

## MINUTES

UCA Faculty Senate

August 23, 2012

Wingo 315, 12:45 pm

**College of Business Administration:** Don Bradley (2013), Jim Downey (2014), Kaye McKinzie (2015)

**College of Liberal Arts :** Jay Ruud (2013), Clayton Crockett (2014), Jacob Held (2015)

**College of Education:** Janet Filer (2013), Shoudong Feng (2014), Cheryl Wiedmaier (2015)

**College of Natural Sciences & Mathematics:** George Bratton (2015), Ben Rowley (2013), Charles Watson (2014)

**College of Fine Arts & Communications:** Kevin Browne (2013), Lanette Grate (2014), Garry Craig Powell (2015)

**College of Health & Behavioral Sciences:** K.C. Poole (2015) Lisa Ray (2013), Melissa Shock (2014),

**At-Large Senators:** Debbie Bratton (UC, 2015), Janet Wilson (CLA, 2013), Amber Wilson (Library, 2013), Brian Bolter (CHBS, 2014), Doug Isanhart (CB, 2014), Art Lichtenstein (LIB 2015)

1. Approval of Minutes from May 1, 2012 (see attached)  
Moved Senator Filer , Second Senator Bradley. Unanimously approved.

### 2. President Courtway, Remarks and Questions

1. Enrollment: Head count this year vs last year up 107. We have gone down past three years. Only 48 concurrent enrollment. FTE: 95.8 ahead of last year. Graduate school down 42 from last year.

2. Mapworks in 3 residence hall this year to identify students who are struggling either academically, socially or transitionally.

3. Exploring bonus with the Board. 1.7 million has been set aside, cost of 2% bonus for all the full time employees.

4. Yesterday received letter from HLC. Site visit Nov. 11, 2013. The Board will be engaged and involved in this visit.

Question:: What areas is HLC concerned with? Assessment, Finances, Diversity, Strategic Plan and Budgeting, organizational structure and reporting lines and the general education program.. Those are the broad categories. For further info read the report.

Can the 1.7 million go into the base rather than a bonus? It will be built into the base for the next academic year if President is convinced that enrollment is sufficient for the next academic year. For FY 14 budget.

Concern for the make-up of the Diversity Committee. President Courtway ensured good representation. Board Policy 502 is the Diversity Policy.

Enthusiastic discussion regarding raises and bonuses ensued.

Adjunct pay is still \$2600 for 3 hour course. Can we give some incentive?

Will the Oxford American stay on campus? Meeting next week to discuss the future of Oxford American.

What is the enrollment goal? 161 new students per year, 2% increase in retention. 12,900 over 5 years.

### 3. Interim Provost Runge, Remarks and Questions

1. Digital Measures: a service to aid with developing a culture of assessment and to aid in continuous assessment. Came out of University of Wisconsin system. Allows for continuous data input. Will allow us to move toward electronic annual reporting. \$99,000 for three years including set up. Approx \$28,000 annually.

2. Degree Works: Degree audit program. Pre-requisite checking. Students can use system to determine consequences of changing majors.

3. Gen Ed task force: <http://uca.edu/gened/new> to rework gen ed program at UCA that will set the students apart from students at other institutions. No overhaul of gen ed in 20 years.

4. College of Business Dean search.

Committee list:

Steve Addison, Ling He, Danny Vance, Summer Bartczak, Dan Fisher, Michael Hargis, Lori Case, Jerry Adams, Josh Smith.

5. Dr. Neil Hattlestad retiring. Search Committee to be assembled soon.

6. Board Policy series 300, policies that effect faculty operation, faculty handbook. Reviewed 2 years ago. Faculty Senate approved changes but they never made it to the Board. They will be made available to Senate and taken to the Board in December.

7. Declaring a major and it's impact on retention. Two things impact retention, money and involvement with a department. Toward that require students to declare a major prior to completion of 27<sup>th</sup> hour. Presently there is no policy. The longer students go without declaring a major the more likely they are to drop out. See attachment.

8. Budget: Academic Affairs budget request hasn't been prepared yet. The one submitted will be as close to a bare bones budget as we can get. We must get to the point where we can give regular raises again.

9. Facilities will be looked at pursuant to budgeting. Prioritized. Private money: CCHE. Science complex. The Board wants to do something about the current facility.

10. Where are we with visiting faculty who have been here more than 7 years? We have 7 faculty who have been here more than 7 years. 4 more that are coming up pretty soon, 1 or 2 more semesters. We are hoping to address all 11 of those this fall.

#### 4. President's Report

##### A. SPARC

Begins meeting next week

##### B. Website

Website under construction

#### 5. Senate Committee Reports

##### A. Committee on Committees

Senator Bratton moved to suspend rules, Second Senator Rowley. Rules suspended unanimously.

Motion to approve slate of committee members Senator G. Bratton, Second Senator Ray. Unanimously approved.

#### COMMITTEE APPOINTMENTS 8/23/2012

<u>NOMINEE</u>	<u>COMMITTEE</u>	<u>TERM</u>
Sophie Bradford	Academic Adjustments and Appeals	2
Debra Head	"	4
Michael Mills	" (tentative)	5
Julie Meaux	Academic Integrity and Discipline	4
Donna Bowman	Affirmative Action	4

Susan Burks	Athletic	4
Ray Ogar	Disabilities Grievance	1 (T/TT)
Loi Booher	“	1 (NTT)
Jennifer Whitehead	“	1 (NTT)
Alex Fayman	“	1 (T/TT)
Ed Powers	Employee Benefits Advisory	3
Stephen Feldman	Faculty Emeritus	3
Tina Mankey	“	3
Donna Wake	Faculty Development (replace J. Deering)	2
Nell Bedner	Faculty Salary Review	3
Stephanie Huffman	“	3
Renee Ryburn	Faculty Scholars	3
Scott Payne	Graduate Council (chair position)	4
Terry James	“	4
Letha Mosley	“	4
<i>(BUS faculty)</i>	“	4
Jeffrey Pe-Aguirre	Honorary Degree Committee	4
Alana Reid	Honors Council	3
Elson Bihm	“	3
Jaime Zambrano	Housing Exemptions	5
Polly Walter	Information Services Advisory	3
Abby Halford	“	3
<i>(HBS tenured)</i>	Library Committee	3
Garry Craig Powell	“	3
Kim McCullough	Institutional Review Board	5
Horst Lang	Professional Education Council	3
C. Sera Streiff-Vena	Public Art	3
Pam Bennett	Scholarship	4

Ellen Stengel	Sexual Harassment	1
Lynn Schafer	“	1
Anna Baker	“	1
Shannon Johnson	“	1
Rick Tarkka	“	1
Tom Mcinnis	“	1
Alex Fayman	“	1
Art Lichtenstein	“	1
Amber Wilson	Student Center Board	5
Travis Sorensen	Student Grievance	2
Long Le	Student Life	3
K. C. Poole	Sustainable Environment and Ecological Design	3
Renee LeBeau-Ford	Traffic and Parking	3
John Gale	Undergraduate Council	4
Joe Cangelosi	“	4
Tammy Benson	“	4
Alex Fayman	“	4
Lisa Carmack	University Admissions	2
Zaida Gomez-Kramer	“	2
Lauren Maxwell	“	2
Lisa Christman	“	2
Carey Smitherman	University Calendar	3
Stephanie Huffman	“	3
Rahul Mehta	University Research Council	3
Meredith Kemper	University Safety	4

## 6. Announcements and Concerns

### A. Next meeting Tuesday September 11

Reception at President's house tomorrow afternoon.

Encourage constituents with senators.

Check out the library, made possible by student fee money!

Provost Runge: We have a lot going on, it's going to be a great year!

### 7. Adjournment

Motion to adjourn Senator Bradley, Second Senator Bolter.