The first meeting of the Cost Containment Task Force was called to order at 1:40 PM in Wingo Hall 210 by Jack Gillean, Co-Chair

**Attendees Present:**
Jack Gillean, Co-Chair
Diane Newton, Co-Chair
Larry Lawrence, Administrative Representative
Laura Young, Administrative/Faculty Representative
Patty Phelps, Faculty Senate Representative
Kyle Boyd, Student Representative
Ty Bittle, Student Representative
Ray Owens, Staff Senate Representative
Larry Burns, Staff Senate Representative
President Allen C. Meadors, Invited Guest

**Absent:**
Bunny Adcock, Community Representative
Brad Lacy, Community Representative
Harold Helton – Alumni Representative

**Discussion Items:**
- Allen C. Meadors – Mission/Charge
  - Identify areas where University can save money. Don’t want to spend money, here to save money.
  - Funding from State is never going to be enough.
  - We must look for other ways besides tuition and fees, and increased enrollment numbers.
  - Task Force can get discussion going about cost saving measures.
- TY Bittle - AASCU (American Association of State Colleges and Universities) website-resource materials available
- Diane Newton
  - University of Arkansas web site
  - Mission Statement
- General Discussion
  - How does Cost Containment and SEED (Sustainable Environment & Ecological Design) interact with one another?
  - Changing committee’s name to Responsible UCA

**Outcomes:**
- Report to Board
- Web site/Place to submit ideas for cost savings
Timeline: Two Years or until work is complete

Methodology:
- Give assignment
- Develop web site first

Committee examining following ideas:
- Sustainability
- Cost Containment
- Efficiency
- Stewardship

Business:
- Work on web site
- Email departments for suggestions

Next Meeting: Scheduled for September 16th, at X-period (1:40 to 2:30 PM), Wingo Hall 210.

Meeting adjourned at 2:30 PM.