**FACULTY PLANNING FORM**

 **BASED ON FACULTY EVALUATION PLAN**

Name:

Department/Field:

After consultation with my department chair and subject to final approval by the Dean, my professional plans and commitments for the calendar year for teaching, intellectual contributions, and service are as follows:

**Teaching (55%-75%)**

Teaching responsibilities:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Spring 2014 | Summer 2014 | Fall 2014 |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |

Plans for Enhancing Teaching Effectiveness in 2014: Anything new you plan to do regarding your course content and teaching methods, including curriculum development, new preps, website development, supplemental exercises, innovations of a pedagogical nature, and ***anything dealing with assessment***.

|  |  |
| --- | --- |
|  | Description of Activities to Enhance Teaching Effectiveness in 2010 |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |

Criteria for judgment: **Materials for Mid-Tenure Review and Tenure including**:(1) Student evaluations; (2) syllabi, tests, and samples of student work; (3) teaching philosophy, efforts to improve, and future directions; (4) and student advising. Optional peer reviews may be included. **Materials for Annual Review including**: (1) Student evaluations; (2) efforts to improve and future directions, and (3) annual Performance Summary.

**Service (5%-25%)**

Planned Service to the University:

|  |  |
| --- | --- |
|  | Description of Planned University Service Activities |
| 1 |  |
| 2 |  |
| 3 |  |

Planned Service to the College:

|  |  |
| --- | --- |
|  | Description of Planned College Service Activities |
| 1 |  |
| 2 |  |
| 3 |  |

Planned Service to the Community/Profession (workshops, consulting, civic organizational activity, etc):

|  |  |
| --- | --- |
|  | Description of Community/Profession Activities |
| 1 |  |
| 2 |  |
| 3 |  |

**Intellectual Contributions (20%-35%)**

Primary areas: Peer reviewed journal articles, peer reviewed proceedings, other intellectual contributions including papers to be presented at academic or professional meetings, publicly available research working papers, papers presented a faculty research seminars, papers to be submitted to trade journals, publications to be submitted to in-house journals, planned book reviews, plans to write cases with instructional materials, plans to develop instructional software, and any other plans to develop publicly available materials describing the design and implementation of new curricula or courses.

Topics & Targets: (Research in Progress)….add boxes as needed!

|  |  |
| --- | --- |
| Name of Targeted Journal or Conference Proceedings or other description of Intellectual Contribution |  |
| Acceptance Rate (% if applicable) |  |
| Lead Author |  |
| Co-authors |  |
| Title of Manuscript or other relevant description |  |
| Status |  |
| Projected submission date |  |
| Type of Research (basic, applied, pedagogical) or other relevant description |  |

Other Targeted Activity (Grants, textbooks, and other intellectual contributions):

|  |  |
| --- | --- |
|  | Description of Planned University Service Activities |
| 1 |  |
| 2 |  |
| 3 |  |

|  |  |  |
| --- | --- | --- |
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| Faculty | Chair | Dean |
|  |  |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date | Date | Date |