

REPORTING PROCEDURES FOR UCA BEHAVIORAL ISSUES

The following are different types of behaviors that may occur on the UCA campus, along with the departments who are responsible for addressing the behaviors. **Any time a person needs immediate assistance they should contact UCA Police at 501 450-3111, or dial 911.**

Type of Behavior	Description	Who Has Authority Over Issue	Misc. Information
<u>Serious Threat</u>	-Student poses serious threat to self and/or others, i.e., student talks about or makes suicide attempt; makes threatening statement to harm or kill another person, etc.	-If immediate threat, UCA Police. Otherwise Behavioral Intervention Team	-Students, faculty and staff can file Behavioral Incident Report by going to – ucapd.org/go/BIR , or call 501 450-3111. If emergency, dial 911.
<u>Sexual Misconduct</u>	-Student, faculty or staff who engage in sexual harassment, sexual assault, stalking, dating or domestic violence.	-Title IX Office; or if immediate threat, UCA Police	-Students, faculty and staff can learn about Title IX including how to file an incident report by going to - uca.edu/titleix , or call 501- 450-3247.
<u>Child Abuse & Neglect</u>	-Suspect/observe child maltreatment, defined as any recent act or failure to act on the part of a parent/caregiver which presents an imminent risk of, or results in, serious physical or emotional harm, sexual abuse, or exploitation.	-AR Child Abuse Hotline, UCA Police	Review UCA Board Policy #418 at this link - http://uca.edu/board/files/2010/11/418.pdf To report to the Arkansas Child Abuse Hotline call 1-800-482-5964. then call UCA Police 501-450-3111
<u>Criminal Behavior</u>	-Any violation of state law including (but not limited to) destruction of property, theft, burglary, etc.	-UCA Police for criminal prosecution; reports also sent to Dean of Students for university disciplinary action.	-To learn more about reporting a crime and services offered by UCA Police, go to - ucapd.org , or call 501- 450-3111. If emergency, dial 911.
<u>Bias/Discrimination</u>	-Discrimination based on gender, race or color, ethnicity, religion, spiritual beliefs, national origin, age, familial status, socioeconomic background, sexual orientation, disability, political beliefs, intellectual perspective, genetic information, military status, or other factors irrelevant to participation in UCA programs	-Institutional Diversity -General Counsel (Legal) -Human Resources	-Incidents may be reported by going to https://uca.edu/diversity/bias-incident-reporting/ or call 501-450-3135.

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<u><i>Student Conduct Behavior (Outside Classroom)</i></u>	-Violation of housing or UCA student conduct policies in handbook.	-Housing staff or Housing Judicial Board (if occurs in or around student housing) -Dean of Students or University Judicial Panel (if outside of housing or serious in nature)	-Student conduct or disciplinary hearing proceedings can be found at- uca.edu/student/conduct/procedures/ , or call 501 450-3416.
<u><i>Classroom Behavior</i></u>	-Student acting disorderly, noise, frequent tardiness, use of phone in class, disruptive behavior, etc.	-Course instructor; may want to consult with department chair.	-Actions can include (but are not limited to) – warning, move to another location in class, reduced grade on assignment or course, removal from class on temporary basis, or total removal from class (consult with dept. chair)
<u><i>Academic Integrity</i></u>	-Academic cheating, plagiarism, stealing of test, etc.	-Course instructor; appeals filed with Department Chair, College Dean, and Academic Integrity & Discipline Committee	-Policy and forms can be found at - http://uca.edu/integrity/

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