

UNIVERSITY RESEARCH COUNCIL

TIMELINE FOR SUBMISSION OF RESEARCH PROPOSALS 2016-2017

FACULTY RESEARCH PROPOSAL SUBMISSION DUE DATES						
To Institutional Review Board or, Institutional Animal Care & Use Committee, or Radiation Safety Committee (If appropriate)	To Department Chair	To Chair of College Research Committee	To College Dean	To Graduate Dean *	To URC Members	URC Meeting
Prior to submission for funding	09-15-16	09-22-16	10-6-16	10-13-16	10-25-16	11-01-16
Prior to submission for funding	01-31-17	02-06-17	02-20-17	02-27-17	03-14-17	04-04-17

*** IMPORTANT: Proposals should have IRB and/or IACUC approval PRIOR to submission to the Graduate Dean.**

SUBMISSION PROCEDURE

Once proposals have completed all the approvals through the College Dean, they will need to be digitized and submitted electronically to the Graduate School.

Each proposal and its supporting documents should be created in its own PDF file and the filename should be that of the PI followed by their college code (ex. Smith, John COE.pdf). The original (paper copy) of the proposal must also be submitted to the Graduate School.

Please email your proposals to Patti Hornor at phornor@uca.edu in the Graduate School.