Faculty Senate Minutes

University of Central Arkansas Faculty Senate

Thursday, August, 28th (08/28/2014)

12:45 p.m. – Room 315: Wingo Hall

**Attendance:**

College of Business: Kaye McKinzie (2015) a, Don Bradley (2016), Doug Voss (2017)

College of Education: Alicia Cotabish (2015), Jud Copeland (2016), Kevin Stoltz (2017)

College of Fine Arts and Communication: Garry Craig Powell (2015), Lynn Burley (2017)

College of Health and Behavioral Sciences: K.C. Poole (2015), Mitchum Parker (2017)

College of Liberal Arts: Jacob Held (2015), Chris Craun (2016), John Parrack (2017)

College of Natural Science and Mathematics: Rahul Mehta (2015) (George Bratton) aa, Ben Rowley (2016), Lori Isom (2017)

At Large Senators: Debbie Bratton (2015), Art Lichtenstein (2015) aa, Kim Eskola (2016), Amber Wilson (2016), Lisa Christman (2017), Lisa Ray (2017)

1. Call to Order
	1. President Bradley calls the meeting to order at 12:45
2. Comments –President Bradley
	1. Notes from summer meetings are posted on-line.
	2. When expressing faculty concerns at the end of senate meetings they are to be presented and then we’ll move to the next concern. The end of senate meetings is not the time for discussion on the matters.
	3. Senator Wilson: Reinforce senate etiquette. Speak in turn, use official title. Handout distributed: on Robert’s Rules of Order and the Senate Constitution.
	4. Senators, in today’s meetings with your colleges, get concerns and also make sure to get recommendations. Send what occurs in your dept. meeting in writing to Secretary Held. They will be distributed with the agenda for the next senate meeting.
	5. Senator Parrack: Robert’s Rules of Orders doesn’t permit “comments,” such as those we routinely entertain from President Courtway and Provost Runge. If they would like to address the senate or proffer a report they need to abide by the rules for doing so: The report must be submitted three days prior to the senate meeting.
		1. President Bradley asks for a motion to suspend rules for today’s comments
			1. Senator Held so moves, Senator Wilson seconds. The motion to suspend the rules to allow President Courtway to address the senate passes unanimously.
3. Comments – President Courtway
	1. From now on President Courtway will file a report three days before business, if that is to be the standard.
		1. Senator Poole: It is beneficial having President Courtway at senate meetings. We need to figure out how to allow him to continue to contribute.
			1. Senator Wilson: Due to time constraints the senate can’t address this now. The Executive Committee can meet to consider a resolution.
			2. Senator Eskola: We do need President Courtway’s report or comments ahead of time so we can be informed and respond intelligently.
			3. Senator Parker: This motion is not a sign of disrespect to President Courtway, but about respect for procedure.
	2. President Bradley: Question- Where are we on admissions numbers?
		1. President Courtway: Numbers are in flux at the beginning of the year. We’re at or above last year’s number. I believe we’ll be slightly above this year. Admissions are trending 1 percent ahead of last year. Currently 11, 589. This time last year we were at 11,534. We were at 102-103 percent capacity in housing, just dropped to under 100. Need to focus on retention. Still below 400 concurrent enrollment students, even though those are up. (Disclaimer: President Courtway had not prepared a response to this inquiry ahead of time so his response here reflects an unprepared response and cannot be expected to be perfectly accurate.)
4. Comments – Provost Runge
	1. Move to suspend the rules to allow Provost Runge to address the senate.
		1. Senator Wilson so moves, second by Senator Rowley, the motion is unanimously approved.
	2. Handouts will be routinely prepared to keep the senate informed. Provost Runge will abide by the regulation that all reports must be submitted three days prior to a senate meeting if that is to be the standard.
	3. Distribution of booklet from the general faculty meeting.
	4. Enrollment: Full time enrollment is about flat. 18 FTE down from last year. Anticipate that we’ll be flat on FTE. (Full time equivalent)
	5. Can identify 123,000 additional dollars for travel money.
	6. Approval on new positions: The Provost’s office is culling requests to bring them in budget. So far they have cut requests from being 2.4 million dollars over budget to 204,000 dollars over budget. Currently in conversations with the Deans. About four positions need to be cut from the requests to make budget. Will be done by August 29th. Deans will be informed and that will go out to departments.
		1. These requests are for replacements, new faculty, and staff
		2. This is not “new” money, all existing dollars. (response to Senator Parrack)
		3. University received 400,000 dollars of new money.
			1. Runge: New hires = 10 academic advisors, a new faculty member in CoB: entrepreneurship, and a positon in nursing.
		4. Senator Craun: is there an equation or ratio to calculate how many part-time positions equal a full time position? How does the part-time versus full-time distinction affect these discussions?
			1. Provost Runge: The University is currently at greater than or equal to 90 percent of all student credit hours being delivered by full timers. UALR is around 50 percent. We’re pretty high. This is all full time.
5. Committee on Committees report – Vice President Rowley
	1. Suspension of rules to consider committee membership.
		1. Senator Burley so moves. Second by Senator Wilson. Motion passes unanimously.
	2. Senator Rowley: Handouts and spread sheets. (See attachment.)
	3. Senator Rowley: Need to approve appointments. There are a few more that will need to be done in the future. Please note the core council.
	4. Can we get a motion to approve the members on the first sheet?
		1. Senator Copeland moves, Senator Burley seconds. Discussion.
			1. Senator Burley: John Gale is a chair for graduate council, but does not have a terminal degree. Nor is he a member of graduate faculty. Resolved: Gale meets requirements as a chair.
			2. Clarification: Lisa Christman occupies the position currently indicated to be occupied by Carl Olds. She will remain on for the remainder of the term. .
		2. Approved unanimously with the two provisos.
6. Comments & Direction on College Meetings Scheduled at X-Period – August 28th. President Bradley: I want concerns and recommendations from colleges please. I also hope we have strong attendance. We need more participation. Could you give the senate a sense of turn out at your meetings? How can we get greater participation? Senator Burley: need a better way to communicate with faculty to get feedback and input more readily.
	1. *College of Business* – CoB 107
	2. *College of Education* – Mashburn 234
	3. *College of Fine Arts & Communication* –Snow Fine Arts 101
	4. *College of Health & Behavioral Sciences* – Doyne HS 326
	5. *College of Liberal Arts* – Irby 115
	6. *College of Natural Sciences & Mathematics* – Lewis Science Center 100
	7. *Honors College, Library, University College* – Wingo 315
7. Announcements
	1. Senator Burley: Let part time faculty know that the board policy regarding part-time faculty and social security contributions isn’t implemented, and isn’t reflected in their first check.
	2. Senator Rowley: Get your flu shots.
	3. Senator Held: CHBS and CFAC elections will occur shortly. Currently soliciting nominations.
8. Adjournment
	1. Motion to adjourn by Senator Eskola, seconded by Senator Poole. Motion is approved unanimously.
	2. Next senate meeting will be September 9th, 2014 at 12:45 in Wingo 315