

Social Events Policy Comparison Chart

	UCA	U of A	Ark. State (NPHC Only)	UALR	Sam Houston
Event Registration	<p>-Ten (10) days in advance</p> <p>-Online registration for events available here: http://uca.edu/gogreek/greek-life-policies-and-forms/</p>	<p>-Ten (10) full business days prior to the date of the event.</p> <p>-Registration form is available here: http://uagreeks.uark.edu/documents/Social_Policy_Guidlines_Spring_2011.pdf.</p>	<p>-Two (2) weeks prior to event.</p>	<p>-Ten (10) class days prior to the event.</p>	<p>-Organizations are strongly encouraged to register all social events.</p> <p>-Registration for 500+ member events at least 14 business days prior to the event.</p>
Number of Registered Social Events Per Semester	<p>-No limit as long as organization(s) is not on probation.</p>	<p>-Five (5) mid-week social and a maximum of four (4) weekend functions per semester.</p>	<p>-Four (4) parties on/of campus per semester and only two (2) in the summer.</p>	<p>-No Information Provided</p>	<p>-No Information Provided</p>
Who Can Attend?	<p>-Beginning spring semester 2012, all off campus open social events will be limited to UCA students with current ID, plus registered guests.</p>	<p>-Restricted to U of A students and individuals on the guest list.</p>	<p>-Only ASU students and their REGISTERED GUEST will be allowed to attend functions on campus.</p>	<p>-UALR students and invited guests.</p>	<p>-Closed Events: Members and invited guests.</p> <p>-Open Events: University community and public.</p>
Guest Lists and Number of Guests Allowed	<p>-Guest lists must be submitted to the Student Life Office 48 hours in advance.</p> <p>-Registered guest numbers are determined by a pre-determined formula based on chapter size.</p>	<p>-Guest list must be submitted to the Greek Life Office no more 24 hours following the start of the event.</p> <p>-Guest list size determined by ratio of students in sponsoring organization.</p>	<p>-Sign in list for registered guests available at event check-in table. IDs must be left at this table while in the event.</p> <p>-Only ASU students and their registered guest will be allowed to attend functions on campus.</p>	<p>-A master guest list, which includes all guest names, will be submitted to the reviewing office forty-eight (48) hours prior to the function.</p> <p>-All Greek Lodges' social events will be restricted to invitation only. Guests, other than members, must receive written invitation prior to the events.</p>	<p>-Guests lists are required for Closed Events/Parties where alcohol is present.</p>
Fire Code	<p>-The number of individuals attending the event shall not exceed the fire code for the event venue.</p>	<p>-Attendance numbers determined prior to the event.</p>	<p>- Groups will be provided tickets prior to the event to limit total event size.</p>	<p>- Attendance numbers will be determined prior to the event.</p>	<p>-Event guest attendance will be limited based on guest list, venue contract, or applicable fire code.</p>

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Security	<p>-UCA police must be in attendance to work an open event. Officers from other police agencies may assist in working the event, but a UCA police officer must be present. The UCA Officer(s) will assume primary jurisdiction for the event.</p>	<p>-UAPD Officers are required to be at ALL social events including Date Nights.</p>	<p>-University Police or licensed bonded security agency will provide security at all social events.</p> <p>-Security must be present at the event with a ratio of one officer for every 100 expected patrons.</p>	<p>-UALR police officers or other constituted law enforcement officers are required for dances scheduled on campus and may also be required for some off campus Greek events.</p>	<p>-University Police will provide security at social events/ parties on campus. Off campus security will be determined by the Dean of Students Office.</p> <p>-Determination of number officers at the events is based on the size, nature, location, and past history of the event.</p>
Student Party Monitors	<p>-A student organization must provide its own members as "party monitors" to work an open event.</p> <p>-Party monitors must wear identifiable security uniforms at an open event.</p> <p>-One (1) party monitor per 50 estimated event guests.</p> <p>-Party Monitors trained by UCA police and Student Life staff.</p>	<p>-Marshalls are responsible for the proper management of the social event.</p> <p>-Marshalls must wear identifiable security uniforms at an open event.</p> <p>-The Greek Life Office will conduct training for party marshalls if requested by the chapter.</p>	<p>- Marshalls must be present at social events and be wearing identifiable clothing.</p> <p>-All groups will be required to have a designated number of members to attend a Risk Management training session at the beginning of each semester.</p>	<p>-Marshalls should be identified individuals, i.e., t-shirts, arm bands, hats, etc., and are responsible for the proper management of the social event.</p>	<p>-Each student organization should annually educate and review with its officers, members and affiliates the Student Organization Risk Management Guidelines of Sam Houston State University.</p>
Additional Security Measures	<p><u>Metal Detectors/Security wands:</u> Yes</p> <p><u>Entrance/Exit Restrictions:</u> Yes</p> <p><u>Event signs:</u> Yes</p> <p><u>Clickers:</u> Yes</p> <p><u>ID Card Readers:</u> Yes</p> <p><u>Music Restrictions:</u> Yes</p>	<p><u>Metal Detectors/Security wands:</u> N/A</p> <p><u>Entrance/Exit Restrictions:</u> Yes</p> <p><u>Event signs:</u> N/A</p> <p><u>Clickers:</u> N/A</p> <p><u>ID Card Readers:</u> N/A</p> <p><u>Music Restrictions:</u> N/A</p>	<p><u>Metal Detectors/Security wands:</u> N/A</p> <p><u>Entrance/Exit Restrictions:</u> N/A</p> <p><u>Event signs:</u> N/A</p> <p><u>Clickers:</u> N/A</p> <p><u>ID Card Readers:</u> Yes</p> <p><u>Music Restrictions:</u> Yes</p>	<p><u>Metal Detectors/Security wands:</u> N/A</p> <p><u>Entrance/Exit Restrictions:</u> Yes</p> <p><u>Event signs:</u> N/A</p> <p><u>Clickers:</u> N/A</p> <p><u>ID Card Readers:</u> N/A</p> <p><u>Music Restrictions:</u> N/A</p>	<p><u>Metal Detectors/Security wands:</u> N/A</p> <p><u>Entrance/Exit Restrictions:</u> N/A</p> <p><u>Event signs:</u> N/A</p> <p><u>Clickers:</u> N/A</p> <p><u>ID Card Readers:</u> N/A</p> <p><u>Music Restrictions:</u> N/A</p>

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Evaluation Report	-Post-event report will be completed by UCA police and submitted to the Student Life staff.	-Post-event checklist: http://uagreeks.uark.edu/documents/Social_Policy_Guidlines_Spring_2011.pdf .	No Information Provided	No Information Provided	No Information Provided
Spot Checks	-Student Services and/or Student Life staff may make spot checks of open events at any time.	No Information Provided	No Information Provided	No Information Provided	No Information Provided
Security of Events Outside County Jurisdiction	-Student groups who plan open social events in locations other than Faulkner County must provide documentation 30 days in advance to UCA Police that security arrangements have been made for the event.	No Information Provided	No Information Provided	-A written request for police services must be submitted and to the Department of Public Safety (DPS) ten (10) class days prior to the event. If DPS is unable to provide police services, the approving official will be notified at least three (3) class days prior to the event, so that it can be cancelled.	No Information Provided