Tuition Payment Methods

General Information

- Students can only pay once they have registered for class.
- GEP students must wait until the fee adjustment period is complete, usually one month after the semester begins.
- Always include the Student ID number when making a payment to UCA.
- International Students are only eligible for a payment plan after successful payment of tuition in their first semester at UCA.
- If the account balance is higher than expected, be sure the Out-of-State Tuition Waiver has been applied to your account, if you are eligible.
- The Out-of-State Tuition Waiver will not be applied to the student’s account until up to 48 hours after the RIA form has been submitted.
- Fees for Telegraphic Transfers will be taken out of the balance transferred.
- Telegraphic Transfers may be made for more than the balance due and issued to the student as a check. Amounts due will always be processed before a check is issued.
- Telegraphic Transfers must have the student ID in the memo line to be sure the amount is transferred to the correct account.
- Accurate Financial Guarantees must be submitted at the beginning of each semester and must cover the duration of the semester.
- Insurance premiums will be charged through Student Accounts and must be paid at the beginning of each semester.
- When questions or issues arise, students can visit Student Accounts in McCastlain Hall.

Telegraphic Transfer

Check with your provider to be sure your transfer includes additional fees they may charge.

Bank Name: First Security Bank
Address: 1001 Front Street, Conway (City), Arkansas (State), 72032
Bank Account: ABA#: AVAILABLE UPON REQUEST
School Account: ACCOUNT #: AVAILABLE UPON REQUEST
School Name: University of Central Arkansas
School Address: 201 Donaghey Ave, Conway, Arkansas, 72035

*INCLUDE ID NUMBER IN MEMO
*UCA doesn’t have SWIFT code
Credit Card

Tuition and fees may also be paid on-line after a student has registered for classes. UCA accepts visa, master, and discover card.

- Log onto MyUCA
- Click the Self-Service tab
- Select Student and Financial Aid
- Select Student Account
- Click Review Account and Pay Balance, then submit Review Account and Pay Balance
- A new tab or window may open
- Review your total (If you total is inaccurate, be sure you have submitted the RIA form)
- You may pay all or part of your balance. To pay part, enter your payment amount.
- When you are ready to pay, click Pay Now
- Select your Payment Type
- Follow the instructions for your card type
- Click Pay Now when finished

If you cannot login to myUCA for any reason, you can pay your account via credit card at https://bearpay.uca.edu/UCA/1.htm.

Check—Not Recommended

If a check is being used to pay tuition and fees, it MUST:
- Come from a recognized U.S. Bank
- Include the routing number and account number at the bottom of the check
- Be in US dollars
- Include the student ID number in the memo line

Make check payable to: University of Central Arkansas.

Checks can be mailed to:
University of Central Arkansas
Attn: Fee Payment
McCastlain Hall 144
201 Donaghey Avenue
Conway, AR 72035

A local bank check for domestic usage cannot be cashed in USA. It is subject to being sent back for collection. This takes several weeks, if it can be processed at all, and there is a charge for this service. This also will mean that the student's account may be charged a late fee.