**UCA Core Council / General Education Council Minutes – September 19, 2013**

**Members Present**:

Wendy Castro (Ex-officio, Dir of Assessment)

Jim Deitrick (CAR – Phil & Rel)

Kim Eskola (CAR – KPED)

Susan Gatto (Coll of HBS)

Katelyn Knox (Coll of Lib Arts)

Joe McGarrity (Coll of Bus)

Carl Olds (CAR – Film)

Patty Phelps (Coll of Ed)

Cindy Shelton (CAR – Health Sciences)

Carey Smitherman (Coll of FAC)

Mary Beth Sullivan (CAR – Poli Sci)

Dave Welky (CAR – History)

Joanna Castner-Post (Ex-officio, GEC Chair)

Kurt Bonecki (Ex-officio, Provost’s Office)

**Members Absent:**

(SGA) representatives

Charles Watson (Coll of NSM)

Renee LeBeau-Ford (Ex-officio, Library)

**AGENDA for Sept. 19 Meeting:**

1. Welcome to Katelyn Knox
2. Approval of minutes from Sept 3 meeting
3. Status of resolution to restructure UCA Core Council
4. Recap Core Curriculum Review procedures
5. Parliamentarian
6. Review definitions of four Core competencies

*Request to suspend rules to allow agenda items to be introduced and acted upon – approved unanimously*

**1. Welcome to Katelyn Knox**

new member representing the College of Liberal Arts, replacement for Jeff Allender

**2. Approval of minutes from Sept 3 meeting**

approved by Council unanimously

**3. Status of resolution to restructure UCA Core Council**

Faculty Senate is having procedural problems—should restructure have gone through Handbook Committee?

Resolution is put on hold pending review by Faculty Senate

**4. Curriculum Review committees**

committees divided 1-4 to look at courses as they are submitted for review for Upper Tier

we will be receiving a bunch in early October to pass on to committees so they are reviewed by January bulletin

committees will be working through October

Dropbox? – can we put electronic copies to circulate to GEC members

subcommittees need to get working quickly – need to start communicating with chairs

more efficient to look at categories as opposed to whole program submission?

better to look at whole vs. parts??

lot of trust in departments to pay attention to the details

are we trying to move too fast?

every capstone will have to meet Communication rubric (too much work for that subcommittee)

should we divide subcommittees into smaller, more flexible units?

**MOTION** to create more, smaller committees to be more efficient and better use of specialization among committee members - **MOTION UNANIMOUSLY APPROVED**

**5. Parliamentarian**

Does the GEC need to appoint a parliamentarian?

discussion on the issue was concluded with consensus that we did not need to have one

**6. Review definitions of four Core competencies**

COMMUNICATIONS SUBCOMMITTEE – brought two competing definitions of oral communication after consultation with speech department

GEC considered combining pieces of both definitions

OUT OF TIME – revision suggestions will need to be put on Dropbox to get done

QUESTION / CONCERN by Welky – does this process and approval lock department into teaching approved course a particular way???

Meeting adjourned