

*UCA Faculty Handbook* Committee  
Minutes – November 15, 2013

The committee convened at 8:00 in the Provost's conference room, with Francie Bolter, Kevin Browne (Chair), Diane Newton, Janet Filer, Chenyi Hu, John Parrack, Steve Runge, Michael Rubach, Mike Scoles, and Charles Watson in attendance.

Hu made a motion, with a second by Filer, for approval of the of the October 25 minutes.

Regarding paragraph 3, Bolter asked whether the *Handbook's* description for designation by the provost of an associate provost to serve on the committee should include tenure status, and noted that in the pas all associate provosts have been tenured.

Regarding paragraph 5, Bolter noted a typographical error in the fourth line; "mention" should be "mentioned." Browne added that Watson was asked to take the issue of linking tenure and promotion to assistant professor to the executive committee of the Faculty Senate to see if it might be open for discussion. The Handbook Committee agreed that any discussion of the issue should be initiated by the Faculty Senate.

The motion for approval of the minutes passed unanimously as amended.

As a follow-up on the tenure/associate professor issue, Watson said that there would be preliminary discussion of the issue in January be a panel from the Faculty Senate. Any action would probably take place in late January or early February.

There was discussion of potential confusion from having multiple copies of draft changes to the *Handbook*, and from difficulty reading markups of the document. It was agreed that the official copy of the document would be maintained by the provost's administrative assistant (Robin Voss), who would also provide a clearer representation of proposed changes with and without markups.

There was additional discussion of proposed changes to Chapter 3, Section IV.

The meeting adjourned at approximately 9:35.