**Minutes**

**Faculty Handbook Committee**

**Friday, October 13, 2017**

The UCA Faculty Handbook Committee met on Friday, October 13, 2017, in Wingo 213, at 2:00 p.m.

**The following members were present:** Kaye McKinzie (Chair), Jonathan Glenn (Associate Provost), Kim Eskola, Mike Schaefer, Amber Wilson, Taine Duncan, Pat Cantrell, Charles Watson, Alicia Cotabish, Ellen Stengell, Graham Gillis, Diane Newton, Warren Readnour

The meeting was called to order by Dr. Kaye McKinzie, Chair.

Consideration of the Minutes: Ellen Stengell noted that she was present for the meeting on October 7. Amber Wilson moved approval of the Minutes as amended. Seconded by Kin Escola. Motion was adopted.

The Chair stated the beginning in the Spring 2018, and into next fall, the Faculty Senate Committee will meet on Wednesday at 2:00 p.m.

Ellen Stengell asked for further discussion on Paragraph H.1. Page 72, to clarify the procedure for review and adoption of recommendation between the Faculty Senate and the Handbook Committee. Edits were recorded by Alicia Crow. Edits were adopted by consent.

Lynn Burley was recognized to present a proposal for major revision of the university committee structure. The proposal would create a campus-wide Committee on Committees that would be separate from the Faculty Handbook. With the revision as proposed, much of Chapter 7, Committees and committee structure, would be removed from the Faculty Handbook. Part of the rationale for adopting these recommendations was to be more inclusive of the Staff Senate and Student Government when committees include representative from those groups.

There was discussion, but no action was taken.

Meeting adjourned at 3:00 p.m.

Minutes were recorded by Dr. Charles Watson.