

Resolution to Delete Attendance Reporting Policy of the *Faculty Handbook*  
April 10, 2012

WHEREAS the *Faculty Handbook* states in Chapter Four, I. A.:

“Faculty will report to the student services those students who frequently miss class. Those students will then be notified by student services that continued absence may result in a "WF" grade for the course (p. 40).”

WHEREAS this policy is neither followed nor enforced; and

WHEREAS student services has neither the staff nor resources to act upon receiving such information;

**BE IT HEREBY RESOLVED** that the paragraph be deleted from the *Faculty Handbook*.

The entire section on attendance is included below for reference:

**Classroom Policies**

**A. Attendance**

Although the University of Central Arkansas does not have a uniform attendance policy, students are expected to attend all class meetings. Instructors should include any policies regarding attendance in the course syllabus. These policies should be announced at the beginning of each term.

Faculty will report to the student services those students who frequently miss class. Those students will then be notified by student services that continued absence may result in a "WF" grade for the course.

Students who are absent due to illness or other legitimate excuses should be advised to contact the student services or the appropriate instructor(s) and explain the situation. Student services will then contact the student's instructors regarding the absences when appropriate.

Class absences due to a student's participation in official university activities should be cleared with all affected instructors. Directors of any such activity should file a list of participants with the provost's office. A student officially representing the university should not be penalized for such legitimate absences. Faculty should, however, be given latitude in making specific arrangements for make-up work. Class absences of this type do not excuse a student from completing all work associated with any course.

Any classroom absence, for whatever reason, is never an excuse for not completing all work in the course.