**The Creative Writing Major Portfolio Checklist**  
All creative writing majors will turn in a portfolio that demonstrates their growth and proficiency in the core areas (forms, theory, and practice) of creative writing. The portfolio must be received by the major advisor via email two weeks before the student’s projected graduation date. The portfolio will be assessed by the creative writing faculty in the Department of Film, Theatre, and Creative Writing.

*Requirements***Portfolios must include all of the following materials to be considered (please check):**

* A 3-5 page reflective essay on how the student’s experience as a creative writing major has transformed the student’s experience as a literary and/or mixed media artist.
* At least two pieces of original creative writing from one genre (two pieces) in which the student concentrated. These pieces should represent the student’s best work, not necessarily their favorite pieces.
* At least one piece of creative writing from any other genre in which the student completed course work. These pieces should represent the student’s best work, not necessarily their favorite pieces.
* A workshop critique from a class in which written critiques were required. (Note: this can include a copy of a critical response written directly on a workshopped text that is scanned and submitted, provided that substantial details are provided).
* At least one critical essay the student wrote related to the use of the form, theory, pedagogy of creative writing, or the use of technology in appropriate media. This could also be a substantial response paper or review essay from a class in which such work was required.

*Additional Information:*

1. Portfolios are required in order for the student to graduate but graduating is not contingent upon the review of the portfolio.
2. Portfolios will be submitted in digital/electronic forms. Please clearly label each file with the student’s last name and which category it fits above (use phrases underlined above). These should be submitted to the major advisor’s email, along with a copy of this form printed off, signed, and scanned into a digital file (PDF or jpg). The major advisor will check that all of the elements are there and sign off on the portfolio or ask for more files if any are missing.

This portfolio has been checked by both the student and the student’s advisor and is complete. It is also understood that **incomplete portfolios will not be accepted.** We request an email below for possible contact in the future.  
Please sign and date:  
  
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Student signature Advisor signature  
  
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Student’s printed name a non-UCA email for student that will still be active in

a few years