

INTERNSHIP APPLICATION – FILM
Department of Film, Theatre, and Creative Writing
University of Central Arkansas

Semester: _____

> INSTRUCTIONS: Entire application must be completed (neatly typed – word document is available upon request), including signature of faculty coordinator, current course history, and resume. Turn in completed package to the Internship Coordinator to submit for Internship Committee approval.

Personal Data:

Student's Name: _____ Student ID # _____

Local Address: _____

Phone: _____ Email: _____

Home Address: _____ Phone: _____

Faculty Coordinator: _____ Academic Adviser: _____

Worksite Company Name: _____

Address: _____

Worksite Supervisor Name: _____ Phone: _____

Email: _____

Academic Record:

MAJOR: _____ MINOR (if undergrad): _____
Major GPA: _____ Overall GPA: _____ Number of credits earned: _____

Expected Graduation Date: _____ Degree: BA ___ BS ___ MFA ___

Profile (attach additional page if needed):

1. Internship Goal:
2. Special Skills:
3. Activities/Organizations:
4. Interests/Hobbies:

FACULTY INTERNSHIP ADVISER APPROVAL: I agree to act as Faculty Internship Adviser for this Internship including evaluation of worksite and student intern documents.

Faculty Signature: _____
Comments: _____

UNIVERSITY OF CENTRAL ARKANSAS
Conway, Arkansas 72035-0001
(501) 450-3162, Fax: (501) 852-2375

EMPLOYER'S POSITION DESCRIPTION FORM

Please complete and return to Stephen Stanley, SRH216
sstanley@uca.edu

STUDENT'S NAME: _____

Company Name _____

Mailing Address _____

Worksite Location (if different)

Supervisor's Name _____

Title _____

Phone _____

Fax _____

E-Mail _____

SPECIFIC DUTIES OF INTERN (please provide details): _____

SPECIFIC LEARNING EXPERIENCES THE INTERN WILL RECEIVE (please provide details): _____

HOURS PER WEEK: _____ (120 hours total required) COMPENSATION (if any): _

COURSE BACKGROUND, PERSONAL CHARACTERISTICS OR SKILLS NEEDED (please be specific, attach additional page if necessary): _____

Worksite Supervisor's Name: _____ Phone: _____

Worksite Supervisor's Signature: _____