

**COE CURRICULUM AND ASSESSMENT COMMITTEE
2014-2015**

CHARGE:

1. To review the need for undergraduate and graduate courses or programs as proposed by the departments.
2. To approve and recommend the content of each proposed course or program.
3. To approve and recommend the assessment plan for each proposed course or program.

MEMBERSHIP:

Six faculty members – the Chair of each departmental curriculum committee and one member from each department, appointed by the College Administrative Council for three-year terms, with the original members being assigned one-year, two-year, or three-year terms by lot, in order to insure the committee's continuity.

Two students - one graduate student and one undergraduate student to be appointed each year by the Committee Membership.

Vacancies will be filled by the College Administrative Council.

OFFICERS:

Chair: The Chair of the Committee is elected annually and must have served on the committee for a year or more to be eligible to serve as Chair.

The chair of the College Curriculum Committee or PEC serves on the University Academic Planning and Assessment Committee.

MEETINGS:

To be called by the Chair.

REPORTS TO:

Dean, College of Education