## PLEASE AND THANK YOU

**Conveying Civility and Respect** in Workplace Communication

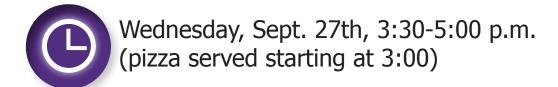




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