I. Purpose

The purpose of the Board is to provide advice, advocacy, guidance and support for the Department of Computer Science at the University of Central Arkansas. The Board's role is to advise the department chair, faculty, and staff on advancing the department and its academic programs. The Board also serves as a liaison for the Department with businesses, communities, industries, and government agencies.

II. Objectives

Specific objectives of the Board include but are not limited to the following:

- To assist the department in ensuring the educational objectives of its degree programs meet the needs of the constituencies. These objectives are expectations of graduates measured after three, five, or more years after graduation.
- To assist the department in ensuring that the outcomes of its degree programs are based on the needs of the constituencies. These outcomes are measured upon graduation.
- To assist the department in collecting data to regularly assess the programs and in identifying opportunities for continuous improvement of its educational programs.
- By sharing achievements and advocating educational opportunities of this department to increase visibility of its educational programs and to attract high quality students.
- By supplementing the existing career counseling and placement services to assist students finding internships and employment opportunities.
- By providing faculty with opportunities for research collaborations, consulting engagements, and professional services related to computer science and applications.
- By assisting the department in acquiring resources necessary to advance its mission of excellence in teaching, research, and services.

III. Membership

The Board consists of representatives of its constituencies such as alumni, businesses, communities, current and potential students, the university, industries, and government agencies. The Board will have 10-20 representatives of the constituencies of the department. Board members will be recommended by constituencies and/or nominated by the chairperson, faculty, and current Board members. They will then be appointed by the chairperson of the department in consultation with faculty and the dean.
Members will normally be appointed to four-year renewable terms. Decisions on renewal of a Board member will be made by the chairperson in consultation with faculty. No membership fee will be charged; however, members will be expected to provide their own transportation, lodging, and other expenses for attending meetings.

Upon completion of a term, a member who does not continue with the Board shall be designated an "emeritus board member." Emeritus board members will be kept informed of Board activities and invited to continue close association with the department. Emeritus members are regarded as ex-officio members of the Board and are welcome to attend meetings regularly.

Board members will be listed in the annual issue of the Department's newsletter.

IV. Activities and Annual Meeting

The Board will receive at least two important pieces of correspondence each year. Board members will receive the Department Annual Report each summer to have complete knowledge including short term and long term plans of the department. Each member of the board will also receive the department annual newsletter in fall of each year for information of recent achievement.

Board members are welcome to visit the department anytime and participate in departmental activities whenever appropriate such as department seminar, talks by faculty, student presentation, thesis, projects, etc.

The Board will meet annually in the fall of each academic year on dates established by the department chairperson. In addition to the annual meeting, the chairperson may call Board meeting to discuss issues that need to be addressed. Most meetings will take place on the University's campus. Occasional meetings may be conducted through teleconferencing or held at other locations.

Meeting formats will vary depending on agenda, setting, and timing but will typically be informal to encourage open discussion.

The Bylaws may be modified upon the approval of the Board and faculty.