

**UCA College of Fine Arts
Department of Mass Communication and Theatre
Digital Filmmaking Program
Graduate Faculty Criteria**

Graduate Faculty

Faculty must demonstrate effectiveness in teaching, scholarship/creative activity, and service to be eligible for graduate faculty status.

Teaching Effectiveness:

Teaching effectiveness must be demonstrated consistently over the past three years for initial graduate faculty membership, or since the previous graduate faculty review for continued membership applications. All of the following should be considered, though initial membership applications will be more heavily weighted to item number one:

1. Instructor/Course Evaluations
2. Serving as chair or member of a graduate thesis committee
3. Evidence of curriculum development, through creation of a new course, revising existing courses, or participation in other departmental curriculum development.

Scholarship/Creative Activity Effectiveness:

Any of the following academic and/or creative endeavors produced consistently over the past three years may be considered for initial graduate faculty membership, or since the previous graduate faculty review for continued membership applications:

1. Published articles in refereed journals
2. Presentations at regional, national, or international conferences
3. Film(s) accepted in at least two regional, national, or international film festivals
4. Peer-reviewed or professional theatrical productions
5. Professional or peer-reviewed media productions
6. Major contributions to a professional or peer-reviewed production such as animator, cinematographer, motion graphics designer, editor, screenwriter, or other noteworthy contribution

Service Effectiveness:

Effectiveness in service must be demonstrated consistently over the past three years for initial graduate faculty membership, or since the previous graduate faculty review for continued membership applications. All of the following should be considered, though particular emphasis will be given to service related to the graduate program:

1. Coordinating graduate activities, including, but not limited to, recruitment, graduate assistant supervision, developing and grading comprehensive examinations, developing guidelines for orientation and other graduate student activities
2. Coordinating departmental activities
3. Serving on, or chairing, departmental, college, or university committees
4. Serving on professional committees, boards or being an officer in a professional organization
5. Presenting workshops or panels at conferences, in-service activities, festivals, and other professional gatherings

Associate Graduate Faculty

Associate graduate faculty will be expected to meet the same requirements as graduate faculty for teaching effectiveness. They should also be generally active in scholarship/creative activities though they should not be held to same level as graduate faculty. Associate graduate faculty will not generally be expected to maintain the same level of commitment to service as graduate faculty, though they should be active in serving the graduate program.

Affiliated Graduate Faculty

In general, affiliated graduate faculty will be less involved in the graduate program. They may teach a specific course or serve on a committee, if their expertise is relevant. They will not be expected to teach multiple courses, chair thesis committees, or serve on departmental graduate committees. All of the following should be considered for affiliated graduate faculty status:

1. Appropriate graduate degree in a relevant field.
2. Expertise in an area in which graduate courses are offered or that is relevant to the successful completion of a graduate thesis film. Expertise can be demonstrated by teaching experience at the undergraduate level and/or academic, creative, or professional experience as defined above.