Explanation of Holds

UCA uses a system of holds to make sure students complete necessary tasks. Having a hold on your account can create difficulty for you when needing transcripts or registering for classes. Be sure to check myUCA for these holds and take care of them as soon as possible (visit uca.edu/international for tutorials for using myUCA).

Checking for Holds

To see if you have any olds, login to myUCA and follow the instructions below:

- Choose Self-Service
- Student and Financial Aid
- Student Records
- View Holds

Types of Holds

International Engagement Holds
International Engagement can put a hold on your account if your address is invalid, if various documentation is needed, for immigration issues or until orientation is complete. If this hold is on your account, you must see someone from International Engagement immediately to take care of the issue.

Student Account Holds
If you owe a balance toward your UCA Student Account, a hold will be put on your account. You must pay you the money owed before you will be able to receive grades, register for class or be readmitted.

Health Clinic Holds
Two doses of MMR vaccine and a T-Spot test are required for all international students. This hold will be removed once the shots/tests are received or sufficient immunization records are presented. Health Clinic holds may also mean follow-up tests are required.

Registration Holds
If students still need to meet with an adviser or complete a test before registering for classes, a RG hold will keep you from self-registering. You cannot remove this hold, but should meet with your adviser to schedule your classes. For information on making an appointment with your adviser, visit uca.edu/international.

Library Holds
If you have a library book over six weeks due, a hold will be placed on your account until the book has been returned.