

Step-By-Step: Applying for Financial Aid

- 1) Release of Information** – Students are encouraged to fill out the Release of Information annually, allowing parents, spouse or anyone else you'd like to have permission to speak with the Financial Aid Staff on your behalf.
- 2) Apply for Admission** – The first step in applying for financial aid is to **apply for admission to UCA**.
- 3) Complete the Free Application for Federal Student Aid (FAFSA)** - You must submit your application electronically via **FAFSA** on the Web. UCA's Title IV Code is 001092.
- 4) Research Scholarship and Grant availability and deadlines through state, institutional and private sources:** <http://uca.edu/scholarships/>.
- 5) Complete Your UCA Federal Financial Aid File** – Once your FAFSA is received, you will be notified by email if any additional documentation is required. This information can easily be found on your **myUCA** Self Service Financial Aid record.
- 6) Federal Aid Eligibility Determined and Awards Processed** – When your file is complete and verified (if selected), your eligibility will be determined and you will be awarded the federal aid for which you are eligible.
- 7) Review and Accept Your Awards** - At this time you will be able to accept and/or decline your awards through your **myUCA** Financial Aid Account.
- 8) Satisfactory Academic Progress** - To maintain eligibility to receive your federal financial aid you must continue to meet the federal Satisfactory Academic Progress Policy. To view this policy, visit our **Policies** page.

Need Help?
501-450-3140