The Graduate Council met April 16, 2009 at 1:30 p.m in Wingo 315. The following members were present: Clay Arnold, Tammy Benson, Tim Bisping, Jane Dahlenburg, Lisa Daniels (proxy), James Fowler, Cori French, Bruce Hutchinson, Shange Irgens, Terry James, Jeff Jarvis, Paul Jensen, Weijiu Liu, Elaine McNiece, Julie Meaux, Rick Noyes, Mike Rubach (proxy), Joan Simon, David Skotko (proxy) and Jaime Zambrano. Ramesh Garimella was absent.

I. Graduate Council Minutes from March 19, 2009 were approved unanimously.

II. New Course Proposals/Curriculum Changes/Program Admission & Graduation Requirement Changes

A. Subcommittee II recommended approval of the following courses in Geography. Motion seconded.
   1. New Course GEOG 5316 - Remote Sensing for Teachers
   2. New Course GEOG 5317 - Geographic Information Systems for Teachers I
   3. New Course GEOG 5318 - Geographic Information Systems for Teachers II
   4. New Course GEOG 5312 - Health Applications of GIS

   Approved Unanimously

B. Subcommittee II recommended approval of the following course in Music. Motion seconded.
   New Course MUS 5325- Orff-Schulwerk Methodology, Level I

   Approved Unanimously

C. Subcommittee II recommended the following change in History. Motion seconded.
   1. Change in History Admission Criteria to eliminate the requirement of the subject GRE and give preference to students with 500 on the Verbal and 4.5 on Analytical Writing subtests of the general GRE
   2. New Course HIST 6310-MAT Social Studies Methods – Contingent on receipt of new Bibliography
   3. New Course HIST 6515-Civil War Seminar

   Approved Unanimously

D. Subcommittee II recommended approval of the following change in the Admission Criteria in Spanish to be added to the Graduate Bulletin. Motion seconded.
   Students entering the program (1) must have earned a minimum 3.00 GPA in an undergraduate major in Spanish; (2) must submit a satisfactory writing sample; and (3) must submit satisfactory scores on the General test of the GRE.

   Approved Unanimously

III. New Course Proposals/Curriculum Changes/Program Requirements Changes
A. Subcommittee III recommended approval of the following curriculum changes/courses in College Student Personnel Services & Administration. Motion seconded.
1. New Course CSPA 6325- Assessment Strategies in Student Affairs and Practical methodology- Approval contingent upon editorial changes to indicate it is an online course and modification of the statement “students will use appropriate online resources for research…”
2. Creation of a Thesis Option for CSPA
3. New Course CSPA 6395- Thesis; variable credit 6195-6295-6395
4. Establish C grade policy for CSPA; Students earning more than nine (9) credit hours of “C” grades would be subject to dismissal from the program.
5. Establish course transfer policy for CSPA; Student should be allowed to transfer up to nine (9) credit hours from a recognized accredited college/university, excluding courses in practicum or internships, with permission of the program coordinator.

Approved Unanimously

B. Subcommittee III recommended approval of the following curriculum changes/courses in Master of Arts in Teacher. Motion seconded.
1. New Course MAT 6311- Classroom Assessment – Contingent on receipt of an updated bibliography
2. New Course MAT 6312- Child and Adolescent Development
3. Addition of MAT prefixes to ECSE 6314, 6338, 6374, ASTL 6302, 6320 and 5303 for MAT graduate students
4. Increase credit hours from 33 to 36 for MAT students

Approved Unanimously

C. Subcommittee III recommended approval of the following changes to the Graduate Thesis/Dissertation Guide. Motion seconded.
1. Change in statements regarding submission and binding copies of Thesis/Dissertation: After all corrections requested by the thesis or dissertation committee have been Made, the student must submit to the Graduate School a draft of the document to be reviewed for formatting compliance. Once the document is in compliance with formatting requirements, the student must submit one unbound original on bond paper with original signatures of the thesis or dissertation committee on the approval page and one copy of the thesis or dissertation. The documents are to be submitted in an appropriately sized box. The dissertation/thesis must be accompanied by the signed routing form (Appendix A). Final verification that all requirements have been met will be given by the Graduate Dean who will notify the student and committee chair. The original on bond paper and its copy will be forwarded to the library to be bound. One copy will be archived and one will be placed in Torreyson.

Binding of additional copies (departmental or personal copies) is available. These additional copies are to be taken directly to the Periodicals/Serials department in the library. Do not bring them to the Graduate School office. Payment for these copies must be made BEFORE leaving these copies for binding. The current cost is $7.95 per copy. Departments must submit a signed Supplies and Services Requisition form and students may pay by check or cash.
2. Addition of continuous enrollment statement: Student’s submitting a master thesis must register for at least one hour of graduate thesis credit each semester (Fall, Spring, and Summer) after enrolling in their first thesis course. Doctoral students must register for at least one hour of dissertation credit each semester (Fall, Spring and Summer) following approval of dissertation proposal until work is completed,
whether the student is in residence or away from the campus.

Approved Unanimously

IV. Information Items

A. Change in Bulletin Description, PhD in Communication Sciences and Disorders;
   The name of this consortium is the Arkansas PhD Consortium for
   Communication Sciences and Disorders.

B. Conversion of Courses for On-Line Delivery
   1. CSPA 6311 - Leadership in Student Affairs
   2. FACS 6306 - Clothing Trends

C. Change in Course Titles - Spanish
   1. SPAN 6398 – Travel Seminar in Mexico to Travel Seminar Abroad
   2. SPAN 6698 – Travel Seminar in Mexico to Travel Seminar Abroad

D. History
   1. Course Deletions
      a. Deletion of HIST 5305 - Latin America through History, Film, and
         Literature
      b. Deletion of HIST 5371 – History and Biography
      c. Deletion of HIST 5393 – The Rise of Germany, 1648-1918
   2. Change in Course Descriptions
      a. HIST 6300 - Historiography and Methods
      b. HIST 6324 - Nineteenth-Century America
   3. Change in Course Titles
      a. HIST 5347 – Cultural and Intellectual History of Modern Europe to
         Ideas and Society in Modern Europe
      b. HIST 5362 – Tudor and Stuart England 1450-1688 to Tudor and Stuart
         England 1485 to 1690
      c. HIST 6397 – Independent Study in American History to Independent
         Study in History
   4. Change in Course Titles and Descriptions
      a. HIST 5330 - Civil War and Reconstruction, 1850-1877 to Civil War and
         Reconstruction, 1848 – 1877
      b. HIST 5377 - The Contemporary World to Europe in a Global Era
      c. HIST 6303 Selected Topics for Graduate Students in History to Selected
         Topics for Graduate Students in American History
      d. HIST 6342 Studies in Early Modern Europe, 1450-1789 to Studies in
         Early Modern Europe

E. Suspension of Post Professional Graduate Program in Occupational Therapy

F. Timeline for Graduate Council 2009-2010
V. Graduate Faculty Review Process

Subcommittee I recommended approval of the following two documents. Motion seconded.

A. Process for Review of Graduate Faculty Status Approved with change (attached)
B. Graduate Faculty Application Approved (attached)

Approved Unanimously

Drafts of Departmental/Program Graduate Faculty Criteria were discussed. Dean McNiece will make editorial changes in all documents consistent with the Guidelines and Application approved at the meeting and will communicate the Graduate Council’s recommendations for changes in criteria to chairs for modifications. Final documents will be presented for approval at a called meeting on June 25, 2009.