

*UCA Faculty Handbook Committee*  
Minutes – March 1, 2013

The committee convened at 2:00 in the Provost's conference room, with Don Bradley, Francie Bolter, Kevin Browne, Lisa Daniels, Graham Gillis, Roger Pauly, Steve Runge, Mike Scoles, and Janet Wilson (Chair) in attendance.

The February 22 minutes were approved.

Janet Wilson provided an update from Faculty Senate. The Chapter 3 changes submitted were passed unanimously with an expressed sentiment that they were long overdue. Chapter 4 revisions originally submitted were withdrawn from the Faculty Senate agenda by the Faculty Handbook Committee Chair due to a miscommunication in the content of page 18—namely, the statement regarding maximum teaching load.

The committee consensus was that the handbook should define a standard teaching load and include explicit language that credit hours taught above the standard would connect to overload pay. Members were also cognizant that, given current practices of high teaching loads in many departments, such a policy will require additional funding at a time when no new funds are available.

To make a more informed decision regarding the maximum load threshold, the committee requested information regarding how many faculty are currently teaching above 27 credit hours, how many of those receive overload pay, and the general function of those loads (i.e. TA availability, lab credits, multiple preps, etc.). This information will be presented at the next meeting. Additionally, Provost Runge will share the financial commitment necessary to fund overloads for faculty above 27 and 30 credit loads per academic year. Provost Runge and Graham Gillis will also investigate overload policies at other universities and share this information at the next meeting.

The meeting adjourned at approximately 3:00.