

1. Director of Assessment Camille Shepherd
  - Will assume her new role on Monday, February 1, 2016.
  - The university assessment office will now be located in Wingo Hall, room 215.
2. Pulaski Technical College University Center
  - Pulaski Technical College has committed to providing space for UCA to offer programs on their campus.
  - A group from UCA will be visiting PTC in February. The intent of this meeting will be to identify in which programs PTC students are most interested.
3. Metova/UCA
  - Metova plans to lease space in Bear Hall and provide students with on-campus paid internship opportunities.
  - Discussions will continue regarding the company's interest in helping UCA students gain marketable experience.
4. Academic Affairs News
  - The provost's office will begin publishing a monthly newsletter that will highlight notable happenings in UCA academics.
  - Information for the newsletter may be submitted to Suzanne Massey in the provost's office.
5. Academic Affairs Board of Trustees Assignment
  - Ms. Elizabeth Farris has been assigned to Academic Affairs for the 2016 calendar year.
6. Announcements:
  - The provost will be serving on the ADHE Student Success Task Force.
  - The provost will attend both the ADHE Higher Education Coordinating Board meeting and the UALR/UAMS Conference on Export Controls tomorrow.
  - The provost will meet on Monday with the Senate Faculty Affairs I Committee regarding the recent faculty workload analysis.