Parent Income Verification Form  
2013-2014

A. STUDENT’S INFORMATION

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>UCA ID</th>
</tr>
</thead>
</table>

B. TAX RETURN FILERS  
☐ Check if this applies to you.

We recommend using the IRS Data Retrieval Tool: Go to [www.fafsa.gov](http://www.fafsa.gov), log in to your FAFSA record, select “Make Corrections,” and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2012 IRS income tax information into your FAFSA. Make certain to sign and submit the FAFSA after using the data tool.

If you the parent(s) were unable or chose not to use the IRS Data Retrieval please [attach](#) a copy of your 2012 IRS tax return transcript(s) - [not photo copies of the 1040 income tax return](#). To obtain an IRS tax return transcript, go to [www.IRS.gov](http://www.IRS.gov) and click on the “Order a Return or Account Transcript” link or call 1-800-908-9946. Make sure you order the ‘IRS tax return transcript’ and not the ‘IRS tax account transcript’. You will need your social security number, date of birth, and the address on file with the IRS (the address used when the 2012 taxes were filed). It takes up to two weeks for IRS income information to be available for electronic filers and up to eight weeks for paper tax return filers.

C. TAX RETURN NON-FILERS  
☐ Check if this applies to you.

Complete this section if you will not file and are not required to file a 2012 federal income tax return.

If you were employed in 2012 list below the names of all employers and the amount earned from each employer. Attach copies of all 2012 W-2 forms issued to you by employers.  

<table>
<thead>
<tr>
<th>Employer Name</th>
<th>2012 Amount Earned</th>
<th>IRS W-2 Attached?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzy’s Auto Body Shop (EXAMPLE)</td>
<td>$2,000.00</td>
<td>Yes</td>
</tr>
</tbody>
</table>

D. IF YOU DID NOT EARN INCOME FROM WORK  
☐ Check if this applies to you.

Complete this section if you reported no earned income.

**SOURCES OF SUPPORT:** Include items such as social security, child support, social security disability and any other resources or benefits used to support your family.

Parent Signature________________________________________ Date________________________

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Office of Student Financial Aid  
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