

UCA Faculty Senate, March 13, 2012, 12:45 PM  
Members Present: (/a: absent; /aa: absent advised)

**College of Business Administration:** Summer Bartczak (2012), Don Bradley (2013), Jim Downey (2014)

**College of Liberal Arts :** Phillip Spivey (2012), Jay Ruud (2013), Clayton Crockett (2014)

**College of Education:** Jud Copeland (2012), Janet Filer (2013), Shoudong Feng (2014)

**College of Natural Sciences & Mathematics:** George Bratton (2012), Ben Rowley (2013), Charles Watson (2014) **aa**

**College of Fine Arts & Communications:** Lynn Burley (2012), Kevin Browne (2013), Lanette Grate (2014)

**College of Health & Behavioral Sciences:** K.C. Poole (2012) Lisa Ray (2013), Melissa Shock (2014)

**At-Large Senators:** Don Jones (CLA, 2012), Debbie Bratton (UC, 2012) **aa**, Janet Wilson (CLA, 2013), Amber Wilson (Library, 2013), Brian Bolter (CHBS, 2014), Doug Isanhart (CB, 2014)

I. Approval of Minutes from February 23, 2012 (see attachment)

Motion: Senator Copeland                      Second: Senator Ruud  
Unanimously passed.

II. Remarks, President Tom Courtway

Two thank yous:

To President Wilson and those who worked on HLC draft of monitoring report. Complimented the report.

To those who have assisted the University on various projects and you know who you are.

III. Remarks, Interim Provost Steve Runge

Glad to be here, appreciates the confidence the President has placed in him. It's been a busy two weeks. Working on flow chart of reporting lines in Academic Affairs. Meeting regarding University College home. Plans on UC reporting to Provost, will have the exact reporting lines worked out by the end of the week.

Discussion regarding the mass awarding of AA degrees earlier in the year.

#### IV. Clarification of Visiting Lecturer/Visiting Assistant Professor Positions (see attachment)

Mike Schaefer, President, Richard Hudson Chapter of the AAUP

AAUP Position is that the Handbook be followed.

The issue of “emergency hires” being turned into visiting lecturer. If the emergency hire lasts more than 3 years it should be viewed as a departmental need. The position should be tenurable, if possible.

AAUP views emergency hires that have been here more than seven years being converted to a visiting slot is in violation of Faculty Handbook.

President Wilson: The departments need to look at their positions. If they have emergency positions that have been filled for seven years (or more) then that position needs to be reviewed as to the need for a permanent one.

An enthusiastic discussion ensued.

#### V. Faculty Handbook Resolution

Senator Lynn Burley

Resolution to Revised Advancement Procedures March 13, 2012

WHEREAS the advancement procedures as outlined in VII. Procedure for Advancement of Non-Tenure-Track Faculty (p. 3-24) have been newly revised;

WHEREAS the new process for forming an Advancement Committee does not specifically include the chair;

BE IT HEREBY RESOLVED that one line in the Procedures for Advancement of Non-Tenure-Track Faculty be revised to read (revision in italics):

The Department Personnel Advisory Committee (DPAC) will recommend a process *to the chair* for the formation of an Advancement Committee, subject to approval by the college dean

Motion: Senator Browne, Second: Senator Rudd

Passed unanimously.

#### VI. President’s Report

##### A. HLC Update

Draft posted on MyUCA under Resources

Make comments to Pat Poindexter or Sherry Matthews in the Dean’s office of CHBS.

Reminded to review the multiyear funding request memos sent out earlier in the week as well as the shared governance survey.

## B. BAC Update

Minutes distributed from 2/9/12 meeting.

## C. At-Large Election Results

Art Lichtenstein, Debbie Bratton.

## D. Procedures for College Elections

### **Faculty Senate College Elections**

Voting for College Senator positions will be held **Friday, April 6<sup>th</sup> from 8:00 am to 4:15 pm in each college dean's office**. Absentee ballots for college elections may be cast in each college dean's office beginning Wednesday, April 4<sup>th</sup>.

The two continuing College Senators are the election officials for their respective college. The President of the Faculty Senate will send out a call for nominations with information regarding which College Senators to contact should one be interested in running for the college position. The College Senators will make sure all interested parties are listed on their respective ballot and then will print the ballots for each college. College Senators will then oversee the voting within their dean's office.

On Friday, April 6<sup>th</sup> after 4:15 pm, the College Senators will collect the votes, tally them, and then notify the Faculty Senate President as to the winner. A simple majority of those voting shall be required for election to the position. In the event that no one person receives a majority vote, a run-off between the two highest vote-receivers shall be held on the following Friday. The President of the Faculty Senate then informs the new Senator of his or her election to the Senate. There are some things to remember during the College Senator elections:

1. The Dean's office may send out an email constructed by and at the request of the College Senators reminding faculty of the election; however, they should NOT send out anything on their own or regarding election results.
2. No chair may run for the Faculty Senate this year because we have the maximum of 2 already.
3. No more than 2 Senators may be from the same department. Thus, no faculty member from the Department of Early Childhood and Special Education may be elected since there are two continuing Senators from that department.
4. No administrator at the assistant dean or above level shall be eligible.
5. No person shall serve more than 2 successive full terms.

Remind your colleagues that new terms shall begin on May 1, 2012. Their first meeting will actually be May 1, 2012 at 11:00 am in Wingo 315. They should be available for meetings during the 12:15 pm TR class time (and may even want to consider not scheduling a class at the 2:40 pm TR class time).

Senators who are responsible for their college's elections are as follows:

### **College of Business Administration**

Don Bradley (2013)

Jim Downey (2014)

### **College of Liberal Arts**

Jay Ruud (2013)

Clayton Crockett (2014)

**College of Education**

Janet Filer (2013)

Shoudong Feng (2014)

**College of Natural Sciences & Mathematics**

Ben Rowley (2013)

Charles Watson (2014)

**College of Fine Arts & Communications**

Kevin Browne (2013)

Lanette Grate (2014)

**College of Health & Behavioral Sciences**

Lisa Ray (2013)

Melissa Shock (2014)

Last year, John Parrack, as Past President of the Faculty Senate and Chair of the Faculty Handbook Committee, provided the following to clarify the casting of provisional ballots for any voters who are not on the voter roll:

In order to vote in a Faculty Senate election, an individual must:

1. Have faculty appointment and hold the rank of instructor, lecturer, assistant professor, associate professor or professor; or
2. Be a full-time employee of the university with teaching as a required responsibility of his/her employment.

If an individual is not on the current voter roll, he or she may cast a provisional ballot by signing the back of the ballot and indicating the provisional vote at the end of the voter roll. The Faculty Senate Executive Committee will decide the validity of all provisional ballots.

President Wilson will send note out to campus asking for interested parties to contact their college senators if they wish to run for senate.

Those terms start May 1, 2012. The first meeting is at 11:00 on that day.

E. Status of Previous Concerns

Do retirees have access to the Library? Per Art Lichtenstein: Yes.

President Wilson is working on manual for Senate Presidents to use during their tenure as President.

VII. Senate Committee Reports

A. Executive Committee

No report

B. Committee on Committees

No report

C. Academic Affairs

No report  
D. Faculty Affairs I  
No report  
E. Faculty Affairs II  
No report

#### VIII. Announcements and Concerns

A. Next meeting: April 10<sup>th</sup> at 12:45 pm in Wingo Hall 315. This was gleefully announced by President Wilson (who has 44 days left as President).

B. Board of Trustees Budget Workshop on April 2, 2012 in McCastlain Hall Ballroom

Come one, come all to this meeting!

C. Other Announcements and Concerns

Senator Jones: Brad Teague did not provide adequate explanation for softball team missing as much as they do.

Senator Burley:

What can be done to explore the possibility of UCA moving to a +/- grade point system? Most undergraduate programs use a scale of 90-100 A; 80-89 B; 70-79 C; 60-69 D and 59 or below is an F. There is a significant difference between an 80 and an 89, yet UCA calls both an equal B, which is a 3.0 on the 4.0 scale. In other universities, this may be the difference between a B-, a 2.7, and a B+, a 3.3. We owe it to our students to report their grades more accurately. Studies show that students are more motivated to work for an 85 rather than settle for an 80 when they know it will make a difference. Furthermore, while the state of Arkansas does mandate the use of a scale with no plusses or minuses for secondary institutions, this does not extend to higher education institutions. In fact, the ADHE refers to the 4.0 scale on its website and in its documents, and this would imply that we should use the scale as is more commonly practiced nationwide by other universities--with plusses and minuses. Without doing so, we are doing a disservice to our students.

#### IX. Adjournment

Motion: Senator Browne, Second: Senator G.Bratton.