1. **IST update on administrative rights**
	* **Background:** With our switch over to active directory, IST had proposed the revocation of all administrative rights on individual PCs.
	* **Update:** The Committee met and learned more about this software. There is a general acceptance as this would provide tiered access/privileges and allow faculty to use software for their classes in a “virtual sandbox” which allows use as well as protects the UCA infrastructure from potential viruses.
2. **Temporary signs around campus.**
	* **Background:** There are many temporary signs around campus that remain up all semester. This makes them appear permanent. They are not helping make our campus beautiful.
	* **Issue:** Do we have a UCA policy on these signs?
	* **Update:** Yes. The Student Handbook covers this. <http://uca.edu/student/files/2016/09/StudentHandbook2016-2017.pdf>

However, it could use some fine tuning. Dean Gary Roberts and the Student Life Committee will be working to update this policy specifically concerning enforcement responsibility and authority.

1. **UCA President Salary**
	* **Background:** The incoming UCA President’s salary ($307,330+$40,000+$750/month) will be in excess of $100,000 more than our current President ($240,000). The UCA Board of Trustees have authorized very limited COLA, merit, equity or salary increases in the past several years. UCA faculty remain below the CUPA median.
	* **Concern:** Estimates are that it would take about $5,000,000 added to our base to bring UCA faculty up to the CUPA median.
	* **Action:** At the December 9th Board of Trustees meeting, the Faculty Senate President will again press the point. In addition, I am asking the SBAC, EBAC & Faculty Salary Review Committees to look hard at current faculty salaries and the budget.
2. **Students and Mumps on Campus**
	* **Background:** We have had active cases of mumps reported at UCA. We also have students on campus who do not have the vaccine for various reasons (auto-immune, religious, etc.).
	* **Action:** All students who do not have the vaccine by today will not be allowed to return to campus until 26 days after the last reported case on campus. This is due to the incubation period being 26 days. This means that they will not be allowed to walk in the graduation ceremony in December 2016. Faculty will need to work with these students to ensure they can complete course work for this semester.
3. **Faculty/Staff and MMR(V) “booster” shot**
	* **Background:** Some faculty have asked about the advantages of getting another MMR(V) vaccine. See <http://www.immunize.org/catg.d/p4211.pdf> page 2 “Which adults need two doses of MMR vaccine?” {Note, I had my MMR during 1963-67 and got my two additional doses in 2002 per this guideline.} If you want more info see:
		+ <http://www.cdc.gov/mumps/about/signs-symptoms.html>
		+ <http://www.immunize.org/catg.d/p4211.pdf>
		+ <http://www.healthy.arkansas.gov/programsServices/infectiousDisease/CommunicableDisease/Pages/Mumps.aspx>
	* **Action:** Currently UCA’s healthcare policy does NOT cover a booster shot. I am working on this to see if those people who fall into a recommended category (like I did) can get the two shot series booster covered.
		+ Due to the recent limited Mumps exposure on our campus, some employees have asked about getting the vaccine and/or booster shot. While our health plan does cover this vaccine, we have confirmed that the majority of physicians, except pediatricians, do not have this vaccine available for adults. If you are able to go to a physician that has this vaccine and the physician agrees that it is appropriate in your situation, the vaccine will be covered under our health plan at no cost to you using your United Health Care insurance card.
		+ The UCA Student Health Center will be able to provide the Mumps Vaccine to faculty and staff. They are ordering a preset number of doses and, depending on volume, may order additional doses. UCA will cover the cost of the vaccine. Please note that you might want to visit with your physician to determine if the vaccine is appropriate for you.
		+ Some local pharmacies and stand-alone medical clinics may also be offering the vaccine. If you go to one of these locations and receive the vaccine, please turn in your official expense receipt to our office and within a few days you will be reimbursed.
		+ Any question about the medical issues of receiving this vaccine should be directed to a qualified health care professional.

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**Discussion Points:**

**Three year rule history (2012):** (I hope these links work…)

* + - Faculty Senate resolutions 9 & 10:

<http://uca.edu/facultysenate/files/2012/08/handbookresolutions042210.pdf>

* + - Handbook: <http://uca.edu/facultysenate/files/2012/08/handbookminutes040610.pdf>
		- The FS passed the resolutions on April 22, 2010. See web page.
		- You'll find the relevant passage begins on page 15 at the bottom under Section IV. B.Non-Tenurable Ranks #4 and 5 Visiting Lecturers and VAP's.

<http://uca.edu/facultysenate/files/2012/08/chapter3reorganization2010.pdf>

**My meeting with President (designee) Davis Friday morning.**

* + - It lasted an hour. Present were Davis, Kelly Erstine (Chief of Staff), Kevin Carter (President of Staff Senate) and myself. The SGA President could not make it. I was very pleased with his openness, receptiveness and deep knowledge on these issues. He began the breakfast with asking us for input on what initiatives or activities we have ongoing that he needs to focus on continuing or expanding. The following are not necessarily in order asked.
		- He mentioned that he will start full time at UCA between Martin Luther King day and February 1st. The delay is due to him needing to finalize some commitments with the current system office in Georgia. Between now and then, he will make several visits to UCA. Kelly Erstine and he are trying to lock those in now.
		- Veterans Resource Center and progress to become a Veterans' friendly campus with a Veterans' Center.
		- We mentioned how Conway and Pulaski County tend blue, but the rest of the state tend red and how the recent USA Presidential election has had negative impacts on some of our minority students who are experiencing hateful rhetoric and fear.
		- I recommended that we expand the programs we have now where a known unmet demand exists rather than developing new programs. OT/PT/Nursing were mentioned.
		- We discussed the impact of the move from General Education 47 to Lower Core 38 credit hours. Provosts' commitment to not lay off faculty, but as attrition occurs to move lines to where the demand exists. He asked about how faculty were receiving this and how they were impacted. He expressed great insight as to how departments must be managed differently due to their inherent nature(s).
		- This led to the Workload Task Force that grew from several things to include:
	+ the sharing of data from the Provost showing teaching loads and Student Semester Credit Hours by department and
	+ from the Faculty Handbook's statement that the expectation is a 12/12 load and
	+ the enforcement by the Provost of documented support for reassigned time.
		- We talked about how many needs are driven by money. This included a discussion of several committees: SBAC, EBAC, Faculty Salary Review and the Staff Compensation Committee. This was a very candid discussion.
		- I brought up the constituent concerns over the Board of Trustees being able to find the money for his salary, and that although we are very grateful of their instance on a 2% COLA (were a 1% was initially in the budget), that they have been unable to find $5,000,000 to add to the base to bring us up to the CUPA median (as a start).  That this gave the impression that the BOT was more supportive of increases in Administrator salaries than they are of faculty and staff salaries.
		- We also spoke about how the AR Legislature has still held up the 2% COLA for the classified staff at UCA.

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ASKED and STILL PENDING

1. I will be meeting with the Director of IE after Thanksgiving.
	1. International Engagement: Education Abroad: When is the Study Abroad Committee meeting?
	2. International Engagement: Employment of Latin American Specialist: ROI?
	3. IE staff turnover