SUMMARY EVALUATION FORM FOR FACULTY

Faculty Member:

Academic Rank:

Status: (tenured/tenure-track/nontenure-track)

Department:

Calendar Year:

**Teaching**: Summary Highlights of Teaching Efforts

**Intellectual contributions**: Summary Highlights of Intellectual Contribution Efforts

**Service**: Summary Highlights of Service Efforts

**Summary**: Summary Comments of Faculty Members Efforts

**SUMMARY EVALUATION FORM FOR FACULTY (2)**

FACULTY EVALUATION BY DISTRIBUTION OF EFFORT

|  |  |  |
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| **Area of Effort** | **Distribution of Effort** | **Evaluation** |
| Teaching | 55% to 75%: After consultation with your department chair please indicate: | \_\_\_ far exceeds minimum  requirements  \_\_\_ exceeds minimum  requirements  \_\_\_ meets minimum  requirements  \_\_\_ needs to improve  performance to meet  minimum requirements |
| Intellectual Contributions | 20% to 35%: After consultation with your department chair please indicate: | \_\_\_ far exceeds minimum  requirements  \_\_\_ exceeds minimum  requirements  \_\_\_ meets minimum  requirements  \_\_\_ needs to improve  performance to meet  minimum requirements  \_\_\_ NOT APPLICABLE |
| **Service** | 5% to 25%: After consultation with your department chair please indicate: | \_\_\_ far exceeds minimum  requirements  \_\_\_ exceeds minimum  requirements  \_\_\_ meets minimum  requirements  \_\_\_ needs to improve  performance to meet  minimum requirements |

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| **Area of Effort** | **Distribution of Effort** | **Evaluation** |
| Overall Evaluation | Distribution of Effort must equal 100%! | \_\_\_ far exceeds minimum  requirements  \_\_\_ exceeds minimum  requirements  \_\_\_ meets minimum  requirements  \_\_\_ needs to improve  performance to meet  minimum requirements  IF APPLICABLE:  \_\_\_ making adequate  progress toward tenure  \_\_\_ not making progress  toward tenure  \_\_\_ making adequate  progress toward  promotion  \_\_\_ not making progress  toward promotion  Not Applicable (NA) for tenured full professors, or nontenure-track faculty |

# Date of Evaluation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Department Chair | Faculty Member |