, Philosophy for Living • PHIL 1330, World Philosophies • PHIL 2305, Critical Thinking • RELG 1320, World Religions • RELG 1330, Exploring Religions • WLAN 2315, Cultural Studies 	
History/Government (3 hrs) <ul style="list-style-type: none"> • HIST 2301, American Nation I <i>or</i> HIST 2302, American Nation II <i>or</i> PSCI 1330, US Government and Politics (preferred) 	Responsible Living (3 hrs) <ul style="list-style-type: none"> • NUTR 1300, Nutrition Life Cycle *

Courses with an '*' are required for the nursing major and must be completed with a grade of 'C' or above. Courses without an '*' are not required of students with a baccalaureate degree or an Associate of Arts degree from an Arkansas supported college/university. These students need only complete the required non-nursing courses for the nursing major. Most Associate of Science in Nursing degrees and the Associate of Applied Science in Nursing do not qualify.

¹ Eight hours of Anatomy & Physiology with lab is preferred. If taken at UCA, BIOL 1400 and BIOL 2405 are accepted.

² If CHEM 1402 is taken at UCA, CHEM 2450 must also be taken. CHEM 1450 will substitute for CHEM 1402.

It is very important that students transferring credit from other institutions work carefully with a UCA nursing academic advisor to ensure that degree requirements are met in an expedient manner and that courses will transfer. See www.uca.edu/registrar. Transfer Credit Guidelines and/or <http://www.adhe.edu> Arkansas Course Transfer System (ACTS).

Nursing Content Met Through Articulation (41 hours)

Credit through articulation will be placed on the student's transcript for the following courses after the other BSN requirements have been met. Students do not enroll in or pay tuition for these courses.

NURS 2305 Health Assessment NURS 2310 Nursing Pharmacology NURS 2505 Concepts of Professional Nursing NURS 2510 Caring for Medical-Surgical Patient NURS 3515 Chronic Health Nursing and Older Adult Wellness	NURS 3501 Maternal Newborn Nursing NURS 3505 Child and Adolescent Nursing NURS 3510 Psychiatric/Mental Health Nursing NURS 4505 Caring for Adults with Complex Health Problems
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VII. BACCALAUREATE LEVEL CONTENT (29 hours) (Credit through enrollment at UCA)

To be awarded the BSN degree from UCA, the student must complete at least 29 upper division hours of approved UCA courses, including 18 hours of required nursing courses.

NURS 3200 RN to BSN Transition
NURS 3201 Nurse as Educator
NURS 4213 Nursing Research and Evidence Based Practice
NURS 4220 Health Policy & Professional Issues

NURS 4510 Community Health Nursing
NURS 4515 Nursing Leadership and Management
BIOL 4311 Pathophysiology

Select electives are offered to increase the depth and breadth of the RN student's knowledge in the areas of practice, management, and/or leadership, thus promoting professional role development. Nine credit hours of electives are required for the degree. The specific electives to be completed are selected under the advisement of the student's nursing advisor based on the student's career goals.

VIII. DEADLINES FOR SPRING 2014

Materials to be submitted to the Department of Nursing

- | | |
|--|----------------|
| 1. Application deadline | August 1, 2013 |
| 2. Official Transcripts submitted for all transfer courses | August 1, 2013 |
| 3. TOEFL iBT scores received by this date for applicable applicants | August 1, 2013 |
| 4. Official transcript of Spring 2013 courses if previously submitted grade report | August 1, 2013 |

Note: If the above deadlines # 1 – 4 are missed, the application is considered late or incomplete.

IX. INSTRUCTIONS FOR TAKING THE TOEFL iBT

TOEFL iBT (internet based test) scores are required of all applicants who were not born in the United States or in a country where English is the *official* language. The exam must have been taken within the last two years. Only TOEFL iBT scores received directly from ETS or the UCA Testing Center will be accepted as valid.

Note: TOEFL ITP (paper and pencil, institutional based) scores will *not* be accepted.

Applicants who are required to take the exam may register for it at www.uca.edu/testing. Once at this site, go to the TOEFL iBT link. Another site to register the exam is www.ets.org/toefl/ibt/register.

The UCA Testing Center has limited dates available. Applicants are encouraged to register early. If there is no availability at the UCA Testing Center, the website lists other testing centers in Arkansas. Currently there are at least 10 other sites. Registration at these sites can be made via either website.

The score for the TOEFL iBT must be received in the UCA Department of Nursing by August 1, 2013, in order for the application to be considered on-time.

X. ABILITIES AND SKILLS FOR ADMISSION TO AND PROGRESSION WITHIN THE UNDERGRADUATE NURSING MAJOR

The professional nurse must possess the knowledge and ability to effectively assist his or her client's biophysical, psychological, social, cultural, and intellectual domains. Further, the professional nurse must competently analyze the assessment data through intellectual processing to arrive at a definition of the client's status or problem, plan independently or collaboratively for a full range of therapeutic interventions, execute all or part of the plans through nursing acts, and evaluate the care delivered and the client's responses to it.

A candidate for professional nursing must have the abilities and skills necessary for use of the nursing process. These skills and abilities include: observation; communication; motor ability; conceptualization, integration and quantification; and behavioral/social acceptability. Technological compensation can be made for some handicaps in certain of these areas, but a candidate should be able to perform in a reasonably independent manner. The use of a trained intermediary is not acceptable, in that a candidate's judgement must be mediated by someone else's power of observation and selection.

The following abilities and skills are necessary to meet the requirements of the curriculum:

1. Observation: The candidate must be able to observe a patient accurately at a distance and close at hand. Observation necessitates the functional use of the sense of vision and somatic sensation. It is enhanced by the functional use of the sense of smell.
2. Communication: The candidate must be able to speak, to hear, and to observe patients in order to elicit information; describe changes in mood, activity, and posture; and perceive nonverbal communications. A candidate must be able to communicate effectively and sensitively with patients. Communication includes not only speech but reading and writing. The candidate must be able to communicate effectively and efficiently in oral and written form with all members of the health care team.
3. Motor: Candidates should have sufficient motor function to elicit information from patients by palpation, auscultation, percussion, and other assessment maneuvers. A candidate must have sufficient motor skills to gain access to clients in a variety of care settings and to manipulate the equipment central to the treatment of patients receiving professional nursing care. Such actions require coordination of both gross and fine muscular movement, equilibrium, and functional use of the senses of touch and vision.
4. Intellectual-Conceptual, Interactive, and Quantitative Abilities: These abilities include measurement, calculation, reasoning, analysis, and synthesis. Problem solving, the critical skill demanded of nurses, requires all of these intellectual abilities. In addition, the candidates should be able to comprehend three dimensional relationships and to understand the spatial relationships of structure.
5. Behavioral and Social Attributes: A candidate must possess the emotional health required for full utilization of his or her intellectual abilities, the exercise of good judgement, the prompt completion of all responsibilities attendant to the care of patients, and the development of mature, sensitive, and effective relationships with patients. Candidates must be able to tolerate physically taxing workloads and to function effectively under stress. They must be able to adapt to changing environments, to display flexibility, and to learn to function in the face of uncertainties inherent in the clinical problems of many patients. Compassion, integrity, concern for others, interpersonal skills, interest, and motivation are all personal qualities necessary for professional nursing.

The Department of Nursing affirms that all students enrolled in the UCA nursing major must possess those intellectual, ethical, physical, and emotional capabilities required to undertake the full curriculum and to achieve the levels of competence required by the faculty for safe professional practice.

[Bower D, Line L, Denega D (1988). *Evaluation Instruments in Nursing* (Pp. 71) New York: National League for Nursing] Approved, Faculty Organization Committee 11/8/1991.

XI. SCREENINGS FOR CLINICAL PLACEMENTS

To comply with requirements of many clinical facilities used by UCA, nursing students will be required to undergo various screenings prior to admission and clinical experiences. They include, but are not limited to criminal background, health screenings, and substance abuse.

Students are responsible for the cost of these screenings. Currently criminal background checks range up to \$65; depending on the specific check required, substance abuse is approximately \$60; and health screenings vary depending on the exam or vaccination.

Substance abuse screenings might be conducted prior to beginning practice in a clinical facility, for suspected cause, or random. Criminal background screenings are conducted on admission and as required by clinical facilities. The type of screening might vary based on clinical facility requirement. See “Information Concerning Persons Convicted of a Crime” below for information relevant to licensure.

Students who are not eligible to participate in clinical experiences based on the results of the screenings, will not be able to meet course objectives. Depending on the situation students might be dismissed or suspended from the program.

A condition of progression in the nursing major is the student's compliance with these requirements.

FOR ADDITIONAL INFORMATION

Call us, e-mail us or schedule a campus visit!

University of Central Arkansas
Department of Nursing
201 Donaghey Avenue
Conway AR 72035
(501)-450-3119
rschlosser@uca.edu
www.uca.edu/nursing

END OF APPLICATION INFORMATION

TO APPLY – COMPLETE AND SUBMIT THE FOLLOWING APPLICATION MATERIAL

Do not return the previous pages of information. Retain these for future reference.

RN TO BSN/MSN APPLICATION PACKET MATERIALS

- Two page *Application for Admission* form
 - Essay (guidelines attached)
- A resume summarizing your educational, work, and professional experiences
- Three work references (form attached). They must include one reference from someone who has current (within one year) direct supervision of the applicant and two references from professional colleagues.
- A work reference form completed by an individual who has direct clinical supervision over you
 - A *Verification of Clinical Practice* form verifying RN clinical experiences
 - *Criminal Background Check* verification form
 - Copy of *RN Nursing License*
- Applicants ***will not take*** the GRE or apply to the Graduate School until after admission and when notified by the Program Coordinator. Typically this will occur approximately four months before you take your first graduate level course.

If the application does not meet the RN to MSN admission criteria, applicant may be considered for admission to the RN to BSN program.

**UNIVERSITY OF CENTRAL ARKANSAS
RN TO BSN APPLICATION FOR ADMISSION**

Submit by August 1, 2013

Directions: Carefully read and answer every question. Attach additional page(s) if required.

Name _____
Last First Middle (Maiden)

Current Mailing Address

Current Street Address

Current City

State

Zip

E-mail address: _____ Birth Date: _____

Telephone: _____ SSN: _____

What is your first (native) language? English _____ Other(s), specify: _____

In what country were you born? U.S. _____ Other, specify: _____

In what country or countries did you have your educational experience prior to college/university?

U.S. _____ Other(s), specify _____

Are you currently enrolled at UCA? Yes _____ No _____ UCA Id#: _____

If no, have you ever been enrolled at UCA? Yes _____ Date(s): _____

Previous last name(s) when you attended UCA or other institutions: _____

List any other previous colleges or universities attended:

College/University & Location

Dates Attended

Degree Received

<i>College/University & Location</i>	<i>Dates Attended</i>	<i>Degree Received</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you previously attended a nursing school but not graduated? Yes _____ No _____

If yes, name of the school: _____ Date: _____

List all courses you are currently taking and the amount of course credit for each:

Course	Credit	Course	Credit

**UNIVERSITY OF CENTRAL ARKANSAS
RN TO BSN APPLICATION FOR ADMISSION**

List all nursing major prerequisites which will **not** be complete by the end of the spring semester and when and where you plan to complete the prerequisite.

Course	When	Where

I know that a criminal background report will be conducted on me while I am a student and that I will pay for my report(s). I know that criminal convictions might result in my dismissal from the program.

_____ Initial

I have read and understand "Abilities and Skills for Admission to and Progression within the Undergraduate Nursing Major". As far as I am aware, I possess the necessary skills and abilities described.

_____ Initial

I acknowledge that I have read the "Screenings Per Clinical Placement". I have been informed that a condition of enrollment is my agreement to adhere to the department's screening requirements.

_____ Initial

I acknowledge that I have read the post admission requirements.

_____ Initial

By signing this form, I attest that the information I have provided is accurate and valid to the best of my knowledge and is my acknowledgement of the above statements.

_____ Signature

_____ Date

*Paper transcripts from ALL colleges/universities other than UCA **must** be submitted directly to the Department of Nursing or the application is considered incomplete. The application is due by August 1, 2013.*

Incomplete applications are not considered. Electronic submission is not accepted.

Return to: University of Central Arkansas
Department of Nursing, DSCH 111
Attn: Rose Schlosser, M.Ed
201 Donaghey Avenue
Conway AR 72035

Have you attached:

1. Copy of current RN license? _____
2. Verification of clinical practice? _____
3. Statement of goals? _____
4. Resume _____
5. Criminal Background Verification form? _____
6. Have you given your work reference to a clinical supervisor to complete? _____

**UNIVERSITY OF CENTRAL ARKANSAS
DEPARTMENT OF NURSING**

VERIFICATION OF CLINICAL PRACTICE – RN TO BSN APPLICANT

PART 1: To be completed by applicant. Complete the following for each agency of clinical employment for the period of time required by the Articulation Model.

Applicant's name: _____ SSN: _____

Name and address of agency: _____

Time period and dates required for verification of employment: _____

PART 2: To be completed by an immediate supervisor of the above applicant.

Name (Print): _____

Your position/job title in the above agency: _____

Your relationship with the applicant: _____

Type of agency (i.e. acute, home health): _____

Applicant's job title and responsibilities: _____

Date of employment, if not full-time list total hours worked each year: _____

In the space below, please address the patient/client population that the above applicant has cared for within your agency or institution during the time period specified in *Part 1*.

I hereby certify the above information to be correct.

Signature: _____

Business address: _____

Business telephone: _____

**UNIVERSITY OF CENTRAL ARKANSAS
DEPARTMENT OF NURSING**

WORK REFERENCE – RN TO BSN APPLICANT

Applicant: Complete the top section and give the form to the individual who will complete the rest of it with a stamped address envelope (address at the end of the form). Request the individual to mail the form to us when completed. The person providing your reference should be an individual who has provided *direct clinical supervision* of you.

The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to their educational records. Students may, however, waive their right of access to recommendations. The choice of the applicant regarding this recommendation is to be indicated below. Failure to sign will constitute acceptance of limited access.

_____ I do waive recommendation

_____ I ***do not*** waive my rights to inspect the contents of the following recommendation

Signed: _____ Date: _____

Statement concerning: _____
Last Name First Name Middle Name

TO BE COMPLETED BY A PERSON WHO HAS PROVIDED DIRECT CLINICAL SUPERVISION OF THE APPLICANT

Name (Print): _____ Position: _____

Place of Employment: _____ Phone: _____

Length of time you have clinically supervised the applicant: _____

Place a check mark on ***one*** statement in each category that *best* represents this applicant:

1. Intellectual Curiosity and Innovativeness	2. Written Communication Skills
_____ A follower; accepts things as they are.	_____ Unable to express ideas clearly in writing.
_____ Rarely asks meaningful questions or generates new ideas.	_____ Has some trouble with logical order grammar/punctuation.
_____ Raises some questions and tries to set forth new ideas.	_____ Uses correct grammar and punctuation but has trouble with logical order.
_____ Intellectually curious; frequently generates new ideas.	_____ Expresses ideas logical and succinctly in writing most of the time.
_____ Outstanding abilities to generate new ideas; great intellectual curiosity.	_____ Outstanding in the written expression of ideas.
_____ Not able to judge.	

	<p>_____ Not able to judge.</p>
<p>3. Oral Communications Skills</p> <p>_____ Inarticulate; ideas not presented clearly.</p> <p>_____ Weak in oral skills including command of language and articulation.</p> <p>_____ Articulates fairly well, but order of ideas is not always logical.</p> <p>_____ Good in articulating ideas clearly and logically.</p> <p>_____ Very articulate; outstanding command of language.</p> <p>_____ Not able to judge.</p>	<p>4. Sensitivity to Others</p> <p>_____ No concern for ideas or needs of others; antagonistic.</p> <p>_____ Has trouble being respectful of other's ideas or needs; rarely tactful.</p> <p>_____ Tends to be respectful of other's ideas and needs.</p> <p>_____ Usually considerate and tactful.</p> <p>_____ Very alert and tactfully responsive to other's needs and ideas.</p> <p>_____ Not able to judge.</p>
<p>5. Group Skills</p> <p>_____ Never contributes towards group goals.</p> <p>_____ Interferes with the attainment of group goals.</p> <p>_____ Has some difficulty as a member or leader of a group.</p> <p>_____ Often regarded as a constructive group member/leader by peers</p> <p>_____ Very effective as a leader/member in assisting the group towards constructive goals.</p> <p>_____ Not able to judge.</p>	<p>6. Reliability</p> <p>_____ Neglects following through with obligations/appointments.</p> <p>_____ Work is incomplete/carelessly done.</p> <p>_____ Completes work carefully, but with prodding.</p> <p>_____ Meets obligations independently most of the time.</p> <p>_____ Thoroughly reliable; needs no supervision.</p> <p>_____ Not able to judge.</p>
<p>7. Perseverance</p> <p>_____ Gives up without trying.</p> <p>_____ Becomes discouraged easily when working towards goals.</p> <p>_____ Works on goals which are easily attainable but avoids difficult goals.</p> <p>_____ Is always persistent in pursuing all</p>	<p>8. Accountability</p> <p>_____ Projects blame on others as reason for own actions.</p> <p>_____ Gives excuses for own actions.</p> <p>_____ In general, accepts responsibility for own actions.</p> <p>_____ Nearly always accepts responsibility for own actions.</p>

<p>_____ goals.</p> <p>_____ Not able to judge.</p>	<p>_____ Thoroughly accountable for own actions.</p> <p>_____ Not able to judge.</p>
<p>9. Response to Stressful Situations</p> <p>_____ Remains withdrawn, angry, confused, unrealistic, or depressed when under pressure.</p> <p>_____ Has difficulty proceeding constructively.</p> <p>_____ Tries to proceed constructively occasionally is withdrawn/angry.</p> <p>_____ Self-controlled, rarely loses temper withdraws.</p> <p>_____ Outstanding abilities to generate new ideas; great intellectual curiosity.</p> <p>_____ Not able to judge.</p>	<p>10. Ability to Make Decisions</p> <p>_____ Totally indecisive.</p> <p>_____ Has difficulty analyzing problems and arriving at decisions.</p> <p>_____ Analyzes a situation correctly but has difficulty deciding on a course of action.</p> <p>_____ Generally competent in making decisions and taking actions on them.</p> <p>_____ Excellent in considering consequences of decisions and taking appropriate action.</p> <p>_____ Not able to judge.</p>
<p>11. Toleration of Ambiguity</p> <p>_____ Always requires excessive details of assignments/exams in order to meet supervisor/instructor assignments.</p> <p>_____ Is uncomfortable in less structured situations; seeks guidance inappropriately.</p> <p>_____ Attempts to function with less structure and seeks guidance appropriately.</p> <p>_____ Usually can function comfortably in less structured situations.</p> <p>_____ Functions very effectively and comfortable without a rigidly defined, extremely imposed structure.</p> <p>_____ Not able to judge.</p>	<p>12. Potential for Academic Study</p> <p>_____ Excellent</p> <p>_____ Above Average</p> <p>_____ Adequate</p> <p>_____ Weak</p>
<p>13. Considering all the individuals in this field whom you are personally acquainted, how would you evaluate this applicant?</p> <p>_____ Upper 5%</p>	<p>14. Recommendation</p> <p>_____ Not able to judge</p> <p>_____ Do not recommend.</p>

_____ Upper 25%	_____ Neutral
_____ Middle 50%	_____ Recommend
_____ Lower 25%	_____ Strongly recommend
_____ Lower 5%	

Briefly explain any decision other than *strongly recommend* or if unable to rate student.

Other additional comments may be appended.

Signature

Date

Thank you for your assistance.

Return to: University of Central Arkansas
Department of Nursing, DSCH 111
Attn: Rose Schlosser, M.Ed
201 Donaghey Avenue
Conway AR 72035

**UNIVERSITY OF CENTRAL ARKANSAS
DEPARTMENT OF NURSING**

ESSAY – RN TO BSN/MSN APPLICANT

An essay of no more than four pages, double spaced, font size 12, responding to the following questions:

1. Discuss how your selected MSN track fits with your career goals.
2. Provide an example of how your attributes and values will make you effective in your selected MSN track.
3. Discuss your future employment goals in your chosen MSN track. Include the geographic area and population with which you want to work.
4. Describe how you are going to manage your current obligations (home, family, work) while taking courses (theory and clinical) for the MSN degree.

Essay scoring is based on how well each question is answered based on thoroughness, logic, clarity, insight, and on the proper use of conventional mechanics of the English language including: grammar, spelling, and vocabulary use.

Name: _____

Date: _____

**UNIVERSITY OF CENTRAL ARKANSAS
DEPARTMENT OF NURSING**

DEMOGRAPHIC DATA FORM – RN TO BSN APPLICANT

We are required to supply some of the following information to various agencies, other information we use for grant-proposals to obtain additional funding for our students and program. Data are reported as group data. Confidentiality is maintained. These data are ***not used*** for admission purposes and are ***not considered*** in admission decision.

Complete this form and return with your application to:

University of Central Arkansas
Department of Nursing, DHSC 111
201 Donaghey Avenue
Conway AR 72035

Name (Print): _____

Date: _____

UCA Id#: _____

County of Residence: _____

Current Employment:

Name of agency: _____

Your position title: _____

Type of agency:

<p>1. Community Health Center _____</p> <p>2. Migrant Health Center _____</p> <p>3. Rural Health Clinic _____</p> <p>4. Native American/Tribal Health Service _____</p> <p>5. Home Health Agency _____</p> <p>6. State/Local Health Dept. _____</p>	<p>7. School of Nursing _____</p> <p>8. Acute Care/Hospital _____</p> <p>9. Ambulatory Care Center _____</p> <p>10. School Nurse _____</p> <p>11. Other _____</p>
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Age: _____ Sex: _____ Male _____ Female

Race:

<p>1. Black (Non-Hispanic) _____</p> <p>2. Hispanic _____</p> <p>3. Native American/Alaskan Native _____</p>	<p>4. Asian/Pacific Islander _____</p> <p>5. White (Non-Hispanic) _____</p> <p>6. Other _____</p>
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Number of people in your family of origin (the household you grew up in): _____

Did you grow up in a family with an annual income below a level identified by the Federal government as low-income? (If you received free school lunches or your family received food stamps you probably were identified as low-income)

Yes: _____

No: _____

Unknown: _____

**UNIVERSITY OF CENTRAL ARKANSAS
DEPARTMENT OF NURSING**

CRIMINAL BACKGROUND CHECK

The University of Central Arkansas' Undergraduate and Graduate Program in Nursing require that all applicants purchase a *Criminal Background Check* through www.certifiedbackground.com.

Phone: (888)-666-7788

E-mail: info@certifiedbackground.com

Student Instructions:

certifiedbackground.com is a background check service that allows students to purchase their own background check.

The results of a background check are posted on the website in a secure, tamper-proof environment, where the student, as well as the organizations can view the background check.

To order your background check from certifiedbackground.com, please follow the instructions below.

1. Go to www.certifiedbackground.com.
2. In the “package code” box, students should enter the package code **NE62**.
3. Select a method of payment: Visa, MasterCard, or money order.

Once your order is submitted, you will receive a password to view the results of your background check. The results will be available in approximately 48 to 72 hours.

NOTE: *It is the applicant's responsibility to notify the Department of Nursing of any changes in this application. The department is not responsible for incomplete or inaccurate information that may affect an applicant's admission ranking.*