University of Central Arkansas, Undergraduate Core Council
Minutes for 4 Nov. 2014

**Attendance**

aa = advised absent

Chairs:
T. Rogers (Bus); C. Smitherman – (FAC); J. Allender – aa (NSM); Mary Harlan – a (HBS);
K. Atkins – (ED)

College Reps.:
J. McGarrity (Bus); R. Gatlin-Watts (BUS); S. Gatto (HBS); K. Eskola (HBS); D. Welky (LA);
K. Knox (LA); P. Phelps (ED); D. Barnes (ED); C. Watson aa (NSM); Z. Gomez-Kramer (NSM);
L. Bowles (FAC); K. Mattson (FAC); C. Olds (UC); P. Smith (Honors)

Student Reps.:
John Hardin (Alpha Chi); Zach Helms – a (SGA)

Ex-Officio
Kurt Boniecki – aa (Assoc. Provost for Instructional Support)
Becky Rasnick (Registrar)
Renee LeBeau-Ford (Director of the Library)

**J. Held, UCA Core Director presiding**

Call to Order @ 1:42 pm

**OLD BUSINESS**

**Approval of Minutes from 10.23.14**

- Motion to approve 10.23.14 minutes; minutes unanimously approved

**Exemptions for Programs in CHBS**

- J. Held noted programs unique because upper-division credits earned largely off campus; CHBS students not on campus much during upper-division coursework; concerns about certification and program completion noted; possibility of exemption from upper-division core; J. Held mentioned that discussed with E. Fox, Chair of DHS and Provost Runge; discussion ensued
- Motion to exempt all 3 programs (BS in Medical Technology; BS in Nuclear Medicine Technology; BS in Radiography); motion seconded; discussion ensued
- General agreement that future such cases should be addressed on case-by-case basis; J. Held explained that if programs petition the result would be case-by-case decision on questions of exemption
- Vote passed unanimously to exempt all 3 programs (i.e., BS in Medical Technology; BS in Nuclear Medicine Technology; BS in Radiography)

**Curriculum Committee Reports**

- Committee 1: Geography 1320; discussion ensued
  - Unanimous vote to approve Committee 1 recommendation
- Committee 2: HBST 1377; discussion ensued
  - Unanimous vote to approve Committee 2 recommendation
- Committee 3: BIOL 4285, 4425, and 4465; discussion ensued
  - Unanimous vote to approve Committee 3 recommendations
NEW BUSINESS

New Committee Assignments
- J. Held stated no new proposals to distribute to committees at this time; more proposals (e.g., from Geography) likely to follow

Undergraduate Core Rubrics
- UCA Rubric Committee provided overview on process
- J. Held explained that rubrics being clearly delineated helps strengthen assessment of undergraduate core classes; discussion ensued
- Some specific points of concern about wording:
  1) Question about "Cultural Worldview Frameworks" on Diversity Rubric B; discussion ensued
  2) Question about lack of detail on Responsible Living Rubric B; discussion ensued
- J. Held noted 2 Core Council meetings remaining this semester; thus, substantive changes to language on undergraduate core rubrics should be shared before our the final fall semester meeting (Dec. 2nd)
- General agreement that suggested changes to rubric language should be raised and discussed in email correspondence

Remaining Fall Semester Meetings
- Remaining meetings scheduled for x-periods on 20 Nov. and 2 Dec.

Meeting adjourned @ 2:38 pm

Minutes by K. Mattson, Core Council Secretary AY 2014-15