**Constitution**

* Monday, February 20:
  + **Kaye** sends via Admin-L a Notice of Constitutional vote on March 7-9.
  + Kim sends out Test ballots.
* Tuesday, February 28:
  + **Kaye** sends Second notice and reminder to vote.
  + Kim sends Final test ballots.
* Monday, March 6: **Kaye** sends Third notice and reminder to vote.
* Tuesday, March 7:
  + Ballot launches at 0:00 AM.
  + **Kaye** sends Reminder to vote.
* Wednesday, March 8: **Kaye** sends Reminder to vote.
* Thursday, March 9:
  + **Kaye** sends Reminder to vote.
  + Ballot closes at midnight.
* Friday, March 10:
  + Faculty Senate Vice-President and Faculty Senate Secretary add written ballots to the electronic ballot data sheet.
  + Faculty Senate Secretary and Faculty Senate Vice President tally results.
* Tuesday, March 14:
  + Votes presented at Faculty Senate.
  + Results provided to the full time continuing faculty via Admin-L.

**Elections:**

* We have to have the College elections done before April 30th.
* Since the last Senate is April 27th and that notice goes out April 20th, it would be great to have it done before then so we can invite them to attend.
* We have to have the At Large completed by April 1st.
* So as not to over-lap too much with the Constitutional vote, let's back up this time-line some...

**At-Large Faculty Senate Elections**

* March 13: E-mail requesting nominations
* Spring break 20-24
* Monday, March 27: E-mail of nominees and bios
* Ths/Fri, March 30-31: Electronic elections

**College Faculty Senate Elections:**Need them done before April 16 so we can invite them to Senate on the 23rd.

* Monday, April 3: E-mail requesting nominations
* Monday, April 10: E-mail of nominees and bios
* Ths/Fri, April 13-14: Electronic election