Guidelines for CNSM Student Research Proposals
In addition to the requirements from the graduate school:

1. Only STUDENT WRITTEN proposals will be considered for funding. Proposals that are cut and pasted from a faculty-written document will not be considered. In addition, poorly written proposals will not be recommended for funding and will be returned to the student for potential resubmission at a later date.

2. The Dean & Associate Dean will serve as the reviewing committee and they will make funding recommendations to the Dean.

3. Proposals should have a maximum length of 3 pages PLUS a cover sheet and a budget summary page.

4. Funds may be requested to cover student travel or materials and supplies. Stipends will not be funded.

5. CNSM funds can be used to cover 25% of the actual budget up to a maximum of $300 (total budget of $1000). Please ask for only what you really need. The College Research Committee reserves the right to recommend partial funding for any submitted proposal.

6. A student may only receive funding for one grant per year and a mentor is limited to funding a maximum of 3 students per year.

7. The College has budgeted funding of student grants at a maximum of $5,000/per semester ($10,000 total). College funding must be supplemented by matching funds from the Departments, Mentors, Students, or other sources. Sources for all funds necessary to complete a project must be indicated on the cover page.

8. **Submission deadlines for: Contact department**

9. **Submit: Hardcopies of cover page with appropriate signatures**
   Electronic copies of full proposal