**ATTENDANCE:**

**College of Business:** David McCalman (2017), Kaye McKinzie (2018), Anthony McMullen (2019)

**College of Education:** Wendy Rickman (2017), Nancy P. Gallavan (2018), Jud Copeland (2019)

**College of Fine Arts and Communication:** Larry Dilday (2017), Polly Walter (2018), Jane Dahlenburg (2019)

**College of Health and Behavioral Sciences:** Steve Forbush (2017), Denise Demers (2018), Duston Morris (2019)

**College of Liberal Arts:** John Parrack (2017), Taine Duncan (2018), Lynn Burley (2019)

**College of Natural Science and Mathematics:** Lori Isom (2017), Rahul Mehta (2018), Jeff Padberg- aa (2019)

**At Large Senators:** Lisa Christman (2017), Lisa Ray (2017), Phillip Spivey (2018), Julia Winden-Fey-aa (2018), Kim Eskola (2019) and Becky Bogoslavsky (2019)

**Part-Time Senator:** Lee Sanders (2017)

**Meeting called to order at 12:45 pm.**

**Information Items:**

1. Comments – President Courtway
   1. Last time in FS. He thanked FS and colleagues for the service to the university. On a personal level for the courtesies afforded to him over the past years.
2. Comments – Provost Runge – Not able to attend meeting
   1. See Provost’s Topics on the FS webpage
3. Comments – FS President McKinzie
   1. Discussion on Resolutions
   2. Asked and Answered – See FS webpage
      1. Senator Duncan – Feedback that was provided in Grades First was not given to the students but only to advisors. Faculty spent a lot of time giving feedback for students but they did not have access to those comments.
      2. Senator McMullen – concern that the on-line was more about marketing the program rather than student success.
         1. FS President McKinzie – they welcome any suggestions and feedback.
      3. Access to study areas when the library is not open specifically on Sunday mornings.
         1. Senator Morris – Would that not also be part of student retention?
         2. Senator Duncan – Hours for student retention
         3. Senator Gallavan – Student Center open?
         4. Senator Walter – SC is not open
         5. Senator Christman – Main Hall is open on Sundays but is not viewed as a study center.
      4. Senator Parrack – Followed up with Ms. Williams after previous meeting on October 11th. He has not received correspondence and the e-mail was sent two weeks ago.
      5. FS President McKinzie stated that Ms. Williams has been out of the country.
   3. **Discussion Points: Handbook issues**
      1. **Due to presidential interviews, the meeting was shortened therefore some topics were not discussed and will be discussed at a later meeting.**
   * Tying Promotion to Associate Professor and Tenure: a pre-cursor to the discussion of Tenure for Senior Lecturers
   * A 4th tenured rank
   * Three-year rule
4. Update Report – Academic Affairs, Senator McMullen, Chair

*Academic Affairs Committee Update: Because of scheduling conflicts, only a small number of us could get together to meet this week. However, we have the groundwork for a proposal, which we will circulate through email. At this time, the summary of our proposal is as follows:*

*(1) Eliminating the WP/WF grades and the student drop deadline that goes with it.*

*(2) Creating a WA grade for administrative withdrawals (such as professor drops for nonattendance).*

*(3) Moving the current W deadline one week.*

*Unless we find a major objection to this proposal (within the committee or the UCA community), we will move forward with this proposal and start drafting a formal resolution.*

1. Update Report – Faculty Affairs I, Senator Copeland, Chair

*Faculty Affairs I met on Thursday, October 20, 2016 to review the following policies and documents from the UCA Athletics Department. Several questions and comments were noted for each item.*

* *Athletics Budget*
* *Missed Class Policy*
* *Gender Equity Survey (Spring 2016)*
* *Academic Integrity / Athletic Metrics*
* *NCAA Scholarship Limits*

*A more detailed Faculty Affairs I Report will be presented during the Faculty Senate meeting scheduled for Tuesday, November 8. The Report at that time will also include comments from a meeting scheduled the week of October 31 with Dr. Bill Bandy and Dr. Brad Teague.*

1. Update Report – Faculty Affairs II, Senator Spivey, Chair

*Faculty Affairs II Committee*

*University of Central Arkansas*

*Meeting Minutes*

*October 21, 2016 - 301 Irby Hall*

*Members: Phillip Spivey (Chair), Jeffrey Padberg, Duston Morris, Lee Sanders (a), Julia Winden-Fey (a), Nancy Gallavan (a), Jane Dahlenburg (a)*

*Minutes: Committee openly discussed the benefits and problems with both a Monday and Thursday start of classes in Fall 2019/Spring 2020. A Monday start of classes raised a multitude of issues:*

*A. How would a Monday start of classes in Fall 2019 affect 9-month contracts for faculty? If classes start on Monday, August 26, then faculty could report to campus for meetings on August 19, 2019. This would allow faculty to report after the 9-month contracts begin (August 16).*

*B. Should Fall Break be eliminated and Thanksgiving Break expanded to one full week?*

*C. How would a Monday start affect Student Housing, Winter/Spring Commencement, Winter and May Intercessions? President McKenzie advised there will be no need for considering calendar conflicts when we distribute the survey. Scheduling conflicts related to a Monday start will be for the University Calendar Committee and Housing to consider.*

*D. Would students be more motivated to attend first day of classes on a Monday rather than a Thursday?*

*Committee members decided that a simplified, online campus survey is in order. Senator Padberg developed a rough draft of the survey that, once finalized, will be sent to UCA faculty, students, and staff to determine whether or not a Monday start of classes is preferred over a Thursday start. The deadlines for implementing and collecting the survey data are:*

*November 7 - Campus-wide announcement of survey*

*November 10 - Open survey*

*November 20 - Send campus-wide reminder to complete the survey*

*November 23 - Close the survey*

*December 6 - Submit and present survey results to Faculty Senate*

*In addition, Senator Padberg requested that we should consider the legality/logistics of offering three $50 gift cards, one for students, one for staff, and one for faculty, drawn at random from those who have completed the survey. Faculty Affairs II Committee will need to meet, either in 301 Irby or online, to finalize the survey before November 4.*

***See survey draft on webpage***

1. Financial Update – Secretary Eskola

a. FS Budget = $6,664

Account balance = $10,413

* 1. Picnic Tables
  2. Adjustable Desks
  3. Money for Veterans Day event – Senator Dilday

**Action Items:**

1. Minutes from the last meeting - Secretary Eskola
   1. Senator McCalman moved
   2. Senator Ray second
   3. Motion passed
2. Unaffiliated Faculty positions on Faculty Senate
   1. See Resolution on webpage
   2. Senator Forbush – Can we have the number of faculty that are Unaffiliated faculty?
   3. Senator Christman – approximately 32 faculty members
   4. Senator McKinzie – She will have the numbers for the next meeting.
   5. Senator Parrack – Why the choice was made to have two as opposed to one or three representatives?
   6. Senator Christman – based on conversations at this table and around campus, we thought three would be too many to some people while one would not be enough to represent.
   7. Senator Parrack – The process is concerning because you would elect two per year. Have we thought about adding two more representatives to the Senate and keep the six that are AT-large?
   8. Senator Christman- The concern was that the FS would be too large with two additional representatives.
   9. Senator Forbush – There is research about appropriate size in governing bodies. Concerned with the size of FS. It may be futile to have that many people on FS.
   10. Senator Burley – Suggestion - Cut the number of at-large to three and we would be cutting one member of FS which would decrease the number on FS.
3. Selection of Internal Department Chairs – moved to next meeting
4. Non-tenured track Faculty line for FACS/NUTR
   1. Dean Ishee – Presented the following numbers in regards to students enrolled in the Nutrition program with FACS. 119 in 2012; 209 in Fall 2016; 2012 32%: 2016 45% - Nutrition numbers
   2. To address the growth – 9 Adjunct teaching 96 credit hours. This would help with the number of ADJ needed.
   3. Senator Burley – How long have you been requesting tenured line?
   4. Dean Ishee - Four searches this year which include tenure and non-tenure track. This would be a new position that is needed due to increase enrollment and to decrease the reliance on adjunct faculty.
   5. Senator Burley – Why are we being forced to look for adjuncts that are paid less and doing the same job.
   6. Dean Ishee – Credential of this individual is important. To find a PhD with these credentials is hard.
   7. Senator Duncan – Clarify the position that FACS is requesting a non-tenure track Clinical position and not discussing adjuncts.
   8. Senator Morris – Re-clarified the request for non-tenure track line.
   9. Senator Isom – Addressing Dr. Roofe (Chair of FACS) - FACS wants this position? You believe the non-tenured track would fulfill the position best?
   10. Dr. Roofe clarified that the department is asking for another non-tenure track line because it would be in the best interest of the department.
   11. Senator McCalman – Non-tenured track positions have gotten us in trouble with AAUP in the past mainly because of the imbalance in departments.
   12. Senator Forbush – Speaking on behalf of Physical Therapy department - We would not replace our CI with a tenured track because they bring a different aspect that is needed.
   13. FS President McKinzie wrapped up the discussion in order to stay on time with the presidential interviews. This was only a discussion item which the FS had to respond to within a five-day period therefore no action was required. FS President McKinzie will draft response.

**Guests – Tabled for the November meeting**

1. Honors College Faculty Status
2. Child Care Study Committee Report
3. Faculty & Staff Giving Campaign

**Other:**

1. Faculty announcements and concerns

a. Faculty Concern: Two ideas for Donaghey Avenue. Both of these are likely outside of the jurisdiction of the University, but I would be interested in seeing UCA talk to the city about these issues.

(1) The intersection in front of COB (at Beatrice Powell) is rough. It is not a true four-way intersection, as it does not meet squarely with Erbach Street. To be honest, I'm surprised there are not more accidents. If two cars driving in opposite directions on Donaghey both seek to make a left turn, both need to be aware that the streets do not meet at a true four-way intersection, or they run the risk of a collision. Because it is not designed to accommodate two cars potentially turning left at the same time, it also impedes traffic. I'm not sure what the solution is here. (A traffic light seems a bit much given the light at Robins Street, and construction to put in a traffic circle might be a nightmare.) My fear, however, is that as campus grows, that intersection will become a bigger problem.

(2) I support the current administration's desire not to have Donaghey expanded to four lanes. However, has anyone thought about adding bike lines in order to move the bike traffic off of the narrow sidewalk?

b. The general feeling I get is that this is something (another task) that is place on faculty, on top of the many tasks already required by them. The idea here is that if these grades are already entered in Bb, then why do faculty have to enter them into a different system? Why can't academic advising simply access Bb and be able to see students' mid-term status? Or maybe it could be linked to banner?

Many of my constituents report that they are asked to do or be experts outside of their content area. Report grades, track students, advise students, develop and implement online classes, complete research, provide service, stay on top of their required and dynamic content/field of study.

Ultimately I hear concern that in many situations faculty are spending more time trying to make sure students just get through their given programs as opposed to staying current in their teaching and scholarly work so they can provide quality programs.

1. Adjournment
   1. Motion to adjourn at 1:22 pm for the Presidential Interview